



GCRC Board Meeting Minutes for Tuesday, December 3, 2024

Genesee County Road Commission

211 W. Oakley Street

Flint, MI 48503

CALL TO ORDER

Chairperson Elkins called the meeting of the Genesee County Board of Road Commissioners to order at 10:00 a.m. The meeting was held at the Genesee County Administration Building, Willard P. Harris Auditorium, 1101 Beach St., Third Floor, Flint, MI 48502.

ROLL CALL

Present: Timothy Elkins, Chairperson
Catherine Lane, Vice Chairperson
Reggie Smith, Commissioner
Joe Massey, Commissioner
Chris Gehringer, Commissioner

Others Present: Randy Dellaposta, Eric Johnston, Alex Patsy, Tracy Khan, Kylie Dontje, Mike Lewis (GCRC Staff), Linda Kossak - Secretary of the Board.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Elkins

PUBLIC ADDRESS THE BOARD

None.

APPROVAL OF AGENDA

December 03, 2024 Agenda - Motion by Mr. Gehringer, seconded by Mr. Smith, to approve the agenda for December 03, 2024.

VOTE ON MOTION

Yes: Lane, Smith, Massey, Gehringer, Elkins

No: None

Absent: None

MOTION CARRIED.

APPROVAL OF MINUTES

November 20, 2024 – Board Meeting Minutes - Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the November 20, 2024, board meeting minutes.

VOTE ON MOTION

Yes: Smith, Massey, Gehringer, Lane, Elkins

No: None

Absent: None

MOTION CARRIED.

November 20, 2024 - Closed session minutes for IUOE Collective Bargaining Agreement negotiation and strategy with legal counsel pursuant to MCL 15.268(i)(h) – Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the closed session minutes for IUOE Collective Bargaining Agreement negotiation and strategy with legal counsel pursuant to MCL 15.268(i)(h).

VOTE ON MOTION

Yes: Massey, Gehringer, Lane, Elkins, Smith

No: None

Absent: None

MOTION CARRIED.

November 20, 2024 - Closed session minutes to discuss a privileged written legal opinion pursuant to MCL 15.268 (l)(h) concerning pending EEOC charge No. 471-2025-00569 – Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the closed session minutes concerning pending EEOC charge No. 471-2025-00569.

VOTE ON MOTION

Yes: Massey, Gehringer, Lane, Elkins, Smith

No: None

Absent: None

MOTION CARRIED.

MEETINGS, HEARINGS, PRESENTATIONS & INFORMATION

Tuesday, December 17, 2024

9:00 a.m. - Roads & Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

CORRESPONDENCE

INCOMING

Newspaper article, “City continues road agreement with county”, Tri-County Times, November 15, 2024, by H. Ball, Staff Reporter - Included in the board packet was an article from the Tri-County Times stating that the City of Linden will continue its agreement with the Genesee County Road Commission (GCRC) that states the county will provide limited road maintenance for the city for another two years. (Copy filed with official minutes.)

Online Newspaper Article, “Plow operators show off skills during GCRC Snowplow Rodeo”, November 21, 2024, by M. Campbell, MIHomepaper.com – Included in the board packet was an article published by MIHomepaper.com regarding a training event held at the Road Commission, emphasizing safety and getting acclimated with the plow trucks before winter maintenance starts. More than 50 drivers from other agencies visited GCRC for the training session. (Copy filed with official minutes.)

County Road Association releases biennial report of county infrastructure needs, ‘2023 Michigan County Road Investment Plan shows \$2.4 billion added annual revenue need for county roads, bridges’, February 21, 2024 – In a press release dated February 21, 2024, officials from the County Road Association released their biennial report of county infrastructure needs showing \$2.4 billion in funding must be added to properly maintain and restore Michigan’s county road and bridge network. (Copy filed with official minutes.)

OUTGOING

None.

INTERNAL

Notification of Bridge Closure for Frances Road Bridge over the Butternut Creek, Genesee/Thetford Township – In a memorandum dated December 3, 2024, the GCRC at the request of our hired bridge inspection consultant, Rowe Engineering, has ordered the closure of Frances Road Bridge over the Butternut Creek in Genesee and Thetford Townships, due to structural elements that can no longer support legal loading of any combination. The duration of the bridge closure is indefinite. (Copy filed with official minutes.)

INFORMATION

Yearly Seat Belt Usage – In a memorandum dated November 25, 2024, the GCRC shared an article published by Michigan.gov (November 20, 2024), “Michigan seat belt use rate fell again in 2024”, for the second year in a row from 92.4 percent to 92.0 percent according to the results from a grant-funded direct observation study conducted by Michigan State University. The survey produced some good news regarding driver use of handheld electronic devices determining that the Hands-Free Law, which took effect on June 30, 2023, can be seen in the survey results. The rate of handheld-device usage fell by 1.2 percent (6.7 percent in 2023 to 5.5 percent in 2024. (Copy filed with official minutes.)

BOARD OF COMMISSIONERS' DECISION

DISCUSSION

Local Road Agreement for Roadway Rehabilitation, Farrand Road from McKinley Road E’ly to the end of GCDC Treatment Plant, Montrose Charter Township - Motion by Mr. Gehringer, seconded by Mr. Smith, to approve the Local Road Agreement for Roadway Rehabilitation of Farrand Road between McKinley Road and the Eastern Property line of the GCDC WWS Ragnone Sewage Treatment Complex in Montrose Charter Township and further, authorize the Chairperson and Vice Chairperson to sign the construction agreement for and on behalf of the Board of County Road Commissioners. Funding is available in the Fiscal Year 2024/2025 budget. (Copy filed with official minutes.)

Genesee County Drain Commission	\$200,000
GCRC (Engineering & Inspection)	<u>\$ 50,000</u>
Total Project Cost	\$250,000

VOTE ON MOTION

Yes: Massey, Gehringer, Lane, Elkins, Smith
No: None
Absent: None

MOTION CARRIED.

Approval of Contract Modification #004 – Ridge Road Tree Removal and Ditching from Lakeshore Drive to Mains Ct, Atlas Township – Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the Contract Modification #004 for the increased cost associated with the Ridge Road Tree Removal and Ditching project and further, approve the Director of Engineering to sign the Contract Modification #004. The majority of this increase (\$25,200.00) is due to lost contractor revenue due to a suspension of work ordered by the engineer. (Copy filed with official minutes.)

Original Contract Amount	\$427,962.03
Current Project Cost Estimate	\$471,418.70

During discussion a board member asked what caused the delay. Staff answered that the contractor notified us regarding utilities in the right of way after the trees had been cleared and added that the utility companies’ historical record-keeping is not always up to date. Consumers Energy had to redirect a gas line. A board member asked what the policy for this was and proposed as a board, we should give the Managing Director some backing to charge third parties that are the causing delays.

VOTE ON MOTION

Yes: Gehringer, Lane, Elkins, Smith, Massey
No: None
Absent: None

MOTION CARRIED.

Prequalification of Consultants for Road and Culvert Projects – Preliminary (Design) Engineering – Motion by Ms. Lane, seconded by Mr. Gehringer, to add DLZ and Giffels Webster to both the Group ‘A’ and Group ‘C’ lists and Fenton Land Surveying & Engineering to the Group ‘C’ list of consultants to perform preliminary (design) engineering services for road projects to be assigned at a future date. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Lane, Elkins, Smith, Massey, Gehringer
No: None
Absent: None

MOTION CARRIED

Amendment to GCRC Permit Agreement – Pavement Rehabilitation and Request for Reimbursement by GCRC Allocation – Trotwood Lane between Pickwick Place (E-W) to Pickwick Place (N-S), Flint Charter Township – Motion by Mr. Massey, seconded by Ms. Lane, to approve the amendment of the Permit Agreement to allow Flint Charter Township to utilize \$102,218.77 in GCRC allocation funds dedicated to Flint Charter Township and further, authorize the GCRC Finance Department to issue payment to Flint Charter Township

upon request. The GCRC has adequate GCRC allocation funds, dedicated to Flint Charter Township in Fiscal Year 2024/2025 - Department 91. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Elkins, Smith, Massey, Gehringer, Lane

No: None

Absent: None

MOTION CARRIED

Construction and Long-Term Maintenance Agreement, Embury Road and Cook Road Shared Use Pathway, Grand Blanc Charter Township – Motion by Ms. Lane, seconded by Mr. Gehringer, to approve and sign the duplicate originals of the agreement with Grand Blanc Charter Township for the construction and long-term maintenance of the Embury Road and Cook Road Shared Use Pathway in Grand Blanc Charter Township, with the funding as follows:

Federal Local TAP Funds	\$ 1,186,000.00
MDNR Grand Totals	\$ 300,000.00
Grand Blanc Twp. (Const. Match PE/PC, Project Admin.)	\$ 534,000.00
Total	\$ 2,020,000.00

(Copy filed with official minutes)

During the discussion board members asked if traffic will be stopped on Embury Road during construction and if additional street lighting could be placed in this area. Staff answered that there will be single lane closures during the day and that they would approach the Township about this additional street lighting request.

VOTE ON MOTION

Yes: Smith, Massey, Gehringer, Lane, Elkins

No: None

Absent: None

MOTION CARRIED

Ratification of Voucher Nos. 41095, 41096, 41097 and 41098, totaling \$2,516,523.09 - Motion by Ms. Lane, seconded by Mr. Smith, to ratify the following vouchers totaling \$2,516,523.09. (Copies filed with official minutes.)

- Voucher #41095 – Accounts Payable Contractor Payments - \$47,040.00
- Voucher #41096 – Accounts Payable Vendor Payments - \$975,881.66
- Voucher #41097 – Pay Ending 11/15/2024 - \$605,947.04
- Voucher #41098 – Accounts Payable Vendor Payments - \$887,654.39

VOTE ON MOTION

Yes: Massey, Gehringer, Elkins, Lane, Smith

No: None

Absent: None

MOTION CARRIED.

Intergovernmental Agreement for Road Maintenance with the City of Linden and the Road Commission – Motion by Mr. Massey, seconded by Mr. Smith, to approve the Intergovernmental Agreement for Road Maintenance between the City of Linden and the Genesee County Road Commission and further, authorize the Chairperson and Managing Director sign the agreement for and on behalf of the Board of County Road Commissioners. The term of this agreement shall be from December 3, 2024, to December 31, 2026, unless otherwise terminated by either party upon 30 days advance written notice to either party (Section IX). (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Gehringer, Elkins, Lane, Smith, Massey
No: None
Absent None

MOTION CARRIED.

CONSENT

Board approval to auction Asset #00160 - Cabinet through GovDeals Auction Website – Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the auctioning of Asset #00160 - Cabinet that is no longer in use as conveyed in the board approved GCRC Disposal of Surplus Equipment and Personal Property Policy on the GovDeals auction website. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Elkins, Lane, Smith, Massey, Gehringer
No: None
Absent None

MOTION CARRIED.

MANAGING DIRECTOR REPORT

Finance & Human Resources Department

The Human Resources Department Bi-Weekly Report:

- **Welcoming New Hires to the GCRC team**
 - Robert Adkins – Equipment Operator
 - Tyler Bradley – Equipment Operator
 - Joshua Sparling – Equipment Operator
 - Seth Mrazik – GIS Specialist
 - Trevor Gleason – Equipment Operator
 - Benahceo Thompson – Equipment Operator

- **A Huge thank you to GCRC employees that are retiring**
 - Steve Finch – Equipment Operator
 - Derick Ross – Equipment Operator
 - Richard Hill – Design Department Manager
 - Rodney Wyman – Equipment Operator
 - Ben Henry – Equipment Operator

COMMISSIONERS' CONCERNS

Legal Counsel – Chairperson Elkins stated that moving forward, legal counsel will attend the board meetings remotely, this is for time and safety reasons due to their long drive from Grand Rapids. If we need to ask them questions, they be available via phone during the meeting. If board members have questions prior to a meeting, email the Chairperson and he will determine if legal counsel should attend the meeting in person.

Metro Garage Update – Chairperson Elkins asked for an update on the Metro Garage project. Staff will provide an update to the board once everything is completed.

Cell Phones – Chairperson Elkins asks that everyone turn their ringers off on their cell phones during the meeting and refrain from using their phone unless it is an emergency.

Board Effect – Commissioner Massey commented on the Board Effect platform stating that he appreciates the speed in which the board members can get their packets and information.

Moment of Silence - Commissioner Smith asked the board to consider having a ‘Moment of Silence’ during board meetings.

Motion by Mr. Smith, seconded by Ms. Lane, to place a ‘Moment of Silence’ on the agenda after the Pledge of Allegiance.

VOTE ON MOTION

Yes: Lane, Smith, Massey, Gehringer, Elkins

No: None

Absent None

MOTION CARRIED.

ADJOURNMENT - Chairperson Elkins adjourned the meeting at 10:50 am.

DOMONIQUE CLEMONS

Clerk/Register

Linda B. Kossak
Secretary of the Board of the Genesee
County Board of Road Commissioners
December 3, 2024