



GCRC Board Meeting Minutes for Tuesday, December 17, 2024

Genesee County Road Commission

211 W. Oakley Street

Flint, MI 48503

CALL TO ORDER

Vice Chairperson Lane called the meeting of the Genesee County Board of Road Commissioners to order at 10:07 a.m. The meeting was held at the Genesee County Administration Building, Willard P. Harris Auditorium, 1101 Beach St., Third Floor, Flint, MI 48502.

ROLL CALL

Present: Catherine Lane, Vice Chairperson
Reggie Smith, Commissioner
Joe Massey, Commissioner

Absent: Timothy Elkins, Chairperson (excused)
Chris Gehringer, Commissioner (excused)

Others Present: Eric Johnston, Alex Patsy, Kylie Dontje, Mike Lewis (GCRC Staff), Linda Kossak - Secretary of the Board.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Chairperson Lane

MOMENT OF SILENCE

The Board observed a moment of silence.

PUBLIC ADDRESS THE BOARD

None.

APPROVAL OF AGENDA

December 17, 2024 Agenda - Motion by Mr. Smith, seconded by Mr. Massey, to approve the agenda for December 17, 2024.

VOTE ON MOTION

Yes: Smith, Massey, Lane

No: None

Absent: Gehringer, Elkins

MOTION CARRIED.

APPROVAL OF MINUTES

December 03, 2024 – Board Meeting Minutes - Motion by Mr. Smith, seconded by Mr. Massey, to approve the December 03, 2024, board meeting minutes.

VOTE ON MOTION

Yes: Massey, Smith, Lane

No: None

Absent: Elkins, Gehringer

MOTION CARRIED.

MEETINGS, HEARINGS, PRESENTATIONS & INFORMATION

December 24 and December 25, 2024

GCRC closed (non-essential operations) for the Christmas holiday

December 31, 2024 and January 1, 2025

GCRC closed (non-essential operations) for the New Year’s holiday

Tuesday, January 07, 2025

10:00 a.m. – Board Meeting

CORRESPONDENCE

INCOMING

None.

OUTGOING

None.

INTERNAL

None.

INFORMATION

None.

BOARD OF COMMISSIONERS' DECISION

DISCUSSION

Intergovernmental Agreement for Road Maintenance with the Village of Gaines and the Road Commission - Motion by Mr. Massey, seconded by Mr. Smith, to approve the Intergovernmental Agreement for Road Maintenance between the Village of Gaines and the Genesee County Road Commission and further, authorize a Board Member and the Managing Director to sign the agreement for and on behalf of the Board of County Road Commissioners. The term of this agreement shall be from December 17, 2024, to December 31, 2025, unless otherwise terminated by either party upon 30 days advance written notice to either party (Section IX). (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Smith, Massey, Lane
No: None
Absent: Elkins, Gehringer

MOTION CARRIED.

Issuance of a Purchase Order for Item #94 – Desktop Computers – Motion by Mr. Massey, seconded by Mr. Smith, to approve the issuance of a Purchase Order to Network One for Item #94 – Desktop Computers in the amount of \$20,454.60. Funds are budgeted for the Fiscal Year 2024/2025 Dept 81 - Administration Department. (Copy filed with official minutes.)

(22) Dell OptiPlex 7020	\$16,896.00
(27) Acer 27” Monitor	\$ 3,558.00
Shipping	\$ 0.00
Total	\$20,454.00

VOTE ON MOTION

Yes: Lane, Smith, Massey
No: None
Absent: Elkins, Gehringer

MOTION CARRIED.

Issuance of a Blanket Purchase Order for Item #12 - 29A Limestone Trap Rock 50/50 Blend - Motion by Mr. Massey, seconded by Mr. Smith, to approve the increase of a Purchase Order to Burrough North for Item #12 – 29A Limestone-Trap Rock 50/50 Blend on an as needed basis in the amount of \$300,000.00. (Copy filed with official minutes.)

During discussion a board member asked how many tons of the Limestone-Trap Rock 50/50 Blend a truck can hold. Staff answered approximately 50 tons of material.

VOTE ON MOTION

Yes: Massey, Smith, Lane
No: None
Absent: Elkins, Gehringer

MOTION CARRIED

Selection of Consultant for Design Services – Fiscal Year 2024/2025 Federal/State Funded Road Design Projects, Genesee County – Motion by Mr. Smith, seconded by Mr. Massey, to approve the assignment of the listed consultants in Group ‘A’ category to prepare construction plans for the proposed Fiscal Year 2024/2025 Funded Road Design Projects and further, authorize the Chairperson to sign the consultant agreement for and on behalf of the Board of County Road Commissioners when returned. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Lane, Smith, Massey
No: None

Absent: Elkins, Gehringer

MOTION CARRIED

Approval of Construction Changes and Amendment to Purchase Order #87351 for Hi Meadow Approach Sewer Crossing Removal and Replacement, Grand Blanc Charter Township – Motion by Mr. Massey, seconded by Mr. Smith, to approve the amendment to Blanket Purchase Order #87351 to Diamond Excavating LLC for construction services in an amount \$22,387.50, for a total amount of \$43,662.50. Upon commencement of the project, it was discovered that the existing storm sewer was beyond repair and needed to be replaced. There are funds budgeted in Department 91 for Fiscal Year 2023-2024. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Massey, Smith, Lane
No: None
Absent: Elkins, Gehringer

MOTION CARRIED

Approval of Construction Changes and Amendment to Purchase Order #87356 for La Spezia Approach Sewer Crossing Removal & Replacement, Davison Township – Motion by Mr. Massey, seconded by Mr. Smith, to approve the amendment of Blanket Purchase Order #87356 for an additional amount of \$20,758.90 to Diamond Excavating LLC for Construction Services for the La Spezia approach sewer crossing removal and replacement project in Davison Township. The total amount of the amended Blanket Purchase Order is \$39,358.90. Funds are budgeted for the Fiscal Year 2023-2024 - Department 91 budget. (Copy filed with official minutes.)

During discussion, a board member asked why we had an increase to the Purchase Order. Staff commented during the exploration work it was discovered that the existing storm sewer was beyond repair and complete replacement was necessary.

VOTE ON MOTION

Yes: Smith, Lane, Massey
No: None
Absent: Elkins, Gehringer

MOTION CARRIED

Construction Agreement between the Genesee County Drain Commissioner and Genesee County Road Commission for Irish Road and Perry Road Storm Sewer Improvements, Atlas Township – Motion by Mr. Massey, seconded by Mr. Smith, to authorize the Genesee County Drain Commissioner to perform storm sewer improvements at Irish Road and Perry Road and further, agrees to reimburse the Drain Commissioner up to \$375,000 for construction, engineering and inspection. Funds are budgeted in the Fiscal Year 2024-2025 budget – Department 91. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Lane, Smith, Massey
No: None

Absent: Elkins, Gehringer

MOTION CARRIED

Addendum to Purchase Order #84767 for Construction Inspection on Austin Parkway and Holiday Drive, Flint Charter Township – Motion by Mr. Massey, seconded by Mr. Smith, to approve an increase to Purchase Order #84767 to Kraft Engineering & Surveying for construction inspection in an amount of \$44,725.00, raising the total amount of the Purchase Order to \$112,425.00. This is due to GCRC staff fulfilling other obligations. Funds are budgeted in Department 91. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Smith, Lane, Massey

No: None

Absent: Elkins, Gehringer

MOTION CARRIED

Addendum to Purchase Order #87179 for Tree Removal for 2025 Construction Project Locations – Motion by Mr. Massey, seconded by Mr. Smith, to approve the amendment to Purchase Order #87179 to Ronald’s Tree Service reflecting an increase of \$50,000, raising the total amount to \$300,000. Funds are available in Fiscal Year 2024-2025 – Department 91 Road Construction Budget. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Massey, Smith, Lane

No: None

Absent: Elkins, Gehringer

MOTION CARRIED

Ratification of Voucher Nos. 41099, 41101, 41102 and 41103, totaling \$2,362,529.25 - Motion by Mr. Massey, seconded by Mr. Smith, to ratify the following vouchers totaling \$2,362,529.25. (Copies filed with official minutes.)

Voucher #41100 was voided by the Finance Department

Voucher #41099 – Accounts Payable Vendor Payments - \$1,110,043.07

Voucher #41101 – Pay Ending 11-29-2024 - \$601,877.89

Voucher #41102 – Accounts Payable Contractor Pmts. - \$41,160.00

Voucher #41103 – Accounts Payable Vendor Payments - \$609,448.29

During discussion, a board member inquired about Voucher #41103, check #118961 to the State of Michigan for \$395,128.09. Staff answered that this check is paying our share (GCRC participation) on state/federal funded projects. (This was confirmed by the Finance Director).

VOTE ON MOTION

Yes: Lane, Smith, Massey

No: None

Absent: Elkins, Gehringer

MOTION CARRIED.

Administrative Services Contract BCBS of Michigan – Motion by Mr. Massey, seconded by Mr. Smith, to approve the Blue Cross Blue Shield Quarterly Settlement Report for July 2024 to September 2024 and further, approve the wire transfers of \$258,915 each, due to Blue Cross Blue Shield of Michigan prior to the first day of January, February and March 2025. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Smith, Lane, Massey

No: None

Absent: Elkins, Gehringer

MOTION CARRIED.

CONSENT

None.

MANAGING DIRECTOR REPORT

Changes to Publicly Funded Health Insurance Contribution Act (PA 152) approved - Deputy Managing Director Eric Johnston commented that the changes to the Publicly Funded Health Insurance Act PA 152 just passed both the Michigan House and Senate, which is good for GCRC staff. The bill was returned to the House for enrollment and presentation to the Governor for enactment. The Managing Director will discuss this further at a later board meeting.

COMMISSIONERS' CONCERNS

Commissioner Smith, Lane and Massey wished everyone a Merry Christmas and a Happy New Year.

ADJOURNMENT

Vice Chairperson Lane adjourned the meeting at 10:25 am.

DOMONIQUE CLEMONS

Clerk/Register

Linda B. Kossak
Secretary of the Board of the Genesee
County Board of Road Commissioners
December 17, 2024