

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

JULY 9, 2024

MINUTES

CALL TO ORDER

Chairperson Elkins called the meeting of the Genesee County Board of Road Commissioners to order at 10:01 a.m. The meeting was held in the Willard P. Harris Auditorium, Genesee County Administration Building – Third Floor, 1101 Beach Street, Flint, MI 48502.

ROLL CALL

Present: Timothy Elkins, Chairperson
Cathy Lane, Vice Chairperson
Reggie Smith, Commissioner
Joe Massey, Commissioner
Chris Gehringer, Commissioner

Others Present: Randy Dellaposta, Eric Johnston, Tracy Khan, Alex Patsy, Kylie Dontje (Genesee County Road Commission Staff), Attorney Andrew Cascini (Henn Lesperance PLC), Donna Arden, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Elkins.

APPROVAL OF AGENDA

July 9, 2024 – Agenda – Chairperson Elkins requested the addition of Discussion items IX. A-7 – Job Responsibilities of Secretary to the Board/Deputy Secretary to the Board and IX A-7a – Secretary and Deputy Secretary of the Board Responsibilities and Stipend, to the agenda.

Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the amended agenda for July 9, 2024.

VOTE ON MOTION:

Yes: Gehringer, Smith, Elkins, Lane, Massey
No: None

MOTION CARRIED.

APPROVAL OF MINUTES

June 18, 2024 Board Meeting - Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the minutes of the June 18, 2024 Board Meeting.

VOTE ON MOTION:

Yes: Smith, Elkins, Lane, Massey, Gehringer
No: None

MOTION CARRIED.

June 28, 2024 Board Meeting - Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the minutes of the June 28, 2024 Board Meeting.

VOTE ON MOTION:

Yes: Smith, Elkins, Lane, Massey, Gehringer
No: None

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, July 23, 2024

9:00 a.m. – Roads & Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

None.

CORRESPONDENCE

INCOMING

None.

OUTGOING

None.

INTERNAL

None.

INFORMATION

None.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

MDOT Contract No. 24-5258, Grand Blanc Road Reconstruction from Fenton Road to Porter Road, Grand Blanc Charter Township – Motion by Ms. Lane, seconded by Mr. Gehringer to approve the MDOT Contract No. 24-5258, Grand Blanc Road Reconstruction from Fenton Road to Porter Road in Grand Blanc Charter Township and furthermore, authorize two Board Members to sign the attached resolution for and on behalf of the Board of County Road Commissioners. (Copy filed with official minutes.)

| | |
|---|-----------------------|
| Grand Total Estimated Cost | \$2,078,225.25 |
| Less State TED FUNDS | <u>\$1,323,239.56</u> |
| Balance (Requesting Party’s Share) | \$ 754,985.69 |

VOTE ON MOTION:

Yes: Elkins, Lane, Massey, Gehringer, Smith
No: None

MOTION CARRIED.

Selection of Consultant for Design Services, Orchard Haven Subdivision, Grand Blanc Charter Township – Motion by Ms. Lane, seconded by Mr. Gehringer to approve the selection of Spalding DeDecker Associates for Design Services for Orchard Haven Subdivision in Grand Blanc Charter Township and furthermore, it authorizes the Chairperson of the Board to sign the Consultant Agreement when it is returned to the Road Commission. (Copy filed with official minutes.)

VOTE ON MOTION:

Yes: Massey, Gehringer, Smith, Elkins, Lane
No: None

MOTION CARRIED.

Bid Results and Award of Contract for the Rehabilitation of Cook Road from Embury Road to Holly Road, Grand Blanc Charter Township – Motion by Mr. Massey seconded by Ms. Lane, to accept the low bid of \$1,416,816.00 for the rehabilitation of Cook Road from Embury Road to Holly Road in Grand Blanc Charter Township and furthermore, authorize the Chairperson and Vice Chairperson to sign the construction contract after staff has received and accepted the contract, bonds, insurance submitted by Zito Construction, Inc. (Copy filed with official minutes.)

VOTE ON MOTION:

Yes: Gehringer, Smith, Elkins, Lane, Massey
No: None

MOTION CARRIED.

Bid Results and Award of Contract for Pinnacle Shores Subdivision, Pinnacle Shores, Pinnacle Shores #2 and Pinnacle Shores #3, Fenton Charter Township – Motion by Mr. Gehringer seconded by Ms. Lane, to accept the low bid of \$752,003.28 for Pinnacle Shores Subdivision, Pinnacle Shores, Pinnacle Shores #2 and Pinnacle Shores #3 in Fenton Charter Township and furthermore, authorize the Chairperson and Vice Chairperson to sign the construction contract after staff has received and accepted the contract, bonds, insurance submitted by L. A. Construction Corporation. (Copy filed with official minutes.)

VOTE ON MOTION:

Yes: Lane, Massey, Gehringer, Smith, Elkins
No: None

MOTION CARRIED.

Amendment of Purchase Order #86524 to Respectful Removal for Carcass Removal – Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the amendment of Purchase Order #86524 to Respectful Removal for Carcass Removal, reflecting an increase of \$40,000.00 raising the total amount to \$130,000.00. (Copy filed with official minutes.)

VOTE ON MOTION:

Yes: Smith, Elkins, Lane, Massey, Gehringer
No: None

MOTION CARRIED.

Ratification of Voucher Nos. 41048, 41049, 41050, and 41051 totaling \$1,720,795.43 – Motion by Ms. Lane, seconded by Mr. Gehringer, to ratify the following Vouchers totaling \$1,720,795.43:

Voucher #41048 – Accounts Payable Contractor Payments in the amount of \$576,935.62
Voucher #41049 – Accounts Payable Vendor Payments in the amount of \$246,244.46
Voucher #41050 – Pay Ending 6/14/24 in the amount of \$608,768.14
Voucher #41051 – Accounts Payable Vendor Payments in the amount of \$288,847.21

(Copies filed with official minutes.)

VOTE ON MOTION:

Yes: Elkins, Lane, Massey, Gehringer, Smith
No: None

Job Responsibilities of Secretary of the Board/Deputy Secretary to the Board – Motion by Mr. Gehringer, seconded by Ms. Lane, to approve the job responsibilities of the Secretary of the Board and the Deputy Secretary to the Board. (Copy filed with official minutes.)

VOTE ON MOTION:

Yes: Elkins, Massey, Smith, Lane, Gehringer
No: None

MOTION CARRIED.

Secretary and Deputy Secretary of the Board Responsibilities and Stipend – Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the job responsibilities, as written by the GCRC labor attorney and to increase the stipend of the Secretary of the Board and the Deputy Secretary to the Board. (Copy filed with official minutes.)

The Board members agreed to the following stipend ranges: \$3,000 to \$6,000 for the Secretary of the Board and \$1,500 to \$3,000 for the Deputy Secretary of the Board.

VOTE ON MOTION:

Yes: Gehringer, Lane, Massey, Elkins, Smith
No: None

MOTION CARRIED.

Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the following stipends for the current Secretary to the Board and Deputy Secretary to the Board due to their experience levels in these positions effective in the current pay period: \$6,000 for the Secretary to the Board and \$3,000 for the Deputy Secretary of the Board.

VOTE ON MOTION:

Yes: Lane, Massey, Smith, Gehringer, Elkins
No: None

MOTION CARRIED.

CONSENT

Temporary Traffic Control Order, Ally Challenge Senior PGA Golf Tournament – Motion by Mr. Gehringer, seconded by Ms. Lane to approve the temporary traffic control order for the Ally Challenge Senior PGA Golf Tournament for the period from August 19, 2024 through August 25, 2024:

- Authorize Burning Tree Drive to be operated as a one-way street from Saginaw Road to Territorial Road.
- Establish temporary No Parking zones on the listed streets in the Charter Township of Grand Blanc request.

(Copies filed with official minutes.)

VOTE ON MOTION:

Yes: Massey, Gehringer, Smith, Elkins, Lane
No: None

MOTION CARRIED.

Removal of Equipment Item #3448, Grader Blades (deemed unrepairable) from Genesee County Road Commission records – Motion by Mr. Smith, seconded by Mr. Gehringer, to authorize the removal of unrepairable equipment from all Genesee County Road Commission Records. (Copy filed with official minutes)

| <u>Equipment #</u> | <u>Description</u> | <u>Reason</u> |
|--------------------|--------------------|---------------|
| #3448 | 11' Grader Blades | Unrepairable |

VOTE ON MOTION:

Yes: Gehringer, Smith, Elkins, Lane, Massey
No: None

MOTION CARRIED.

Work Requests for Roadside Ditching in Clayton Township – Motion by Mr. Smith, seconded by Mr. Gehringer, to approve the work requests for roadside ditching on Morrish Road from Bristol Road to Lennon Road Clayton Township with the funding as follows:

| <u>Road</u> | <u>Description</u> | <u>Clayton Twp Share</u> | <u>GCRC Share</u> | <u>Total Project Cost</u> |
|--------------|---------------------------|--------------------------|-------------------|---------------------------|
| Morrish Road | Bristol Rd. to Lennon Rd. | \$13,061.32 | \$0.00 | \$13,061.32 |

(Copy filed with official minutes)

VOTE ON MOTION:

Yes: Elkins, Massey, Smith, Gehringer, Lane
No: None

Work Requests for Roadside Ditching in Clayton Township – Motion by Mr. Smith, seconded by Mr. Gehringer, to approve the work requests for roadside ditching on Nichols Road from Miller Road to Bristol Road Clayton Township with the funding as follows:

| <u>Road</u> | <u>Description</u> | <u>Clayton Twp Share</u> | <u>GCRC Share</u> | <u>Total Project Cost</u> |
|--------------|---------------------------|--------------------------|-------------------|---------------------------|
| Nichols Road | Miller Rd. to Bristol Rd. | \$13,187.08 | \$0.00 | \$13,187.08 |

(Copy filed with official minutes)

VOTE ON MOTION:

Yes: Smith, Elkins, Lane, Massey, Gehringer
No: None

MOTION CARRIED.

Board Ratification of the mowing request approved by the Managing Director for the Village of Otter Lake – Motion by Mr. Gehringer, seconded by Mr. Massey, to ratify the mowing request approved by the Managing Director for the Village of Otter Lake. Mowing work to be done at various locations in the amount of \$4,926.04, paid 100% by The Village of Otter Lake.

(Copy filed with official minutes)

VOTE ON MOTION:

Yes: Lane, Massey, Gehringer, Smith, Elkins
No: None

MOTION CARRIED.

MANAGING DIRECTOR REPORT

Mt. Morris Township has just been notified they will be receiving \$2.3 million dollars for roadway rehabilitation for the fiscal year 2025.

Torrey Road between Lahring Road and Thompson Road is now open to both northbound and southbound traffic. This roadway had been closed to northbound traffic since November 2023. The Genesee County Drain Commission has completed its most recent portion of the Southern Lakes Watermain and will close to southbound traffic on Jennings Road between Lahring Road and Thompson Road in the coming days to begin the next phase of the project.

MDOT will be resurfacing M-57 from M-54 (Saginaw Road) to M-15 (State Road) with this project beginning on July 15th.

GCRC has received escrow performance deposits from LaFontaine Group and Costco Wholesale for work at large on LaFontaine, Birch Drive, and associated lane widening on Hill Road.

Traffic has been shifted on Detroit Street to signify the completion of the first phase of the project. The anticipated completion of the project is mid-September 2024.

COMMISSIONERS' CONCERNS

Commissioner Smith inquired about the date of the next Commissioner's workshop. Chairperson Elkins responded; he will take it to the Board members to decide when to have the

next workshop.

Commissioner Gehringer stated that although he missed the workshop, he has spoken with Chairperson Elkins and has been updated on the items covered in the workshop.

Commissioner Lane inquired about the television commercial regarding the \$2.3 million that Mt. Morris Township will be receiving in 2025. Mr. Patsy explained the \$2.3 million will probably be in the form of a grant that was applied for by Mt. Morris Township to the State of Michigan.

ADJOURNMENT

Chairperson Elkins, without objection, adjourned the meeting at 11:19 a.m.

DOMONIQUE CLEMONS
Clerk/Register

Donna Arden, Secretary of the
Board of County Road Commissioners

/da

7/9/2024