

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

November 21, 2023

MINUTES

CALL TO ORDER

Chairperson Elkins called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held at the Willard P. Harris Auditorium, Genesee County Administration Building, Third Floor, Flint MI 48502.

ROLL CALL

Present: Timothy Elkins, Chairperson
Reggie Smith, Commissioner
Chris Gehringer, Commissioner
Joe Massey, Commissioner

Absent: Cathy Lane, Vice Chairperson (excused)

Others Present: Randy Dellaposta, Eric Johnston, Tracy Khan, Donna Poplar, Kylie Dontje, Alex Patsy, Mike Lewis, (Genesee County Road Commission Staff), Attorney William Henn (Henn Lesperance PLC), A.C. Dumas, Scott Bennett (Genesee County residents), Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Elkins.

APPROVAL OF AGENDA

November 21, 2023 –Amended Agenda

ACTION TAKEN – Motion by Mr. Gehringer, seconded by Mr. Smith, to approve the amended agenda for November 21, 2023, with the addition of IX. Discussion Item A5 – Classification and Compensation Study.

VOTE ON MOTION:

Yes: Smith, Gehringer, Massey Elkins
No: None.
Absent: Lane

MOTION CARRIED.

APPROVAL OF MINUTES

November 07, 2023 Board Meeting Minutes.

ACTION TAKEN – Motion by Mr. Smith, seconded by Mr. Gehringer, to approve the November 07, 2023, board meeting minutes.

The Board requested the statement from Attorney Henn be included in the November 7, 2023, minutes (under approval of the September 19, 2023 minutes) and corrections made to the motion for closed session #4. The amended minutes will be presented at the December 5, 2023 board meeting for approval.

VOTE ON MOTION:

Yes: Smith
No: Massey, Gehringer, Elkins
Absent: Lane

MOTION FAILED - Approval of the amended minutes will be postponed until December 5, 2023 Board Meeting.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Thursday, November 23, and Friday, November 24, 2023

GCRC closed (non-essential operations) in observance of the Thanksgiving holiday

Tuesday, December 05, 2023

10:00 am – Board Meeting

PUBLIC ADDRESS THE BOARD

1. Mr. A.C. Dumas addressed the board regarding approving minutes with corrections, meeting location, the diversity training speaker, FOIA, and attitudes toward board members.

CORRESPONDENCE

INCOMING

None.

OUTGOING

None.

INTERNAL

None.

INFORMATION

None.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Contract Modification #2 – Approval for Gibson Road Drainage Project, Additional Work required at Gibson Road Project location, Grand Blanc Charter Township – In a memorandum dated October 09, 2023, staff requested the Board approve Contract Modification #2 for the Gibson Road Drainage Project, Grand Blanc Charter Township (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Gehringer, seconded by Mr. Smith, approving Contract Modification #2 for the Gibson Road Drainage project, authorizing an increase to the contract in the amount of \$19,402.67 for additional work at the Gibson Road project location. Funds are budgeted in Department 91 for fiscal year 2023-2024.

The Board asked if this was an overrun. Staff answered that this is due to additional work that GCRC added to this contract which resulted in the modification request at the Gibson Road location.

VOTE ON MOTION:

Yes: Elkins, Smith, Gehringer, Massey

No: None

Absent: Lane

MOTION CARRIED.

Request for Purchase Order, Genesee Road Storm Sewer Repair, Genesee Charter Township – In a memorandum dated November 15, 2023, staff requested the Board approve the issuance of a Purchase Order to Kennedy Excavating for construction services on the Genesee Road storm sewer. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Gehringer, seconded by Mr. Massey, to approve the issuance of a Purchase Order to Kennedy Excavating in the amount of \$34,500 for providing construction services to provide repairs to the storm sewer at 7462 Genesee Road, Genesee Charter Township. Funds are available in Department 20.

VOTE ON MOTION:

Yes: Smith, Gehringer, Massey, Elkins

No: None

Absent: Lane

MOTION CARRIED.

Issuance of a Purchase Order to Sonitrol for Installation of security and emergency monitoring equipment at the new Metro District Garage, 515 Energy Drive, Genesee Charter Township – In a memorandum dated November 07, 2023, staff requested the Board approve the issuance of a Purchase Order to Sonitrol for installation of security equipment at the new Metro garage. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Gehringer, seconded by Mr. Massey, to approve issuance of

a Purchase Order to Sonitrol in the amount of \$69,078.55 for installation of Security and Emergency Monitoring Equipment at the new Metro District garage, 5151 Energy Drive, Genesee Charter Township. Funds are available in Department 30 for fiscal year 2023-2024.

VOTE ON MOTION:

Yes: Gehringer, Massey, Elkins, Smith
No: None
Absent: Lane

MOTION CARRIED.

Ratification of Voucher Nos. #40980, #40981, and #40982 totaling \$1,201,010.78 –

ACTION TAKEN – Motion by Mr. Smith, seconded by Mr. Massey, to ratify the following Vouchers totaling \$1, 201,010.78:

Voucher #40980 in the amount of \$217,393.24
Voucher #40981 in the amount of \$785,032.81
Voucher #40982 in the amount of \$198,584.73

VOTE ON MOTION:

Yes: Massey, Elkins, Smith, Gehringer
No: None
Absent: Lane

MOTION CARRIED.

Classification and Compensation Study – In a memorandum dated November 15, 2023, staff requested the board approve the Classification and Compensation Study. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Gehringer, seconded by Mr. Massey, to approve the Classification and Compensation Study as presented by Mr. Mark Nottley of Municipal Consulting Services, LLC.

VOTE ON MOTION:

Yes: Elkins, Smith, Gehringer, Massey
No: None
Absent: Lane

MOTION CARRIED.

CONSENT

Schedule for 2024 Regular Board Meeting of the Board of County Road Commissioners – Included in the Board Packet, is the proposed schedule for the 2024 Regular Board Meetings of the Board of

County Road Commissioners. (Copy filed with official minutes.)

Chairperson Elkins requested that the March 5, 2024 meeting be changed to March 12, 2024.

ACTION TAKEN – Motion by Mr. Smith, seconded by Mr. Massey, to approve the schedule, with a change to the March 5, 2024 meeting changed to March 12, 2024, for the 2024 Regular Board Meetings of the Board of County Road Commissioners of the County of Genesee.

VOTE ON MOTION:

Yes: Smith, Gehringer, Massey, Elkins

No: None

Absent: Lane

MOTION CARRIED.

GCRC Holiday Schedule for 2024 – In a memorandum dated November 15, 2023, staff provided the Genesee County Road Commission holiday schedule for 2024. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Massey, seconded by Mr. Gehringer, to approve the Genesee County Road Commission holiday schedule for 2024.

VOTE ON MOTION:

Yes: Gehringer, Massey, Elkins, Smith

No: None

Absent: Lane

MOTION CARRIED.

Adoption of Roads into County Road System; Westminster Park – Westminster Circle, Section 17, Grand Blanc Township – In a memorandum dated November 13, 2023, staff requested the board approve the resolution adopting roads into the local road system of Genesee County, Westminster Park. (Copy filed with official minutes.)

The Board asked what is the PASER rating on this road. Staff answered it is rated a 10.

ACTION TAKEN – Motion by Mr. Massey, seconded by Mr. Gehringer, to approve the resolution adopting roads in the local road system of Genesee County.

WESTMINSTER PARK:

Westminster Circle – Section 17 of Grand Blanc Charter Township

VOTE ON MOTION:

Yes: Massey, Elkins, Smith, Gehringer

No: None

Absent: Lane

MOTION CARRIED.

Traffic Control Order for Westminster Park – Section 17 of Grand Blanc Charter Township – In a memorandum dated November 13, 2023, staff requested the Board approve the placement of the following traffic control for Westminster Park – Section 17 of Grand Blanc Charter Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Smith, seconded by Mr. Massey, to approve the placement of the following traffic control:

WESTMINSTER PARK – Section 17 of Grand Blanc Charter Township

1. STOP – Porter Road and Westminster Circle
2. YIELD – Westminster Circle and Westminster Circle

VOTE ON MOTION

Yes: Elkins, Smith, Gehring, Massey

No: None

Absent: Lane

MOTION CARRIED.

Removal of Equipment Item #5546 from Genesee County Records – In a memorandum dated November 06, 2023, staff requested board authorization to remove equipment item #5546 from all Genesee County Road Commission records. (Copy filed with official minutes.)

The Board requested staff provide photos of the equipment moving forward.

ACTION TAKEN – Motion by Mr. Gehring, seconded by Mr. Massey, to authorize the removal of Equipment #5546 – 2010 Guidance Laser (deemed unrepairable) from all Genesee County Road Commission records.

VOTE ON MOTION

Yes: Smith, Gehring, Massey, Elkins

No: None

Absent: Lane

MOTION CARRIED.

MANAGING DIRECTOR REPORT

Equipment Operator Training at GCRC - Managing Director Dellaposta commented that the November 16, 2023, GCRC held equipment operator training to assist operators with 5 or less years'

experience at GCRC. The training was also open to those operators with more than 5 years' experience. St. Clair County Road Commission joined the training, sending seven of their operators for the training. Mr. Dellaposta thanked Safety Coordinator, Felicia Ivey, and Communications Coordinator Kylie Dontje for their assistance in setting up the training and getting the press to cover the event. Mr. Dellaposta added that this was outstanding training, and we would like to expand this training next year. Mr. Smith asked if this is the first time we've done this type of training. Mr. Dellaposta said yes.

Salt Delivery Status – Mr. Dellaposta gave an update on the GCRC salt delivery status. We have pre-ordered salt and received \$765,000 of the approximately \$1.5 million allotted salt delivery that was budgeted this year which equals approximately 12,000 tons of salt (\$65.08 per ton). Staff have worked diligently to ensure that our fleet is winter ready as well.

COMMISSIONER'S CONCERNS

Winter Preparedness News Coverage - Mr. Massey asked if the Communications Coordinator, Ms. Kylie Dontje, will be interviewing with the news stations regarding winter weather preparedness. Ms. Dontje answered that they covered winter preparedness during the driver training news coverage but usually the news stations will reach out to us first when snow is predicted. Mr. Dellaposta answered that GCRC will reach out to the news stations for coverage of our winter weather preparedness.

ADJOURNMENT

Chairperson Elkins, without objection, adjourned the meeting at 10:48 am

Domonique Clemons
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners
lbk – 11/21/2023