



GCRC Board Meeting Minutes for Tuesday, October 15, 2024

Genesee County Road Commission

211 W. Oakley Street

Flint, MI 48503

CALL TO ORDER

Chairperson Elkins called the meeting of the Genesee County Board of Road Commissioners to order at 10:05 a.m. The meeting was held at the Genesee County Road Commission Metro District Garage, Training Room, 5151 Energy Drive, Genesee Township,

ROLL CALL

Present: Timothy Elkins, Chairperson
Catherine Lane, Vice Chairperson
Reggie Smith, Commissioner
Joe Massey, Commissioner
Chris Gehringer, Commissioner

Others Present: Eric Johnston, Alex Patsy, Tracy Khan, Kendra Love-Brezzell, Kylie Dontje, (GCRC Staff), Attorney William Henn (Henn Lesperance PLC), Linda Kossak - Secretary of the Board.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Elkins

APPROVAL OF AGENDA

Chairperson Elkins said we are amending the agenda with the removal of Discussion Item A3 – Local Road Agreement for Farrand Road, Montrose Township.

October 15, 2024, Agenda - Motion by Mr. Smith, seconded by Ms. Lane, to approve the amended agenda with the removal of Discussion Item IX – A3 – Local Road Agreement for Farrand Road, Montrose Township.

VOTE ON MOTION

Yes: Elkins, Lane, Smith, Massey, Gehringer
No: None
Absent: None

MOTION CARRIED.

APPROVAL OF MINUTES

September 17, 2024 – Board Meeting - Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the September 17, 2024, Board Meeting Minutes.

VOTE ON MOTION

Yes: Massey, Gehringer, Elkins, Lane, Smith

No: None

Absent: None

MOTION CARRIED.

MEETINGS, HEARINGS, PRESENTATIONS & INFORMATION

Tuesday, October 15, 2024

11:30 am – Commissioner’s BoardEffect Software Training Workshop
Metro District Garage

Tuesday, November 5, 2024

10:00 am – Board Meeting

PUBLIC ADDRESS THE BOARD

None.

CORRESPONDENCE

INCOMING

None.

OUTGOING

None.

INTERNAL

Board Advisement of an Honorary Street Name Sign Installation in Mt. Morris Township - The Charter Township of Mt. Morris requested an honorary street name sign in honor of Bernard R. Terry Sr. The sign is located at the intersection of Detroit Street and Kurtz Avenue in Section 24, Mt. Morris Township. (Copy filed with official minutes.)

INFORMATION

None.

BOARD OF COMMISSIONERS' DECISION

DISCUSSION

MDOT Contract No. 24-5105 – Pavement Rehabilitation on Seymour Road, Grand Blanc Road to Reid Road, Gaines Township - Motion by Mr. Massey, seconded by Mr. Smith, to approve the MDOT Contract No. 24-5105, for Pavement Rehabilitation on Seymour Road between Grand Blanc Road and Reid Road in Gaines Township and further, directs the Chairperson and Vice Chairperson to sign the contract for and on behalf of the Board of County Road Commissioners. In addition, the Board approves the payment to MDOT for Invoice #591-11208161 in the amount of \$375,000 for the advanced construction of the

referenced project as required by MDOT before federal funds can be obligated. Once fully obligated, MDOT will return the deposit to GCRC. (Copy filed with official minutes.)

Grand Total Estimated cost	\$ 1,391,845.00
Less Federal Funds (STL) Current Fiscal Year	<u>\$ 554,915.00</u>
Balance	\$ 836,930.00

Less Federal Funds (STL) (Future Fiscal Year)	<u>\$ (530,724.00)</u>
Balance (Requesting Party's Share)	\$ 306,206.00
DEPOSIT	\$ 375,000.00

VOTE ON MOTION

Yes: Massey, Gehringer, Elkins, Lane, Smith
No: None
Absent: None

MOTION CARRIED.

MDOT Contract 24-5419 Traffic Signal Improvements: Irish & Jordan Road; Coldwater & Deland Road; Redi and Sharp Road; and Duffield and Wilson Road – Motion by Mr. Massey, seconded by Ms. Lane, to approve MDOT Contract No. 24-5419 for the installation of sign mounted flashing beacons, permanent signing and pavement markings at Irish & Jordan Road; Coldwater & Deland Road; Redi and Sharp Road; and Duffield and Wilson Road (various townships), and further direct the Chairperson and Vice Chairperson to sign the contract for and on behalf of the Board of County Road Commissioners. (Copy filed with official minutes.)

Grand Total Estimated Cost	\$ 93,999.84
Less: Federal Funds	<u>\$(84,599.85)</u>
Balance (Requesting Party's Share	\$ 9,399.99

VOTE ON MOTION

Yes: Gehringer, Elkins, Lane, Smith, Massey
No: None
Absent: None

MOTION CARRIED.

Selection of Consultant for Design Services, FY 2024-2025 Federal/State Funded Road Design Projects, Genesee County – Motion by Ms. Lane, seconded by Mr. Smith, to approve the assignment of the listed consultants in Group 'A' category to prepare construction plans for the proposed Fiscal Year 2024/2025 Funded Road Design Projects and further, authorize the Chairperson to sign the Consultant Agreement on behalf of the Board of County Road Commissioners. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Lane, Smith, Massey, Gehringer, Elkins

No: None

Absent None

MOTION CARRIED.

Selection of Consultant for Design Services – Fiscal Year 2024/2025 Federal/State Funded Bridge Design Projects – Motion by Mr. Gehringer, seconded by Mr. Smith, to approve assignment of consultant, Rowe Professional Services, in Group ‘B’ category to prepare construction plans for the proposed Fiscal Year 2024/2025 Funded Bridge Design Projects, and further, authorize the Chairperson to sign the consultant agreement on behalf of the Board of County Road Commissioners. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Elkins, Lane, Smith, Massey, Gehringer

No: None

Absent None

MOTION CARRIED.

Bid Results and Award of Contract for Ditching on Green Road from Gale Road to Ridge Road, Atlas Township - Motion by Mr. Gehringer, seconded by Mr. Smith, to accept the low bid submitted by L.A. Construction Corporation in the amount of \$425,028.27 and further, authorize the Chairperson and Vice Chairperson to sign the construction contract after staff has received and accepted the contract, bonds, and insurance submitted for the ditching of Green Road between Gale Road and Ridge Road in Atlas Township. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Smith, Massey, Gehringer, Elkins, Lane

No: None

Absent None

MOTION CARRIED.

Board approval of an increase to Purchase Order #87015 for Emergency Drainage Repairs at 5070 Tahquamenon Trail in Flushing Township - Motion by Mr. Massey, seconded by Ms. Lane, to approve the increase to Purchase Order #87015 in the amount of \$22,480.00, increasing the total amount to \$36,945.00 and further, approve the payment of invoice #4492 to Joe Raica Excavating, Inc. for emergency drainage repairs performed at 5070 Tahquamenon Trail in Flushing Township. Funds are available in Department 20 Fiscal Year 2024/2025. Flushing Township is responsible for 50% of the drainage repairs.

Original Purchase Order #87015	\$14,465.00
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Invoiced amount by Joe Raica Excavating, Inc.	\$36,945.00
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Additional funds requested	\$22,480.00
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During discussion, a board member asked why we had this much of an increase to the original purchase order. Staff answered that due to unforeseen circumstances, once the work was started the scope of the repair was greater than anticipated. The board replied that they would like to know in advance when the costs will exceed the purchase order or quoted costs before the work is performed.

VOTE ON MOTION

Yes: Massey, Elkins, Lane, Smith
No: Gehringer
Absent None

MOTION CARRIED.

Amendment of Blanket Purchase Order #87031 for Existing Consultant Construction Inspection and Staking for Reconstruction on Cook Road from Embury Road to Holly Road, Grand Blanc Charter Township - Motion by Mr. Massey, seconded by Ms. Lane, to approve the issuance of an amendment to Blanket Purchase Order #87031 for an additional \$16,000 for Wade Trim to perform construction inspection and staking for the Cook Road (Embury Road to Holly Road) reconstruction project in Grand Blanc Charter Township. Funds are budgeted in Department 91 for Fiscal Year 2024/2025. (Copy filed with official minutes.)

During discussion, a board member asked since we have our own inspectors, why are we contracting this out? Staff replied that GCRC staff are assigned to other projects and other staff members are using up their vacation time before the end of the fiscal year.

VOTE ON MOTION

Yes: Gehringer, Elkins, Lane, Smith, Massey
No: None
Absent None

MOTION CARRIED.

Amendment of Blanket Purchase Order #86836 for Existing Consultant Material Testing for the GCRC Metro Garage, 5151 Energy Drive, Genesee Township - Motion by Mr. Massey, seconded by Mr. Gehringer, to approve the amendment of Blanket Purchase Order #86836 for an additional \$11,000 to Professional Service Industries (PSI) to continue performing construction material testing services for the new GCRC Metro Garage located at 5151 Energy Drive, Genesee Township. Funds are budgeted in Department 91 for Fiscal Year 2023/2024. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Elkins, Lane, Smith, Massey, Gehringer
No: None
Absent None

MOTION CARRIED.

Amendment of Blanket Purchase Order #86905 for Existing Consultant Inspection and Staking for Lapeer Road and Oak Road Roundabout, Davison Township – Motion by Mr. Massey, seconded by Ms. Lane, to approve the amendment of Blanket Purchase Order #86905 for an additional \$15,000 for OHM to perform construction inspection and staking for the Lapeer Road and Oak Road Roundabout project. Funds are available in Department 91 for Fiscal Year 2023/2024. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Lane, Smith, Massey, Gehringer, Elkins
No: None
Absent None

MOTION CARRIED.

Approval of Consultant for Construction Services, Traffic Signals at Hill Road and LaFontaine Way and Hill Road and Birch Drive, Mundy Township – Motion by Ms. Lane,

seconded by Mr. Massey, to approve the issuance of a Blanket Purchase Order to Rowe PSC for Construction Inspection in an amount of \$30,000 for the Traffic Signal construction project at Hill Road and LaFontaine Way (T326) and Hill Road and Birch Drive (T405), Mundy Township. The costs for this work are being paid by the developer as part of the larger LaFontaine Way and Birch Drive construction project. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Smith, Massey, Gehringer, Elkins, Lane
No: None
Absent None

MOTION CARRIED.

Issuance of a Purchase Order for Hi Meadow Drive Approach Sewer Repair, Grand Blanc Charter Township – Motion by Ms. Lane, seconded by Mr. Smith, to approve the issuance of a Purchase Order to Diamond Excavating LLC in the amount of \$21,275.00 for providing construction services to perform the necessary repairs to fix the storm sewer crossing at Hi Meadow Drive approach at Baldwin Road. Funds are available in Department 20 for Fiscal Year 2024/2025. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Massey, Gehringer, Elkins, Lane, Smith
No: None
Absent None

MOTION CARRIED.

Issuance of a Purchase Order for La Spezia Drive Approach Sewer Repair, Davison Township – Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the issuance of a Purchase Order to Diamond Excavating LLC, in the amount of \$18,600 for providing construction services to perform the necessary repairs to fix the storm sewer crossing at La Spezia Drive approach at Atlas Road in Davison Township. Funds are budgeted in Department 91, for Fiscal Year 2024/2025. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Gehringer, Elkins, Lane, Smith, Massey
No: None
Absent None

MOTION CARRIED.

Resolution of Support for Fiscal Year 2026-2029 Transportation Improvement Program (TIP) – Motion by Mr. Smith, seconded by Mr. Gehringer, to approve the Resolution of Support for the Genesee County Road Commission’s proposed Federal Aid and State Aid projects in the Fiscal Year 2026-2029 Transportation Improvement Program (TIP). (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Elkins, Lane, Smith, Massey, Gehringer
No: None
Absent None

MOTION CARRIED.

Issuance of a Blanket Purchase Order to Sonitrol Tri-County for Security and Fire Protection Monitoring – Motion by Mr. Massey, seconded by Ms. Lane, to approve the issuance of a Blanket Purchase Order to Sonitrol Tri-County in an amount not to exceed \$47,384.96 for security and fire protection monitoring. This includes monitoring of the Flint facility and all the outlying garages annually. Funds are budgeted in Department 30 - Fleet Maintenance & Facilities for Fiscal Year 2024/2025 Security Systems account.

VOTE ON MOTION

Yes: Lane, Smith, Massey, Gehringer, Elkins
No: None
Absent None

MOTION CARRIED.

Amendment to Purchase Order #86399 to Tri-County Equipment for parts to repair Alamo Mowers – Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the amendment to Purchase Order #86399 issued to Tri County Equipment for parts to repair Alamo mowers, reflecting an increase of \$4,000 raising the total amount to \$19,000. Funds are budgeted in Department 30 for Fiscal Year 2023/2024. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Smith, Massey, Gehringer, Elkins, Lane
No: None
Absent None

MOTION CARRIED.

Extension of Unit Bid Prices and Issuance of a Purchase Order for Heavy Duty Equipment Repair Services and Parts – Motion by Mr. Gehringer, seconded by Ms. Lane, to approve the extension of unit bid prices and the issuance of a Purchase Order to Truck & Trailer Specialties for heavy duty equipment repair services and parts on an as needed basis in the amount of \$100,000. Funds are budgeted in Department 30 for Fiscal Year 2024/2025. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Massey, Gehringer, Elkins, Lane, Smith
No: None
Absent None

MOTION CARRIED.

Issuance of a Purchase Order to NHMS for Asphalt Patch Material and Polymer Sealant Material – Motion by Ms. Lane, seconded by Mr. Massey, to approve the issuance of a Purchase Order to National Highway Maintenance System (NHMS) for Mastic Patch Material in the amount of \$39,860.00. Funds are budgeted in Department 20 Materials Account for Fiscal Year 2024/2025.

VOTE ON MOTION

Yes: Gehringer, Elkins, Lane, Smith, Massey
No: None
Absent None

MOTION CARRIED.

GCRC Personal Protective Equipment Reimbursement Policy Amended – Motion by Ms. Lane, seconded by Mr. Smith, to adopt the Genesee County Road Commission Amended Personal Protective Equipment Reimbursement Policy. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Elkins, Lane, Smith, Massey, Gehringer
No: None
Absent None

MOTION CARRIED.

Ratification of Voucher Nos. 41064, 41068, 41069, 41070, 41071, 41072, 41073, 41074, 41075, 41076, 41077, 41078, and 41079 totaling \$14,861,325.52 - Motion by Mr. Gehringer, seconded by Ms. Lane, to ratify the following vouchers totaling \$14,861,325.52. (Copies filed with official minutes.)

- Voucher #41064 – Pay Ending 8/09/2024 - \$592,493.82
- Voucher #41068 – Accounts Payable Contractor Payments - \$411,237.35
- Voucher #41069 – Accounts Payable Vendor Payments - \$905,682.13
- Voucher #41070 – Pay Ending 9/06/2024 - \$557,378.37
- Voucher #41071 – Accounts Payable Contractor Payments - \$731,260.46
- Voucher #41072 – Accounts Payable Vendor Payments - \$3,529,618.53
- Voucher #41073 – Accounts Payable Contractor Payments - \$64,813.63
- Voucher #41074 – Accounts Payable Vendor Payments - \$681,648.23
- Voucher #41075 – Pay Ending 9/20/2024 - \$625,982.98
- Voucher #41076 – Accounts Payable Contractor Payments - \$906,665.62
- Voucher #41077 – Accounts Payable \$2,146,696.80
- Voucher #41078 – Accounts Payable Contractor Payments - \$785,112.99
- Voucher #41079 – Accounts Payable Vendor Payments - \$2,922,734.61

VOTE ON MOTION

Yes: Gehringer, Elkins, Lane, Smith, Massey,
No: None
Absent None

MOTION CARRIED.

Board Ratification for the issuance of a Purchase Order for Emergency Catch Basin Repair at the GCRC Linden District Garage – Motion by Ms. Lane, seconded by Mr. Smith, to ratify the action taken by the Managing Director to issue a Purchase Order to Diamond Excavating in the amount of \$29,497.60 for emergency catch basin repair at the GCRC Linden District Garage.

During discussion, staff explained that while performing emergency water main repair at the Linden garage it was determined that the lines connecting the basin were rusted and rotted out and in need of repair.

VOTE ON MOTION

Yes: Smith, Massey, Gehringer, Elkins, Lane
No: None
Absent None

MOTION CARRIED.

CONSENT

Work request for Roadside Ditching on Ridge Road, Village of Goodrich – Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the roadside ditching work requested by the Village of Goodrich and further, authorize the Chairperson to sign the cost estimate for and on behalf of the Board of County Road Commissioners. The roadside ditching work will be done on Ridge Road from Hegel Road to Janaroy Court, Village of Goodrich. The total cost of the project will be \$13,430.04.

Village of Goodrich	\$13,430.04
GCRC	\$ <u>0</u>
Total	\$13,430.04

VOTE ON MOTION

Yes: Massey, Gehringer, Elkins, Lane, Smith
 No: None
 Absent: None

MOTION CARRIED.

MANAGING DIRECTOR REPORT

- Negotiations are underway for the International Union of Operating Engineers (IUOE Local 324 - Supervisor’s Union)
- American Federation of State, County and Municipal Employees (AFSCME) negotiations will be starting next week.
- We will have a closed session with legal counsel regarding union negotiations at our next board meeting.

COMMISSIONERS' CONCERNS

Increase in Quoted Costs - Chairperson Elkins commented that based on the discussion today, the Board would like to be informed by the Managing Director or Deputy Managing Director when a purchase order or quoted cost has an increase before they are asked to vote on the increase and given an explanation for the increase.

Metro Garage Salt Barn – Commissioner Massey asked what kind of siding will be used on the Metro Garage Salt Barn. Staff responded that it will be tin sided.

BoardEffect Training Workshop - Chairperson Elkins said the BoardEffect training will begin at 11:30 am.

ADJOURNMENT

Chairperson Elkins adjourned the meeting at 11:03 am.

DOMONIQUE CLEMONS

Clerk/Register

Linda B. Kossak
 Secretary of the Board of the Genesee
 County Board of Road Commissioners
 October 15, 2024