



GCRC Board Meeting Minutes for Tuesday, May 21, 2024

Genesee County Road Commission

211 W. Oakley Street

Flint, MI 48503

CALL TO ORDER

Vice Chairperson Lane called the meeting of the Genesee County Board of Road Commissioners to order at 10:04 a.m. The meeting was held at the Willard P. Harris Auditorium, Genesee County Administration Building – Third Floor, 1101 Beach Street, Flint, MI 48502.

ROLL CALL

Present: Cathy Lane, Vice Chairperson
Reggie Smith, Commissioner
Joe Massey, Commissioner
Chris Gehringer, Commissioner

Absent: Timothy Elkins, Chairperson (excused)

Others Present: Randall Dellaposta; Eric Johnston; Alex Patsy; Donna Poplar; Michael Lewis; Kylie Dontje; (GCRC Staff), Fred Poplar; Genesee County resident, Attorney William Henn - Henn Lesperance PLC; Linda Kossak - Secretary of the Board.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Chairperson Lane

APPROVAL OF AGENDA

May 21, 2024, Agenda - Motion by Mr. Smith, seconded by Mr. Gehringer, to approve the agenda for May 21, 2024.

VOTE ON MOTION

Yes: Smith, Massey, Gehringer, Lane

No: None

Absent: Elkins

MOTION CARRIED.

APPROVAL OF MINUTES

May 07, 2024, Board Meeting Minutes - Motion by Mr. Gehringer, seconded by Mr. Smith, to approve the May 07, 2024, Board Meeting Minutes.

VOTE ON MOTION

Yes: Massey, Gehringer, Lane, Smith

No: None

Absent: Elkins

MOTION CARRIED.

MEETINGS, HEARINGS, PRESENTATIONS & INFORMATION

Monday, May 27, 2024

GCRC closed (non-essential operations) in observance of the Memorial Day holiday.

Tuesday, June 04, 2024

10:00 am - Board Meeting

PUBLIC ADDRESS THE BOARD

None.

CORRESPONDENCE

INCOMING

None.

OUTGOING

None.

INTERNAL

None.

INFORMATION

None.

BOARD OF COMMISSIONERS' DECISION

DISCUSSION

MDOT Contract 24-5209 – Torrey Road from Hill Road to Torrey Lane – 4 to 3 Lane Conversion and Microsurfacing, Mundy Charter Township – Motion by Mr. Massey, seconded by Mr. Gehringer, to approve the Michigan Department of Transportation Contract No. 24-5209 for the 4 to 3 lane conversion and microsurfacing of Torrey Road between Hill Road and Torrey Lane and further, direct two board members to electronically sign the contract on behalf of the Board of Road Commissioners. Local match funds are budgeted in Department 91 for Fiscal Year 2023-2024. (Copy filed with official minutes.)

Highway Safety Improvement Funds	\$136,000
GCRC Local Share	<u>\$ 49,100</u>
Total Project Cost	\$185,100

VOTE ON MOTION

Yes: Gehringer, Lane, Smith, Massey

No: None

Absent Elkins

MOTION CARRIED.

Issuance of a Blanket Purchase Order for MDOT Certified Tech - Motion by Mr. Gehringer, seconded by Mr. Massey, to approve the issuance of a Blanket Purchase Order to Rowe Professional Services in an amount of \$76,000 for a MDOT Certified Tech as needed during the 2024 calendar year. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Lane, Smith, Massey, Gehringer

No: None

Absent Elkins

MOTION CARRIED.

Addendum to Purchase Order #86139 to Kraft Engineering & Surveying for Construction Inspection for Flagstone Pointe Subdivision, Flint Charter Township - Motion by Mr. Smith, seconded by Mr. Gehringer, to approve the increase to Purchase Order #86139 to Kraft Engineering & Surveying for Construction Inspection on the Flagstone Pointe Subdivision in Flint Charter Township, in an amount of \$32,830.00, raising the total amount to \$148,535.39. Funds are available in Department 91 for Fiscal Year 2023-2024. (Copy filed with official minutes)

VOTE ON MOTION

Yes: Smith, Massey, Gehringer, Lane

No: None

Absent Elkins

MOTION CARRIED.

Ratification of Voucher Nos. 41036, 41037, 41038, 41032, and 41039 - Totaling \$1,758,789.56 - Motion by Mr. Gehringer, seconded by Mr. Smith, to ratify the following vouchers totaling \$1,758,789.56. (Copies filed with official minutes.)

Voucher #41036 - Accounts Payable Contractor Payments in the amount of \$39,258.21

Voucher #41037 - Accounts Payable Vendor Payments in the amount of \$564,514.29

Voucher #41038 - Pay ending 5/3/2024 in the amount of \$559,681.35

Voucher #41039 - Accounts Payable Vendor Payments in the amount of \$595,335.71

VOTE ON MOTION

Yes: Massey, Gehringer, Lane, Smith

No: None

Absent Elkins

MOTION CARRIED.

CONSENT

Work Request for Roadside Ditching for Dollar Lake Court, Fenton Township - Motion by Mr. Gehringer, seconded by Mr. Smith, to approve the roadside ditching work requested by Fenton Township on Dollar Lake Court with the funding as follows:

Fenton Township \$5,000
GCRC \$2,000
Total Project Cost \$7,000

(Copy filed with official minutes.)

During discussion, a board member asked what kind of work is required during ditching. Staff answered that there may be overgrowth of vegetation in the ditch prohibiting drainage, grade problems or the driveway culvert is damaged. The Maintenance Supervisor works with the Township Supervisor to determine the work that needs to be done.

VOTE ON MOTION

Yes: Gehringer, Lane, Smith, Massey
No: None
Absent Elkins

MOTION CARRIED.

Work Request for Pavement Repair and Chip Seal Work on Stanley Road from I-75 to Jennings Road in Mt. Morris Township - Motion by Mr. Massey, seconded by Mr. Gehringer, to approve the pavement repair and chip seal work on Stanley Road from I-75 to Jennings Road in Mt. Morris Township with the funding as follows:

Mt. Morris Township \$25,000
GCRC \$25,000
Total Project Cost \$50,000

(Copy filed with official minutes)

VOTE ON MOTION

Yes: Lane, Smith, Massey, Gehringer
No: None
Absent Elkins

MOTION CARRIED.

Work Request for Pavement Repair and Chip Seal Work on Webster Road from Kelly Road to Oleksyn Drive in Mt. Morris Township - Motion by Mr. Massey, seconded by Mr. Smith,

to approve the pavement repair and chip seal work on Webster Road from Kelly Road to Oleksyn Drive in Mt. Morris Township with the funding as follows:

Mt. Morris Township	\$25,000
GCRC	<u>\$25,000</u>
Total Project Cost	\$50,000

(Copy filed with official minutes)

VOTE ON MOTION

Yes: Smith, Massey, Gehringer, Lane
No: None
Absent Elkins

MOTION CARRIED.

MANAGING DIRECTOR REPORT

Managing Director Dellaposta distributed copies of his Managing Director's report.

Metro District Garage Visit – Managing Director Dellaposta reminded the board that we will be visiting the Metro District Garage building site right after the June 4, 2024, board meeting.

COMMISSIONERS' CONCERNS

Closed Meeting Minutes – Commissioner Massey requested that Attorney Henn provide a written legal opinion regarding the board members reviewing the closed session meeting minutes by the June 4 meeting.

National Work Zone Awareness Week – Commissioner Massey wanted to thank the Communications Coordinator, Kylie Dontje and Engineering Construction Manager, Gerrad Godley for the excellent job they did setting up the National Work Zone Safety event. Mr. Dellaposta added that he wanted to thank Fessler & Bowman for hosting the event as well as the Board for their participation.

Legal Fees – Commissioner Massey asked that the total legal fees paid to GCRC legal counsel be available by the next board meeting from Finance Director Tracy Khan.

Vice Chairperson Lane stated that there is an employee retirement card that the board members need to sign.

ADJOURNMENT

Vice Chairperson Lane adjourned the meeting at 10:20 AM

DOMONIQUE CLEMONS

Clerk/Register

Linda B. Kossak

Secretary of the Board

of the Genesee County Road Commissioners

May 21, 2024