



GCRC Board Meeting Minutes for Tuesday, August 06, 2024

Genesee County Road Commission

211 W. Oakley Street

Flint, MI 48503

CALL TO ORDER

Chairperson Elkins called the meeting of the Genesee County Board of Road Commissioners to order at 10:01 a.m. The meeting was held at the Willard P. Harris Auditorium, Genesee County Administration Building – Third Floor, 1101 Beach Street, Flint, MI 48502.

ROLL CALL

Present: Timothy Elkins, Chairperson
Catherine Lane, Vice Chairperson
Reggie Smith, Commissioner
Joe Massey, Commissioner
Chris Gehringer, Commissioner

Others Present: Randy Dellaposta, Eric Johnston, Michael Lewis, Tracy Khan (GCRC Staff), Attorney William Henn (Henn Lesperance PLC), Linda Kossak - Secretary of the Board.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Elkins

APPROVAL OF AGENDA

August 06, 2024, Agenda - Motion by Mr. Gehringer, seconded by Mr. Smith, to approve the agenda for August 06, 2024.

VOTE ON MOTION

Yes: Lane, Smith, Massey, Gehringer, Elkins
No: None
Absent: None

MOTION CARRIED.

APPROVAL OF MINUTES

July 9, 2024, Board Meeting Minutes - Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the July 9, 2024, Board Meeting Minutes.

VOTE ON MOTION

Yes: Smith, Massey, Gehringer, Lane, Elkins

No: None

Absent: None

MOTION CARRIED.

MEETINGS, HEARINGS, PRESENTATIONS & INFORMATION

Tuesday, August 13, 2024

9:00 am – Commissioner’s Budget Workshop – Held at GCRC Boardroom

Tuesday, August 20, 2024

9:00 am – Roads & Bridges Advisory Committee Meeting - County Administration Building

10:00 am – Board Meeting

PUBLIC ADDRESS THE BOARD

None.

CORRESPONDENCE

INCOMING

Michigan County Road Commission Self-Insurance Pool (MCRCSIP) 2024 Liability Refunds – In a letter dated July 25, 2024, Ms. Gayle Cummings, MCRCSIP Administrator, announced that their Board voted to make an \$8 million dollar distribution of surplus Pool equity to its members of record on June 26, 2024. The GCRC will be receiving a \$112,128 net refund. (Copy filed with official minutes.)

“Gibson Road residents praise new easement for stopping flooding”, ABC12.com/news, July 10, 2024, by Kent Davis – In an article dated July 10, 2024, ABC12.com news reported that Gibson Road residents in Grand Blanc Township were very happy with the easement project that eliminated the flooding issue on Gibson Road. (Copy filed with official minutes.)

OUTGOING

None.

INTERNAL

None.

INFORMATION

None.

BOARD OF COMMISSIONERS' DECISION

DISCUSSION

MDOT Contract No. 24-5291 – Seymour Road at Ray Road Signal Improvements, Gaines Township – Motion by Mr. Gehringer, seconded by Ms. Lane, to approve MDOT Contract 24-5291 for the signal improvements at Seymour Road and Ray Road in Gaines Township and further, direct two board members to electronically sign contract for and on behalf of the Board of County Road Commissioners. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Massey, Gehringer, Elkins, Lane, Smith
No: None
Absent None

MOTION CARRIED.

Bid Results and Award of Contract for the 2024 Primary Culvert Package #1, Mundy Township – Motion by Mr. Gehringer, seconded by Mr. Smith, to accept the low bid of \$484,848.64 and authorize the Chairperson and Vice Chairperson to sign the construction contract after staff has received and accepted the contract, bonds, insurance, and EEO Plan submitted by Springline Excavating for the 2024 Primary Culvert Package #1 at various locations in Mundy Township. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Elkins, Lane, Smith, Massey, Gehringer
No: None
Absent None

MOTION CARRIED.

Contract Extension for 2023 DS-1 Package at various locations in Genesee County - Motion by Mr. Gehringer, seconded by Ms. Lane, to extend the 2023 DS-1 Contract with Raica Excavating into the 2024 construction season for the 2024 DS-1 Project. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Lane, Smith, Massey, Gehringer, Elkins
No: None
Absent None

MOTION CARRIED.

Approval of Consultant and Issuance of a Purchase Order for Construction Inspection for LaFontaine Way & Birch Drive Extension Roadway Construction, Mundy Township – Motion by Ms. Lane, seconded by Mr. Massey, to approve issuance of a Blanket Purchase Order to F&V for Construction Inspection in an amount of \$80,000 for the LaFontaine Way & Birch Drive Extension Roadway Construction Project in Mundy Township. (Copy filed with official minutes.)

During discussion, a board member asked if this is a private drive. Staff answered no, it is public and will be connected to Taylor Drive.

VOTE ON MOTION

Yes: Smith, Massey, Gehringer, Elkins, Lane
No: None

Absent None

MOTION CARRIED.

GCRC Permit Agreement, City of Fenton – Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the Permit Agreement with the City of Fenton for the Silver Lake Road Non-Motorized Trail-Way from Broad Street easterly to Jennings Road and further, authorize both the Chairperson and Vice Chairperson to sign the agreement for and on behalf of the Board of County Road Commissioners. The project will be funded 100% by the City of Fenton in the amount of \$3,100,000. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Massey, Gehringer, Elkins, Lane, Smith

No: None

Absent None

MOTION CARRIED.

Amendment to Purchase Order #86317 for Guardrail Placement or Repair (MDOT) – Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the amendment of Purchase Order #86317 issued to Nationwide Construction Group for guardrail placement or repair (MDOT), reflecting an increase of \$200,000, raising the total amount to \$650,000. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Gehringer, Elkins, Lane, Smith, Massey

No: None

Absent None

MOTION CARRIED.

Ratification of Voucher Nos. 41052, 41053, 41054, 41055, 41056, 41057 and 41058 - Motion by Ms. Lane, seconded by Mr. Smith, to ratify the following vouchers totaling \$5,285,588.95. (Copies filed with official minutes.)

Voucher #41052 – Pay Ending 6/28/2024 - \$605,429.58

Voucher #41053 – Accounts Payable Contractor Payments - \$16,220.76.

Voucher #41054 – Accounts Payable Vendor Payments - \$1,151,054.46.

Voucher #41055 – Pay Ending 7/12/2024 - \$611,566.76.

Voucher \$41056 – Accounts Payable Vendor Payments - \$1,502,956.79

Voucher #41057 – Accounts Payable Contractor Payments - \$587,910.59

Voucher #41058 – Accounts Payable Vendor Payments - \$810,450.01

VOTE ON MOTION

Yes: Gehringer, Elkins, Lane, Smith, Massey

No: None

Absent None

MOTION CARRIED.

CONSENT

Equipment No. 525 Auctioned in the Government Auction Website – Motion by Ms. Lane, seconded by Mr. Gehringer, to authorize Equipment #525 – 2012 Chevrolet Impala be auctioned as conveyed in the Board approved GCRC Disposal of Surplus Equipment and Personal Property Policy. (Copy filed with official minutes.)

During discussion, a board member asked if this was a staff vehicle. Staff answered yes, it was the spare vehicle utilized by the Finance and the IT Departments.

VOTE ON MOTION

Yes: Elkins, Lane, Smith, Massey, Gehringer
No: None
Absent None

MOTION CARRIED.

Work Request for Aggregate Resurfacing on Carpenter Road in Richfield Township – Motion by Ms. Lane, seconded by Mr. Smith, to approve the work request for aggregate resurfacing work on Carpenter Road from Henderson Road to Washburn Road in Richfield Township, with the funding as follows:

Richfield Township	\$ 57,623.93
GCRC	<u>\$ 57,623.93</u>
Project total	\$115,247.86

(Copy filed with official minutes.)

VOTE ON MOTION

Yes: Elkins, Lane, Smith, Massey, Gehringer
No: None
Absent None

MOTION CARRIED.

MANAGING DIRECTOR REPORT

None.

COMMISSIONERS' CONCERNS

Retroactive Pay - Chairperson Elkins stated he sent out an email regarding legal counsel's opinion on retroactive pay. Attorney Henn answered Board members questions regarding his legal opinion.

Legal Opinion – Commissioner Massey asked what happens if the attorney changes his legal opinion on a matter. Mr. Elkins replied that he would notify this board.

Pay Grade Adjustment related to the Wage Study – GIS Specialist and HR Coordinator
Commissioner Smith asked about the wage study and when will the Board discuss the GIS Specialist and HR Coordinator pay grade adjustments.

Chairperson Elkins answered that he is proposing a Special Board Meeting be held on Tuesday, August 13 which will be before the Commissioner's Budget Workshop that same day to discuss the pay grade adjustment.

Metro District Garage Building Site - Commissioner Gehringer informed the Board of an incident that occurred last week at the Metro District building site. Nine trusses – 84 feet in length fell at the end of the day at the salt barn structure. The superintendent of the project roped off the area and called GCRC. He has not heard any updates from the contractor, Brizar, regarding the cause of the failure. New trusses have been ordered.

ADJOURNMENT

Chairperson Elkins adjourned the meeting at 11:01 am

DOMONIQUE CLEMONS

Clerk/Register

Linda B. Kossak
Secretary of the Board of the Genesee
County Board of Road Commissioners
August 6, 2024