

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

February 6, 2024

MINUTES

CALL TO ORDER

Chairperson Elkins called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held at the Willard P. Harris Auditorium, Genesee County Administration Building – Third Floor, 1101 Beach Street, Flint, MI 48502.

ROLL CALL

Present: Timothy Elkins, Chairperson
Cathy Lane, Vice Chairperson
Reggie Smith, Commissioner
Chris Gehringer, Commissioner
Joe Massey, Commissioner

Others Present: Randy Dellaposta, Alex Patsy, Tracy Khan, Donna Poplar, Kendra Love-Brezzell, Kylie Dontje, Mike Lewis (Genesee County Road Commission Staff), Monica Shapiro, John Mortimore (Hobbs+Black), Fred Poplar, Attorney William Henn (Henn Lesperance PLC), Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Elkins

APPROVAL OF AGENDA

February 06, 2024 – Agenda - Chairperson Elkins requested the Tuesday, February 20, 2024, board meeting be moved to Friday, February 16, 2024, at 10:00 a.m. to accommodate our presenter for that day. Roads & Bridges will also be moved to this date at 9:00 a.m. Secondly, he would like to move Correspondence Item VIII. D1 – Advisement of Amendment to GCRC Permit Agreement to IX. Discussion Item A-11.

Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the amended agenda for February 06, 2024.

VOTE ON MOTION:

Yes: Lane, Smith, Massey, Gehringer, Elkins

No: None.

Absent: None

MOTION CARRIED.

APPROVAL OF MINUTE(S)

January 23, 2024 – Board Meeting Minutes - Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the January 23, 2024 board meeting minutes.

VOTE ON MOTION:

Yes: Smith, Massey, Gehringer, Elkins, Lane

No: None

Absent: None

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Friday, February 16, 2024

9:00 am – Roads & Bridges Advisory Committee Meeting

10:00 am – Board Meeting

Monday, February 19, 2024

GCRC closed (non-essential operations) in observance of Presidents Day holiday.

PUBLIC ADDRESS THE BOARD

Ms. Monica Shapiro, Grand Blanc Township resident addressed the Board regarding the upcoming widening of Grand Blanc Road and adding a non-motorized pathway to the project.

CORRESPONDENCE

INCOMING

None.

OUTGOING

None.

INTERNAL

None.

INFORMATION

Posting of Load Restrictions for Calkins Road Bridge and Nichols Road Bridge, Clayton Township:

Calkins Road over Misteguay Creek River (Structure 2773)

Current Posting for Load: No Restriction

Revised Posting for Load: 16 Tons/18 Tons/29 Tons

Nichols Road over Misteguay Creek River (Structure 2775)
Current Posting for Load: 30 Tons/37 Tons/52 Tons
Revised Posting for Load: 10 Tons/12 Tons/16 Tons

(Copy filed with official minutes.)

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Short-Term and Long-Term Disability Policy Amendment – Motion by Mr. Gehringer, seconded by Mr. Smith, to postpone the approval of the Short-Term and Long-Term Disability Policy Amendment until the February 16, 2024, Board Meeting so board members have more time to review the policy amendments.

VOTE ON MOTION:

Yes Massey, Gehringer, Elkins, Lane, Smith
No: None
Absent: None

MOTION CARRIED.

MDOT Contract 23-5559 – Maple Road Bridge over the Swartz Creek, Flint and Mundy Townships - Motion by Ms. Lane, seconded by Mr. Massey, to approve MDOT Contract 23-5559 for the bridge rehabilitation and other miscellaneous items of work, to the Maple Road Bridge over the Swartz Creek in Flint and Mundy Townships and further, direct the Chairperson and Vice Chairperson to electronically sign the contract for and on behalf of the Board of County Road Commissioners. Funds are budgeted in Department 91 for Fiscal year 2023/2024. (Copy filed with official minutes.)

| | |
|--------------------------|---------------------|
| State Local Bridge Funds | \$836,475.00 |
| GCRC Local Share | <u>\$ 45,025.00</u> |
| Total Project Cost | \$881,500.00 |

VOTE ON MOTION:

Yes Gehringer, Elkins, Lane, Smith, Massey
No: None
Absent: None

MOTION CARRIED.

Approval of Consultant for Construction Inspection, Staking & Office Tech for Elms Road Bridge & Linden Road Bridge Replacements, Vienna Township - Motion by Mr. Gehringer, seconded by Ms. Lane, to approve the issuance of a blanket purchase order to Rowe PSC for Construction Inspection, Staking & Office Tech in an amount of \$213,000.50 for the Elms Road Bridge and Linden Road Bridge Replacement projects in Vienna Township. Funds are available in Fiscal year 2023/2024 Department 91. (Copy filed with official minutes.)

VOTE ON MOTION:

Yes Elkins, Lane, Smith, Massey, Gehringer

No: None

Absent: None

MOTION CARRIED.

Local Road Agreement for Roadway Rehabilitation to the Green Meadows Drive Approach, Grand Blanc Charter Township – Motion by Ms. Lane, seconded by Mr. Massey, to approve the local road agreement for roadway rehabilitation of the Green Meadows Drive Approach in Grand Blanc Charter Township and further, authorize both the Chairperson and the Vice Chairperson to sign the construction agreement on behalf of the Board of County Road Commissioners. Funds are available in Department 91 for fiscal year 2023/2024. (Copy filed with official minutes.)

| | |
|---------------------------------|-----------------|
| Grand Blanc Charter Township | \$30,000 |
| GCRC (Engineering & Inspection) | <u>\$10,000</u> |
| Total Project Cost | \$40,000 |

VOTE ON MOTION:

Yes Lane, Smith, Massey, Gehringer, Elkins

No: None

Absent: None

MOTION CARRIED.

Bid Results and Award of Contract for Green Road from Gale Road to Ridge Road, Tree Removal and Clearing, Atlas Township – Motion by Mr. Gehringer, seconded by Mr. Massey, to accept the low bid of \$48,409.48, authorize the award and sign the construction contract after staff has received and accepted the contract, bonds and insurance submitted by Ronald’s Tree Service LLC for tree removal and clearing of Green Road from Gale Road to Ridge Road, Atlas Township. Atlas Township will fund the cost of this project. (Copy filed with official minutes.)

Discussion from the Board inquired why the bid came in so far under the \$190,000 Engineers Estimate. Staff answered we had many competitive bids from numerous contractors and secondly, it is a good time to bid out this type of project.

VOTE ON MOTION:

Yes: Smith, Massey, Gehringer, Elkins, Lane

No: None

Absent: None

MOTION CARRIED.

Administrative Services Contract Blue Cross Blue Shield (BCBS) of Michigan – Motion by Mr. Gehringer, seconded by Mr. Massey, to approve the BCBS Quarterly Settlement Report for September 2023 to November 2023 and further, authorize the wire transfer of funds to Blue Cross Blue Shield of Michigan in the amount of \$368, 327 each, prior to the first day of March, April, and

May 2024. (Copy filed with official minutes.)

VOTE ON MOTION:

Yes: Lane, Smith, Massey, Gehringer, Lane
No: None
Absent: None

MOTION CARRIED.

Issuance of Purchase Order to D&K Truck Company for one (1) 2025 Freightliner M2 106 Plus Chassis - Motion by Mr. Gehringer, seconded by Ms. Lane, to approve the issuance of a Purchase Order to D&K Truck Company for one (1) 2025 Freightliner M2 106 Plus Chassis in the amount of \$93,185.00. Funds are available in Department 30 - fiscal year 2024-2025 Capital Outlay Road Equipment account. (Copy filed with official minutes.)

During Board discussion, a member asked if there will be a post hole digger installed on this vehicle and could we put one on a Gradall instead. Staff stated yes, this equipment will have a posthole digger installed but this equipment is for the Sign Shop, and they utilize posthole diggers when they place signage. A Gradall is not practical for the Sign Shop.

VOTE ON MOTION

Yes: Gehringer, Elkins, Lane, Smith, Massey
No: None
Absent: None

MOTION CARRIED.

Issuance of a Purchase Order to K M International for one (1) KMI Hot Patcher Model KM8000TEDD in the amount of \$35,445.00 – Motion by Mr. Massey, seconded by Ms. Lane, to approve the issuance of a Purchase Order to K M International for one (1) KMI Hot Patcher Model KM8000TEDD in the amount of \$35,445.00. Funds are available in Department 30, fiscal year 2023-2024 Capital Outlay Road Equipment account. (Copy filed with official minutes.)

During Board discussion, a member asked if we are replacing one of the Hot Patchers we currently have. Staff answered this will be going to the Atlas Garage, as an addition to the Hot Patcher they already have because Atlas has the most lane miles. This will be our ninth Hot Patcher in our fleet.

VOTE ON MOTION:

Yes: Elkins, Lane, Smith, Massey, Gehringer
No: None
Absent: None

MOTION CARRIED.

Issuance of a Purchase Order to Versalift Midwest TMD-2050T Digger Derrick (Auger) – Motion by Mr. Massey, seconded by Ms. Lane, to approve the issuance of a Purchase Order to Versalift Midwest for upfitting a Freightliner chassis with a TMD-2050-T Insulated Differ Derrick w/Turret

Mounted Winch in the amount of \$252,576.00. Funds will be budgeted in Department 30, fiscal year 2024/2025 Capital Outlay Road Equipment account. Estimated delivery is March 2025. (Copy filed with official minutes.)

Staff stated this posthole digger will be utilized on the Freightliner Chassis approved earlier in the meeting.

VOTE ON MOTION:

Yes: Lane, Smith, Massey, Gehringer, Elkins
No: None
Absent: None

MOTION CARRIED.

Ratification of Voucher Nos. 41000, 41001, 41002, 41003, 41004 and 41005 totaling \$2,692,246.03
- Motion by Ms. Lane, seconded by Mr. Massey, to ratify the following Vouchers totaling \$2,692,246.03:

Voucher #41000 in the amount of \$11,760.00
Voucher #41001 in the amount of \$1,107,578.60
Voucher #41002 in the amount of \$603,643.77
Voucher #41003 in the amount of \$593,403.49
Voucher #41004 in the amount of \$78,904.52
Voucher #41005 in the amount of \$296,955.65

During discussion, a Board member asked when we would see the Metro District construction invoices in the vouchers. Staff replied that to date they have submitted invoices twice a month, but this is only for the permit fees for this project.
(Copies filed with official minutes.)

VOTE ON MOTION:

Yes: Smith, Massey, Gehringer, Elkins, Lane
No: None
Absent: None

MOTION CARRIED.

Amendment to GCRC Permit Agreement Pavement Rehabilitation on Various Roadways, Flint Charter Township – Motion by Mr. Gehringer, seconded by Mr. Massey, to approve the amended permit agreement to allow Flint Charter Township to utilize an additional \$54,059.89 of available GCRC allocation funds dedicated to Flint Charter Township. The Township was able to secure an additional \$54,059.89 in allocation funds via transfer (from another Genesee County township).
(Copy filed with official minutes.)

VOTE ON MOTION:

Yes: Massey, Gehringer, Elkins, Lane, Smith
No: None

Absent: None

MOTION CARRIED.

CONSENT

None.

MANAGING DIRECTOR'S REPORT

CRA – Highway Conference March 19 – 21, 2024 - Managing Director Dellaposta reminded the Board members that the County Road Association Highway Conference will be held on Tuesday, March 19 through Thursday, March 21, 2024. Please let him or the secretary know if they will be attending the conference. This is a great conference for all board members to attend.

Managing Director Dellaposta updated the Board on Department Director reports:

- ACT 51 Report - Next step is to balance all reports to Financial Statements prior to submission. The final report is due May 1, 2024, to the state.
- Healthcare plan quotes - Paperwork is completed and signed for healthcare consultant to collect quotes and healthcare costs for the next plan year.
- Development of a GCRC written disciplinary process
- Recruiting goals and development plans
- Metro District Garage project construction update by Commissioner Gehringer – Foundation, stud walls and outer walls of facility are finished. Visitors require hard hats, safety glasses, boots and safety vests. The board can plan a visit after the next meeting if it fits everyone's schedule.
- Crews are pothole patching throughout the county as well as grading gravel roads.
- GCRC was awarded another 2025 Federal Aid Safety Project – Irish Road from Court Street N'y 1700 feet to McDermott to modify the road from an existing 4 lane to a 5 lane with a dedicated left turn lane to improve safety.
- Promotion of internal employee, Dylan Campbell to Programming & Development Engineer position.
- BoardEffect Software – He and the secretary went to Shiawassee County Road Commission last week to see how they utilize BoardEffect Software for their agenda and board packets. We will be getting a demonstration (via ZOOM) from the company on Wednesday, February 7, 2024. Then we will bring it to the Board for consideration by the first meeting in March.

During discussion, a board member asked if Managing Director Dellaposta could pass out a written version of his director's report before the meeting to the board members.

COMMISSIONER'S CONCERNS

MDOT Survey - Commissioner Lane shared that the Michigan Department of Transportation is surveying Michigan residents regarding utilizing the current gas tax versus basing it on miles driven for road funding dollars. Asking residents about their thoughts on replacing the state's gas tax – with the total miles driven being the primary measure that the state uses to fund road fixes.

Light Pole – Commissioner Lane added that along Grand Blanc Road from Fenton Road to the Bridge she would like to have an increase in light poles due to the number of residents living and recreating in this area.

Leadership Protocol - Commissioner Massey commented that every time he mentions leadership protocol procedures the Chairperson objects to his comments. He would like to be able to speak without being interrupted.

Black History Month - Commissioner Smith stated that February is Black History Month. He would like to suggest that we as an organization acknowledge this in the future by publishing something in our newsletter to show our support for the employees and community. We need to let our employees know that we as an organization recognize the significance of this month as well as the upcoming Juneteenth holiday (celebrated on June 19). The board members thanked Mr. Smith for sharing this at the board meeting.

Non-Motorized Pathways - Commissioner Gehringer commented on Ms. Shapiro and non-motorized pathways. He said he believes it should start at the township level, and as a Road Commission our hands are tied as far as the placement of a non-motorized pathway or funding. It would be better to place non-motorized pathways at least 10 feet from the roadway for safety reasons.

Mailbox Policy – Commissioner Gehringer commented he would like the Board to revisit the current reimbursement provided to residents in the Mailbox Policy when resident's mailboxes are damaged during road maintenance. He feels the current amount \$30.00 does not seem adequate in all instances.

Presentation Metro District Garage Project – Mr. John Mortimore, Sales Associate, Hobbs+Black Architects

Mr. John Mortimore from Hobbs+Black gave a presentation on the Metro District Garage project, showcasing the building materials, design and colors chosen in the building construction.

Commissioner Gehringer gave an update on the Metro Garage project and some changes made during the construction of the project including:

- Stabilizing the soil for the foundation and footings
- Lengthening the interior footing depth
- Utilities located across the street.
- Security (Sonitrol)

The Board thanked Mr. John Mortimore for attending this morning's board meeting and the update on the Metro District garage from Commissioner Gehringer.

ADJOURNMENT

Chairperson Elkins adjourned the meeting at 11:51 a.m.

Domonique Clemons
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners
lbk – 2/06/2024