



GCRC Training Workshop Minutes for Tuesday, October 15, 2024

Genesee County Road Commission

211 W. Oakley Street

Flint, MI 48503

CALL TO ORDER

Chairperson Elkins called the training workshop of the Genesee County Board of Road Commissioners to order at 11:45 a.m. The workshop was held in the training room of the Genesee County Road Commission's Metro District Garage, 5151 Energy Drive, Genesee Township, Michigan 48505. The purpose of the workshop was for software training on the BoardEffect Software.

ROLL CALL

Present: Timothy Elkins, Chairperson
Cathy Lane, Vice Chairperson
Chris Gehringer, Commissioner
Reggie Smith, Commissioner
Joe Massey, Commissioner

Others Present: Eric Johnston, Alex Patsy, Mike Lewis, (Genesee County Road Commission Staff), Linda Kossak, Secretary of the Board of Road Commissioners

APPROVAL OF WORKSHOP AGENDA

October 15, 2024 – Training Workshop Agenda

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the October 15, 2024, training workshop agenda as presented.

VOTE ON MOTION

Yes: Lane, Gehringer, Smith, Massey, Elkins
No: None.
Absent: None

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' TRAINING WORKSHOP

Ms. Amelia Jauregui, Training Specialist with the BoardEffect Support Team, gave a training session for the Board of County Road Commissioners introducing BoardEffect Software and its board meeting applications. BoardEffect Software is utilized for electronically uploading agenda items, electronic approvals, preparing minutes, organizing document libraries, and electronically sending meeting agendas and packets to its members as well as staff members. Ms. Jauregui fielded questions from staff and Board members and provided her contact information if anyone had further questions.

ADJOURNMENT

Chairperson Elkins, without objection, adjourned the training workshop at 12:30 pm.

DOMONIQUE CLEMONS
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners
/lbk 10/15/2024