

**GENESEE COUNTY ROAD COMMISSION**

**BOARD MEETING**

**APRIL 4, 2023**

**MINUTES**

**CALL TO ORDER**

Chairperson Elkins called the meeting of the Genesee County Board of Road Commissioners to order at 10:00 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley Street, Flint, Michigan 48503-3995.

**ROLL CALL**

Present:                               Tim Elkins, Chairperson  
  Cathy Lane, Vice Chairperson  
  Reggie Smith, Commissioner  
  Joe Massey, Commissioner  
  Chris Gehringer, Commissioner

Others Present: Randy Dellaposta, Tracy Khan, Anthony Branch, Eric Johnston, Kylie Dontje, Kendra Love-Brezzell, Genesee County Road Commission Staff; Diane Love (Genesee Township Resident), Crystal Brown (Genesee Township Resident), Linda Mayfield (Genesee Township Resident), Donna Arden, Secretary of the Board of Road Commissioners

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Elkins.

**APPROVAL OF AGENDA**

April 4, 2023 – Amended Agenda

**ACTION TAKEN** – Motion by Mr. Smith, seconded by Mr. Massey, to approve the amended agenda for April 4, 2023 with the addition of the Appointments for the Board of County Road Commissioners as item VII.

**VOTE ON MOTION:**

Yes:     Lane, Elkins, Gehringer, Massey, Smith  
No:     None

**MOTION CARRIED.**

**APPROVAL OF MINUTES**

March 28, 2023 Board Meeting

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the minutes of the March 28, 2023 Board Meeting.

Mr. Gehringer noted on item X.A.2., approval of settlement agreement regarding MSE Wall, had an error in the work order (attached to the memorandum). On the work order, a date of June 22, 2012 should have been June 22, 2022.

Mr. Massey asked what the “A” stood for in PASER Ratings. Ms. Lane replied that the “A” does not have a separate word. PASER is the abbreviation for Pavement Surface Evaluation and Rating System.

**VOTE ON MOTION:**

Yes: Elkins, Lane, Smith, Massey, Gehringer  
No: None

**MOTION CARRIED.**

**MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

- A. Friday, April 7, 2023  
GCRC closed (non-essential operations) in observance of the Good Friday Holiday
  
- B. Tuesday, April 25, 2023  
9:00 a.m. – Roads & Bridges Advisory Committee Meeting  
10:00 a.m. – Board Meeting

Ms. Lane requested Mr. Dellaposta explain the summer hours (4 10-hour days) to the new Commissioners. Mr. Dellaposta explained and added GCRC will go to winter hours (5 8-hour days) the beginning of November.

**APPOINTMENTS – GENESEE COUNTY ROAD COMMISSION**

Appointments to Parks and Recreation Commission Board, Retirement Commission, Transportation Advisory Committee (TAC), Water and Waste Committee, and Genesee-Lapeer-Shiawassee Region V Planning & Development Commission – Chairperson Elkins recommended certain appointments be made for representation by the Board on the Parks and Recreation Commission, Retirement Commission, Transportation Advisory Committee (TAC), Water and Waste Committee, and Genesee-Lapeer-Shiawassee Region V Planning & Development Commission.

**ACTION TAKEN** – Without objection, motion made by Chairperson Elkins to appoint Vice Chairperson Lane to sit on the Parks and Recreation Commission Board, Chairperson Elkins to sit on the Retirement Commission Board, Commissioner Gehringer to sit on the Transportation Advisory Committee (TAC) Board, Commissioner Smith to sit on the Water & Waste Committee Board and Commissioner Massey to sit on the Genesee-Lapeer-Shiawassee Region V Planning and Development Commission.

**MOTION CARRIED.**

**PUBLIC ADDRESS THE BOARD**

None.

**CORRESPONDENCE**

**INCOMING**

None.

**OUTGOING**

None.

**INTERNAL**

Advisory to the Board – Advisement of posted load restrictions to the Cook Road Bridge over the Jones Creek and further, the GCRC Sign Shop to update signage denoting the revised maximum truck loads, Gaines Township.

**INFORMATION**

None.

**BOARD OF ROAD COMMISSIONERS' DECISIONS**

**DISCUSSION**

Right-of-Way Acquisition Subconsultant Selection – Lapeer Road/Oak Road Roundabout, Davison Township – In a memorandum dated March 27, 2023, staff requested the Board approves the assignment of low bidder, O.R. Colan Associates (ORC), acting as a subconsultant to OHM to provide Right-of-Way acquisition services for the Lapeer Road/Oak Road Roundabout project in Davison Township.  
(Copy of memorandum and contract filed with official minutes.)

O.R. Colan Associates (ORC)

\$ 17,925.00

Commonwealth Associates	\$ 21,000.00
Beam, Longest and Neff (BLN)	\$ 24,500.00

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Smith, to approve assignment of O.R. Colan Associates (ORC), acting as a subconsultant to OHM to provide Right-of-Way acquisition services for the Lapeer Road/Oak Road Roundabout project in Davison Township.

Ms. Lane questioned if even though they are a subcontractor, do they need EEOP paperwork on file with the Road Commission. Mr. Johnston replied, they do not since they are a subcontractor working under a prime consultant that does have an EEOP. Ms. Lane also added that she noticed none of the three bidders were from Genesee County and asked if there was anyone available within the county. Mr. Johnston replied that there was no one available within Genesee County that was qualified by MDOT.

Mr. Gehringer asked if they were prequalified to do the work that the Road Commission needs completed. Mr. Johnston replied that ORC is qualified to do the work. Mr. Dellaposta added that they were prequalified by MDOT also.

Mr. Elkins asked if this is covered under our current budget. Mr. Johnston replied that it is covered under our current budget.

**VOTE ON MOTION:**

Yes: Lane, Smith, Massey, Gehringer, Elkins  
 No: None

**MOTION CARRIED.**

Approval of Settlement Agreement regarding MSE Wall – South Dort Highway South Phase, Grand Blanc Charter Township – In a memorandum dated March 27, 2023, staff requested the Board approve the settlement agreement, as drafted by Genesee County Road Commission’s Attorney, with Dan’s Excavating, Inc., regarding the MSE Wall for the South Dort Highway – South Phase project in Grand Blanc Charter Township.  
 (Copy of memorandum and contract filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Smith, to approve the settlement agreement, as drafted by Genesee County Road Commission’s attorney, with Dan’s Excavating, Inc., regarding the MSE Wall for the South Dort Highway – South Phase project.

Mr. Smith asked if the previous work had been completed by Dan’s Excavating also. Mr. Johnston replied that the work was completed by Dan’s Excavating and there was a dispute between the Road Commission and Dan’s Excavating of what was supposed to be included in the project. The work order (attached to the memorandum) stated how the contractor should move forward as to allow the project to be completed and that the issue will be settled at a later date once the project is complete.

Mr. Gehringer asked who did the initial assessment of the property. Mr. Johnston replied that it

was a team of engineers including Rowe Engineering (primary consultant), Somat (geotechnical consultant), Wade Trim, and Kraft Engineering all did a portion of the initial engineering of the South Dort Hwy phase. Mr. Gehringer asked why these firms didn't know that the soil was sufficient enough to support the wall. Mr. Johnston replied that based on the Road Commission analysis, the soil was sufficient enough to support the wall and there was direction in the plans for the contractor, which the contractor is disputing.

Mr. Massey added that the issue came up when he was on the Township Board and there was concern about that area being wet. Mr. Massey also stated that he understands that sometimes projects have to move forward to meet funding deadlines.

Ms. Lane added that the scope of the project was not just a one-mile project but a large project to allow better movement and access to and around Genesys Hospital/I-75. Mr. Dellaposta added that a study was done by MDOT and the project was to help alleviate some of the congestion around the I75/Holly Road exit. Mr. Johnston also added that not only was it a road project but there was also a pathway added, Grand Blanc Township added \$3 million in infrastructure improvements (water mains, sanitary sewers, etc.), and Consumers Energy also added a 24" pipeline running through the area.

Mr. Gehringer stated that there is an incorrect date on the first page of the work order. It shows June 22, 2012 and should be June 22, 2022.

**VOTE ON MOTION:**

Yes: Smith, Massey, Gehringer, Elkins, Lane  
No: None

**MOTION CARRIED.**

Ratification of Vouchers Nos. 40909 and 40910 totaling \$906,955.00 - (Copies filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Gehringer, to ratify the following Vouchers totaling \$906,955.00:

Voucher #40909 in the amount of \$346,669.92  
Voucher #40910 in the amount of \$560,285.08

Mr. Massey asked if the Board is presented with approving vouchers at every meeting. Mr. Elkins replied there are normally vouchers to be approved at nearly all Board meetings.

Mr. Gehringer asked about the check made out to Dover & Company and what service did they provide to the Road Commission. Mr. Dellaposta replied stating Dover & Company has the Road Commission bid for all of GCRC's overhead doors and make repairs as needed.

**VOTE ON MOTION:**

Yes: Massey, Gehringer, Elkins, Lane, Smith  
No: None

**MOTION CARRIED.**

**CONSENT**

Work Request for Aggregate Resurfacing on Washburn Road from Ray Road to Kipp Road, Atlas Township – In a memorandum dated March 22, 2023, staff requested the Board approve the work request for Aggregate Resurfacing on Washburn Road from Ray Road to Kipp Road, Atlas Township, with the funding as follows:

Atlas Township	\$6,591.00
GCRC	\$ 0.00
Total project cost	\$6,591.00

(Copy filed with official minutes)

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the work request for aggregate resurfacing on Washburn Road from Ray Road to Kipp Road, Atlas Township. Atlas Township is paying 100% of the project cost.

Mr. Gehringer questioned the check boxes on the estimates. Mr. Dellaposta stated that the box next to Township Participation should have been checked and that correction will be made on the estimates.

**VOTE ON MOTION:**

Yes: Gehringer, Elkins, Lane, Smith, Massey  
No: None

**MOTION CARRIED.**

Work Request for Aggregate Resurfacing on Washburn Road from Kipp Road to Green Road, Atlas Township – In a memorandum dated March 22, 2023, staff requested the Board approve the work request for Aggregate Resurfacing on Washburn Road from Kipp Road to Green Road, Atlas Township, with the funding as follows:

Atlas Township	\$6,591.00
GCRC	\$ 0.00
Total project cost	\$6,591.00

(Copy filed with official minutes)

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Massey, to approve the work request for aggregate resurfacing on Washburn Road from Kipp Road to Green Road, Atlas Township. Atlas Township is paying 100% of the project cost.

**VOTE ON MOTION:**

Yes: Elkins, Lane, Smith, Massey, Gehringer  
No: None

**MOTION CARRIED.**

Work Request for Aggregate Resurfacing on Washburn Road from Green Road to Hegel Road, Atlas Township – In a memorandum dated March 22, 2023, staff requested the Board approve the work request for Aggregate Resurfacing on Washburn Road from Green Road to Hegel Road, Atlas Township, with the funding as follows:

Atlas Township	\$6,591.00
GCRC	\$ 0.00
Total project cost	\$6,591.00

(Copy filed with official minutes)

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Smith, to approve the work request for aggregate resurfacing on Washburn Road from Green Road to Hegel Road, Atlas Township. Atlas Township is paying 100% of the project cost.

**VOTE ON MOTION:**

Yes: Lane, Smith, Massey, Gehringer, Elkins  
No: None

**MOTION CARRIED.**

Work Request for Aggregate Resurfacing on Coolidge Road from State Road to Henderson Road, Atlas Township – In a memorandum dated March 23, 2023, staff requested the Board approve the work request for Aggregate Resurfacing on Coolidge Road from State Road to Henderson Road, Atlas Township, with the funding as follows:

Atlas Township	\$ 73,917.02
GCRC	\$ 73,917.02
Total project cost	\$147,834.04

(Copy filed with official minutes)

**ACTION TAKEN** – Motion by Mr. Smith, seconded by Mr. Gehringer, to approve the work request for aggregate resurfacing on Washburn Road from Green Road to Hegel Road, Atlas Township.

Ms. Lane asked what the difference is in using chloride versus Perma Zyme for dust control. Mr. Branch replied that it is at the Townships request which material is utilized. Perma Zyme is used more for stabilization as is chloride, but chloride is not as intense.

Mr. Massey asked when the chloride is applied, how long does the product control the dust. Mr. Dellaposta responded that a lot has to do with traffic volume and if the road has material on it (limestone). There are a lot of factors that can cause the product to last a longer or shorter amount of time. Some of the Townships are utilizing the Perma Zyme or double chloriding to extend the amount of time the dust is controlled. Mr. Branch stated that both products (Perma Zyme and chloride) provide a lot of the same coverage, but on roads that have more traffic or need more stabilization then Perma Zyme would be the better solution. To have more stabilization in the chloride, double chloride can be applied to the roadway.

Mr. Gehringer asked if the Perma Zyme helps with pot holes. Mr. Branch responded that it does not help stop pot holes. Pot hole causing events include not getting as much moisture on the roadway, traffic including how motorists drive on the road (spinning tires, stopping and starting, squealing tires, etc.) which all cause the road material to move. Mr. Gehringer asked if the first line of defense would be ditching. Mr. Branch agreed with Mr. Gehringer.

Mr. Massey asked how often are the gravel roads graded. Mr. Branch stated that the gravel roads are graded in the spring as soon as possible prior to the 1<sup>st</sup> application of chloride and then if possible are not graded again until the 2<sup>nd</sup> application of chloride. Some of the roads, however, do need more maintaining and grading is done on them more often.

Mr. Massey asked how does GCRC know which roads to focus on. Mr. Branch replied that all of the gravel roads have been rated by the District Supervisor. The Supervisor knows how much material is on the road, the last time material was applied to the road, the drainage situation, and also the traffic volume on the roadway.

Ms. Lane asked about the cost sharing for chloride. Mr. Branch responded there are three applications. One application is paid 100% by GCRC, the second is 100% the Township and the third is shared 50/50 between the Township and GCRC. Mr. Dellaposta also added the Road Commission is looking at double chloriding and if it will reduce applications on roadways, reduce the cost to Township and still maintain the quality of the road.

Mr. Gehringer thanked Mr. Branch for the work that it takes to fill pot holes on limestone covered roads because it is labor intensive to get below the pot hole to effectively make the repair.

**VOTE ON MOTION:**

Yes: Smith, Massey, Gehringer, Elkins, Lane  
No: None

**MOTION CARRIED.**

Work Request for Aggregate Resurfacing on Coolidge Road from State Road to Henderson Road, Atlas Township – In a memorandum dated March 22, 2023, staff requested the Board approve the work request for Aggregate Resurfacing on Coolidge Road from State Road to Henderson Road, Atlas Township, with the funding as follows:

Atlas Township	\$8,788.00
GCRC	<u>\$ 0.00</u>
Total project cost	\$8,788.00

(Copy filed with official minutes)

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Massey, to approve the work request for aggregate resurfacing on Coolidge Road from State Road to Henderson Road, Atlas Township. Atlas Township is paying 100% of the project cost.



VOTE ON MOTION:

Yes: Massey, Gehringer, Elkins, Lane, Smith  
No: None

**MOTION CARRIED.**

Work Request for Aggregate Resurfacing on Ridge Road from Pavement End to Horton Road, Atlas Township – In a memorandum dated March 22, 2023, staff requested the Board approve the work request for Aggregate Resurfacing on Ridge Road from Pavement End to Horton Road, Atlas Township, with the funding as follows:

Atlas Township	\$6,591.00
GCRC	\$ 0.00
Total project cost	\$6,591.00

(Copy filed with official minutes)

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Massey, to approve the work request for aggregate resurfacing on Ridge Road from Pavement End to Horton Road, Atlas Township. Atlas Township is paying 100% of the project cost.

VOTE ON MOTION:

Yes: Gehringer, Elkins, Lane, Smith, Massey  
No: None

**MOTION CARRIED.**

Work Request for Aggregate Resurfacing on The Bronx Subdivision – Ronald, Tuxedo, Hull, Decamp, Phillip, Boyne, and Mandeville Roads, Flint Township – In a memorandum dated March 21, 2023, staff requested the Board approve the work request for Aggregate Resurfacing on The Bronx Subdivision – Ronald, Tuxedo, Hull, Decamp, Phillip, Boyne, and Mandeville Roads, Flint Township, with the funding as follows:

Flint Township	\$96,599.89
GCRC	\$ 0.00
Total project cost	\$96,599.89

(Copy filed with official minutes)

**ACTION TAKEN** – Motion by Mr. Smith, seconded by Mr. Gehringer, to approve the work request for aggregate resurfacing on The Bronx Subdivision – Ronald, Tuxedo, Hull, Decamp, Phillip, Boyne, and Mandeville Roads, Flint Township. Flint Township is paying 100% of the project cost.

Mr. Massey asked what is meant by aggregate resurfacing. Mr. Branch replied stating the aggregate resurfacing is the process of bring in new material, either limestone or gravel and spreading it on evenly on the roadway to bring the roadway up to a desired amount. The amount applied is determined by the amount the road is to be raised. Mr. Massey then asked what determines how high to raise the road. Mr. Branch replied that it is determined by the Township and the Road Commission collectively. One of the main determinants is the cost of the project.

Mr. Gehringer asked if the Township was getting funding from CDBG (note on side of estimate) and does it use up all of that funding. Mr. Johnston replied that they will get more of the CDBG funding next year.

Mr. Massey asked if he was correct in saying Townships do play a role in whether a local road has improvements done and can be determined based on the Townships having the adequate funds to make the road improvements. Mr. Branch replied that Mr. Massey is correct. He went on to explain how Michigan's funding system, that was developed in 1951, and how road projects are still funded in this way today.

**VOTE ON MOTION:**

Yes: Elkins, Lane, Smith, Massey, Gehringer  
No: None

**MOTION CARRIED.**

Work Request for Pavement Repair, Chip Seal and Fog Seal on Lewis Road from Mt. Morris Road to Dort Hwy, Genesee Township – In a memorandum dated March 24, 2023, staff requested the Board approve the work request for Pavement Repair, Chip Seal and Fog Seal on Lewis Road from Mt. Morris Road to Dort Hwy, Genesee Township, with the funding as follows:

Genesee Township	\$25,000.00
GCRC	<u>\$25,000.00</u>
Total project cost	\$50,000.00

(Copy filed with official minutes)

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Massey, to approve the work request for Pavement Repair, Chip Seal and Fog Seal on Lewis Road from Mt. Morris Road to Dort Hwy, Genesee Township.

**VOTE ON MOTION:**

Yes: Lane, Smith, Massey, Gehringer, Elkins  
No: None

**MOTION CARRIED.**

**MANAGING DIRECTOR REPORT**

Mr. Dellaposta stated that the Road Commission received a call from former Clayton Township Supervisor, Rod Shumaker, to compliment the Road Commission on the excellent job they are doing on township roads. He went on to say that he had seen quite a bit of improvement over the last few years and wanted to thank GCRC for all of their hard work.

April 17, 2023 at 11:00 a.m. is the kickoff to National Work Zone Awareness Week (NWZAW). The kickoff is being held at Kennedy Excavating located at 4345 N. State Rd., Davison. Mr. Dellaposta invited the Commissioners to attend the event.

Lavelle Road at Pasadena Road will have signs posted due to all of the flooding in that area. There are other concerns throughout the county due to the amount of rain received recently. Pass any calls received onto the Road Commission to be addressed.

Ms. Khan stated that she has almost completed the Act 51 reporting and should have copies for everyone on the next Board Agenda.

## **COMMISSIONERS' CONCERNS**

Mr. Elkins welcomed the three new Commissioners to the Road Commission Board. He went on to say that, he believes this will be a good Board to do many great things for the County Road Commission.

Ms. Lane also welcomed the three new Commissioners.

Mr. Smith said that he was happy to be appointed to the Board after a long process and is excited to get involved in the Road Commission.

Mr. Gehringer thanked the outgoing Commissioners for their fine job on the Road Commission Board.

Mr. Elkins asked Mr. Johnston to explain the map and list handed out prior to the meeting. Mr. Johnston explained that these documents show all of the primary, local, federal aid, allocation funded and bridge projects that are known right now for this construction year. Projects could be added to this as the construction season progresses. Not shown on the map are the crack seal, ditching and scrub seal projects. At this time there is not an exact number of how much the Maintenance Department will be doing and what is left will be bid out through the Engineering Department.

Mr. Gehringer asked for clarification on the cost difference of using the Road Commission Maintenance Department versus bidding out the projects through the Engineering Department. Mr. Johnston explained that there are different funding strategies on how the Road Commission has to charge for projects based on prior board policy. On 100% Township funded projects, the Township will purchase the "gravel" and the Road Commission will apply the material at no charge to the Township. When 50/50 allocation money is utilized, then the Townships have to be charged the labor and equipment for the project. Mr. Dellaposta added that anytime the work can be completed within the Road Commission, we make sure that it is completed utilizing GCRC resources. Mr. Johnston added that ultimately it is based on board policy that has been previously approved.

## **ADJOURNMENT**

Chairperson Elkins, without objection, adjourned the meeting at 11:03 a.m.

DOMONIQUE CLEMONS  
Clerk/Register

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Donna Arden, Secretary of the  
Board of County Road Commissioners

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4/04/2023