

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

February 16, 2024

MINUTES

CALL TO ORDER

Chairperson Elkins called the meeting of the Genesee County Board of Road Commissioners to order at 10:00 a.m. The meeting was held at the Willard P. Harris Auditorium, Genesee County Administration Building – Third Floor, 1101 Beach Street, Flint, MI 48502.

ROLL CALL

Present: Timothy Elkins, Chairperson
Cathy Lane, Vice Chairperson
Reggie Smith, Commissioner
Chris Gehringer, Commissioner
Joe Massey, Commissioner

Others Present: Randy Dellaposta, Eric Johnston, Alex Patsy, Tracy Khan, Donna Poplar, Kendra Love-Brezzell, Kylie Dontje, Mike Lewis (Genesee County Road Commission Staff), Attorney Andrew Cascini (Henn Lesperance PLC), Attorney Laura Genovich (Foster Swift Collins & Smith PC), A.C. Dumas, Fred Poplar, (Genesee County residents), Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Elkins

APPROVAL OF AGENDA

February 16, 2024 – Agenda - Motion by Ms. Lane, seconded by Mr. Massey, to approve the agenda for February 16, 2024.

VOTE ON MOTION:

Yes: Smith, Massey, Gehringer, Elkins, Lane
No: None.
Absent: None

MOTION CARRIED.

APPROVAL OF MINUTES

February 06, 2024 – Board Meeting Minutes - Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the February 06, 2024, board meeting minutes.

VOTE ON MOTION:

Yes: Smith, Massey, Gehringer, Elkins, Lane

No: None

Absent: None

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Friday, February 16, 2024 – Closed Session

Closed session to consider material exempt from discussion or disclosure by statute under MCL 15.268 (h), specifically identified as an attorney-client privileged written legal opinion.

Monday, February 19, 2024

GCRC closed (non-essential operations) in observance of Presidents Day holiday.

Tuesday, March 12, 2024

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

Mr. A.C. Dumas, Flint, MI resident addressed the Board regarding racism and observance of Black History Month (February).

CORRESPONDENCE

INCOMING

None.

OUTGOING

None.

INTERNAL

Governmental Tort Liability Act - Michigan Senate Bills 630 and 631 – Included in the board packet was information regarding proposed Michigan Senate Bills 630 and 631 and the effect they will have on governmental organizations. (Copy filed with official minutes.)

2023 Michigan County Road Investment Plan – The County Road Association provided a report, dated December 2023, outlining their 2023 Michigan County Road Investment Plan, which details a comprehensive 83-county overview on investment requirements to restore Michigan’s county road system. (Copy filed with official minutes.)

Michigan County Road Commission Self-Insurance Pool, Pool Cue, Volume 34, Issue 1, February 2024 publication – Included in the board packet was the quarterly publication of the Michigan County Road Commission Self-Insurance Pool, *Pool Cue*, Volume 34, Issue 1, February 2024. (Copy filed with official minutes.)

Genesee County Road Commission Mailbox Policy – Included in the board packet was a copy of the current GCRC Mailbox Policy approved April 5, 2022, for board members to review. (Copy filed with official minutes.)

INFORMATION

None.

BOARD OF ROAD COMMISSIONERS’ DECISIONS

DISCUSSION

Amended Short-Term and Long-Term Disability Benefit Policy – Motion by Mr. Gehringer, seconded by Ms. Lane, to adopt the February 16, 2024, Amended Short-Term and Long-Term Disability Benefit Policy.

During the discussion, Mr. Smith and Mr. Massey voiced some of their concerns regarding this policy.

VOTE ON MOTION:

Yes Gehringer, Elkins, Lane
No: Massey, Smith
Absent: None

MOTION CARRIED.

MDOT Contract 23-5592 – Hill Road Resurfacing from Linden Road to Torrey Road, Mundy Charter Township - Motion by Ms. Lane, seconded by Mr. Gehringer, to approve MDOT Contract 23-5592 for the resurfacing of Hill Road between Linden Road and Torrey Road in Mundy Charter Township and further, directs the Chairperson and Vice Chairperson to electronically sign on behalf of the Board of County Road Commissioners. The local match for this project is identified in the fiscal year 23/24 Department 91 budget. (Copy filed with official minutes.)

Surface Transportation Program Funds	\$ 710,207.00
GCRC Local Share	<u>\$ 330,543.00</u>
Total Project Cost	\$1,040,750.00

VOTE ON MOTION:

Yes Gehringer, Elkins, Lane, Smith, Massey
No: None
Absent: None

MOTION CARRIED.

Prequalification of Consultants for Road and Culvert Projects, Preliminary (Design) Engineering - Motion by Mr. Gehringer, seconded by Mr. Massey, to approve the addition of Spalding DeDecker to both the Group ‘A’ and Group ‘C’ lists of consultants to perform preliminary (design) engineering services for road projects to be assigned at a future date. (Copy filed with official minutes.)

VOTE ON MOTION:

Yes Elkins, Lane, Smith, Massey, Gehringer
No: None
Absent: None

MOTION CARRIED.

Selection of Consultant for Design Services – Fiscal Year 2023/2024 and 2024/2025 Local Funded Culvert Design Projects, Genesee County – Motion by Ms. Lane, seconded by Mr. Massey, to approve assignment of Spalding DeDecker to prepare construction plans for the proposed fiscal year 2023/2024 and 2024/2025 Local Funded Culvert Design Projects, and further, authorize the Chairperson of the Board to sign the Consultant Agreements on behalf of the Board of County Road Commissioners when returned. Design fees are budgeted in Department 91 fiscal year 2023/2024 and 2024/2025 budgets. (Copy filed with official minutes.)

VOTE ON MOTION:

Yes Smith, Massey, Gehringer, Elkins, Lane
No: None
Absent: None

MOTION CARRIED.

Selection of Consultant for Design Services – Irish Road and Davison Road (T-117) Traffic Signal Modernization, Davison Township – Motion by Mr. Massey, seconded by Mr. Gehringer, to approve Rowe Professional Services to prepare construction plans for the proposed Irish Road and Davison Road Traffic Signal Modernization project and further, authorize the Chairperson to sign the consultant agreement on behalf of the Board of County Road Commissioners. Funds are available in Department 91 for Fiscal Year 2023/2024 budget. (Copy filed with official minutes.)

VOTE ON MOTION:

Yes Massey, Gehringer, Elkins, Lane, Smith
No: None
Absent: None

MOTION CARRIED.

Approval of Consultant for Fabrication Inspection, Elms Road Bridge and Linden Road Bridge Replacements, Vienna Township – Motion by Ms. Lane, seconded by Mr. Smith, to approve the issuance of a blanket Purchase Order to SME for Fabrication Inspection in an amount of \$52,070.00 for the Elms Road Bridge & Linden Road Bridge Replacement projects. Funds are available in

Department 91 in the fiscal year 2023-2024. (Copy filed with official minutes.)

VOTE ON MOTION:

Yes: Gehringer, Elkins, Lane, Smith, Massey
No: None
Absent: None

MOTION CARRIED.

Amendment to Purchase Order for High Performance Pavement Repair (QPR) - Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the amendment of Purchase Order #86356 to Ajax Paving Industries reflecting an increase of \$11,000, raising the total amount to \$32,300.00. Funds are available in Department 20, Fiscal Year 2023/2024 Materials account. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Elkins, Lane, Smith, Massey, Gehringer
No: None
Absent: None

MOTION CARRIED.

Issuance of a Purchase Order to Berger Chevrolet for One (1) GMC Sierra 2500HD Double Cab 4x2 Pickup Truck – Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the issuance of a Purchase Order to Berger Chevrolet for one (1) 2024 GMC Sierra 2500HD Double Cab 4x2 Pickup Truck in the amount of \$43,316.00. Funds are available in Department 30, Fiscal Year 2023/2024 Capital Outlay – Road Equipment. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Lane, Smith, Massey, Gehringer, Elkins
No: None
Absent: None

MOTION CARRIED.

Issuance of a Purchase Order AIS Construction for Purchase and installation of one (1) Promac LDM50 Mulcher to fit Gradall Model XL4100 – Motion by Mr. Massey, seconded by Mr. Gehringer, to approve the issuance of a Purchase Order to AIS Construction for the purchase and installation of one (1) Promac LDM50 Mulcher on Otisville Gradall #3005 in the amount of \$80,592.00. Funds are available in Department 30, Fiscal Year 2023/2024 Fiscal Year Capital Outlay – Road Equipment. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Smith, Massey, Gehringer, Elkins, Lane
No: None
Absent: None

MOTION CARRIED.

Ratification of Voucher Nos. 41006 and 41007 totaling \$1,498,801.71 - Motion by Ms. Lane, seconded by Mr. Gehringer, to ratify the following Vouchers totaling \$1,498,801.71:

Voucher #41006 in the amount of \$686,507.87.

Voucher #41007 in the amount of \$812,293.84.

(Copies filed with official minutes.)

VOTE ON MOTION

Yes: Massey, Gehringer, Elkins, Lane, Smith

No: None

Absent: None

MOTION CARRIED.

CONSENT

Removal of Equipment Item #2564 from Genesee County Road Commission records – Motion by Ms. Lane, seconded by Mr. Gehringer, to authorize the removal of damaged/missing Equipment #2564 – 2005 Stihl String Trimmer from all Genesee County Road Commission records. (Copy filed with official minutes.)

VOTE ON MOTION:

Yes: Gehringer, Elkins, Lane, Smith, Massey

No: None

Absent: None

MOTION CARRIED.

CLOSED SESSION - Chairperson Elkins requested a motion to go into closed session.

Motion by Mr. Smith, seconded by Mr. Gehringer, to go into closed session to consider material exempt from discussion or disclosure by statute under MCL 15.268 (h), specifically identified as an

attorney-client privileged written legal opinion.

VOTE ON MOTION

YES: Elkins, Lane, Smith, Gehringer, Massey
NO: None
ABSENT: Smith

MOTION CARRIED.

At 10:36 am the Board entered closed session.

(Commissioner Smith left the closed session at 11:19 am.)

At 11:37 am the Board left closed session

Chairperson Elkins asked for a motion to leave closed session and reconvene into open session. Motion by Ms. Lane, seconded by Mr. Gehringer, to leave closed session and reconvene into open session.

VOTE ON MOTION

YES: Elkins, Lane, Massey Gehringer
NO: None
ABSENT: Smith

MOTION CARRIED.

At 11:38 am the Board reconvened into its regular board meeting session.

MANAGING DIRECTOR'S REPORT

Managing Director Dellaposta distributed his Directors' Report to the board members.

Mr. Massey suggested, moving forward, could the Managing Director highlight and discuss those items of importance in the report during the meeting.

COMMISSIONER'S CONCERNS

Quarterly Budget Actual Report - Mr. Elkins asked Finance Director Tracy Khan to prepare a report for the board regarding the year-to-date budget expenditures and percentages. This report will highlight how much we have spent of our budget. The Finance Director will prepare these quarterly reports for the board moving forward. Mr. Dellaposta added that this just gives the board members a snapshot of our expenditure's year to date.

Public Address the Board 'written language' on Agenda - Chairperson Elkins requested that the discussion regarding the written language on the agenda for Public Address the Board be postponed

until the next board meeting. Staff will include examples of the language for the Board to review.

Mr. Elkins stated that Ms. Poplar had emailed him a request to appeal [before the Board] the determination regarding her complaint against the Managing Director. We will address this at a later time and discuss it as to when she can meet with the board, and this will be done as expeditiously as possible.

Ms. Lane wanted to compliment Fleet Maintenance & Equipment Director Kendra Love-Brezzell, Engineering Director Alex Patsy and GIS Manager Brad Carrone, for the presentations they gave regarding their current ongoing projects.

ADJOURNMENT

Chairperson Elkins adjourned the meeting at 11:51 am

Domonique Clemons
Clerk/Register

Linda B. Kossak
Secretary of the Genesee County Board of
County Road Commissioners
lbk – 2/16/2024