

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

November 01, 2022

MINUTES

CALL TO ORDER

Chairperson Elkins called the meeting of the Genesee County Board of Road Commissioners to order at 10:00 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: Tim Elkins, Chairperson
Cathy Lane, Vice Chairperson
John Mandelaris, Commissioner
Cloyce Dickerson, Commissioner

Absent: David Arceo, Commissioner (excused)

Others Present: Fred Peivandi, Randy Dellaposta, Eric Johnston, Anthony Branch, Kylie Dontje, Kendra Love-Brezzell, Tracy Khan, Genesee County Road Commission Staff; Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Elkins.

Managing Director Peivandi stated that the agenda has been amended with the addition of two consent items.

APPROVAL OF AGENDA

November 01, 2022 – Agenda

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Mandelaris, to approve the amended agenda for November 01, 2022, with the addition IX. Consent Items - B-5 and B6.

VOTE ON MOTION

Yes: Lane, Mandelaris, Dickerson, Elkins

No: None.

MOTION CARRIED.

APPROVAL OF MINUTES

October 18, 2022 - Board Meeting Minutes

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Ms. Lane, to approve the amended minutes of the October 18, 2022 Board Meeting.

VOTE ON MOTION

Yes: Mandelaris, Dickerson, Elkins, Lane

No: None.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

A. Friday, November 11, 2022

GCRC closed (non-essential operations) in observance of the Veteran’s Day holiday

B. Tuesday, November 15, 2022

9:00 a.m. – Roads & Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

None.

CORRESPONDENCE

INCOMING

Letter correspondence from Mr. Ponce Esparza, MDOT Maintenance Coordinator, Davison TSC, regarding the Letter of Understanding during the 2022/2023 Contract Year – In a letter dated October 20, 2022, Mr. Ponce Esparza, MDOT Maintenance Coordinator, Davison TSC, presented the Letter of Understanding covering the conditions which the activity of highway maintenance patrol will be performed during the 2022/2023 contract year in Genesee County. (Copy filed with official minutes.)

OUTGOING

None.

INTERNAL

None.

INFORMATION

None.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Architectural and Engineering Services for the Metro Garage Facility, Genesee Township – In a memorandum dated October 24, 2022, staff requested the Board approve Hobbs & Black Architects selection as the Architectural & Engineering firm for the Metro District garage, Genesee Township. (Copy filed with official minutes.)

Vice Chairperson Lane asked if Hobbs & Black Architects are a local firm. Staff stated no, they are located in Lansing, MI., but they have worked with numerous Road Commissions in the past and have excellent recommendations.

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Mandelaris, to approve Hobbs & Black Architects selection as the Architectural & Engineering firm for the Metro District garage in Genesee Township and further, approve the issuance of a Purchase Order to Hobbs & Black Architects in the amount not to exceed \$374,850.00 once their Equal Employment Opportunity Plan is approved and on file.

VOTE ON MOTION

Yes: Dickerson, Elkins, Lane, Mandelaris

No: None.

MOTION CARRIED.

Michigan Department of Transportation Contract No. 22-5471 Construction of Perry Road Trail, Phase I from Mancour Drive E'ly to the Village of Atlas – In a memorandum dated October 24, 2022, staff requested the Board approve MDOT Contract No. 22-5471 – Perry Road Trail – Phase 1 from Mancour Drive E'ly to the Village of Atlas, Atlas Township (Copy filed with official minutes.)

Vice Chairperson Lane asked if the Genesee County Parks & Recreation have a policy pertaining to the long-term maintenance of these pathways. Fred Peivandi stated that the maintenance and liability is the responsibility of the Genesee County Parks & Recreation Commission. Mr. Peivandi said that he would ask them if they have a set policy regarding the maintenance of pathways.

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Mandelaris, to approve MDOT Contract No. 22-5471 for the construction of the Perry Road Trail – Phase 1 from Mancour Drive E'ly to the Village of Atlas and further, direct the Chairperson and Vice Chairperson to electronically sign the contract for and on behalf of the Board of Road Commissioners, Atlas Township.

VOTE ON MOTION

- Yes: Elkins, Lane, Mandelaris, Dickerson
- No: None

MOTION CARRIED.

Issuance of a Purchase Order to Deere & Company for three (3) John Deere Tractors – In a memorandum dated October 24, 2022, staff requested the Board approve the purchase of three (3) John Deere Tractors: (Copy filed with official minutes.)

- (2) John Deere 6130M Cab Tractors, 2WD Front Axle \$83,696.52 each
- (1) John Deere 6130M Cab Tractor, 4WD Front Axle \$93,581.62 each

Total for two (2) John Deere 6130M 2WD Tractors and one (1) John Deere 6130M 4WD Tractor \$260,291.64

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Dickerson, to approve the issuance of a Purchase Order to Deere & Company for two (2) John Deere 6130M 2WD Tractors and one (1) John Deere 6130M 4WD Tractor in an amount totaling \$260,291.64.

Vice Chairperson Lane asked if there would be any hold-up regarding delivery of these tractors due to supply chain problems. Director Love-Brezzell stated that she did not think there would be any problems regarding delivery of these tractors.

VOTE ON MOTION

Yes: Lane, Mandelaris, Dickerson, Elkins

No: None

MOTION CARRIED.

Issuance of a Purchase Order to Flint New Holland to Up-fit John Deere Tractors – In a memorandum dated October 24, 2022, staff requested the Board approve the issuance of a Purchase Order to Flint New Holland for one (1) Tiger Boom Mower and two (2) Tiger Flail Mowers. (Copy filed with official minutes.)

Commissioner Mandelaris asked if the Boom Mowers were used to go around signs and guardrails. Staff stated that yes; they are able to trim closer around the signs and guardrails.

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Ms. Lane, to approve the issuance of a Purchase Order to Flint New Holland for one (1) Tiger Boom Mower and two (2) Tiger Flail Mowers in an amount of \$131,447.00.

VOTE ON MOTION

Yes: Mandelaris, Dickerson, Elkins, Lane

No: None.

MOTION CARRIED.

Ratification of Voucher Nos. 40853, 40854, 40855, 40856, 40857, 40858, 40859 and 40860 totaling \$3,557,285.05 – (Copies filed with official minutes.)

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Mandelaris, to ratify the following Vouchers totaling \$3,557,285.05:

Voucher #40853 in the amount of \$564,651.14

Voucher #40854 in the amount of \$495,998.87

Voucher #40855 in the amount of \$49,000

Voucher #40856 in the amount of \$621,989.69

Voucher #40857 in the amount of \$32,371.39

Voucher #40858 in the amount of \$438,204.64

Voucher #40859 in the amount of \$1,096,381.36

Voucher #40860 in the amount of \$258,687.96

VOTE ON MOTION:

Yes: Dickerson, Elkins, Lane, Mandelaris

No: None

MOTION CARRIED

CONSENT

Traffic Control Order – Stop Signs for Northbound and Southbound Linden Road at Owen Road, Fenton Township – In a memorandum dated October 17, 2022, staff requested the Board approve the placement of Stop Signs for northbound and southbound Linden Road, Fenton Township. (Copy filed with official minutes.)

Fenton Township, Sections 31/32

1. STOP – NB Linden Road at Owen Road
2. STOP – SB Linden Road at Owen Road

Commissioner Mandelaris asked if there were a large number of accidents at this intersection. Staff stated yes, and we will be conducting safety funding for this intersection. We are looking at signalizing this intersection in the future.

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Dickerson, to approve the Traffic Control Order (TCO) for STOP Signs on northbound and southbound Linden Road at Owen Road in Fenton Township, Sections 31/32.

VOTE ON MOTION:

Yes: Elkins, Lane, Mandelaris, Dickerson
 No: None

MOTION CARRIED

Work Request for Milling and Paving Cypress Drive from Palmetto Drive to Coldwater Road, Mt. Morris Township – In a memorandum dated October 19, 2022, staff requested the Board approve the work request for milling and paving of Cypress Drive from Palmetto Drive to Coldwater Road, Mt. Morris Township with the funding as follows:

Mt. Morris Township	\$116,594.82
GCRC	<u>\$ 0.00</u>
Total Project Cost	\$116,594.82

(Copy filed with official minutes.)

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Dickerson, to ratify the action of the Managing Director approving the work request for milling and paving on Cypress Drive from Palmetto Drive to Coldwater Road, Mt. Morris Township.

VOTE ON MOTION:

Yes: Lane, Mandelaris, Dickerson, Elkins
No: None

MOTION CARRIED

Work Request for Milling and Paving Judith Ann Drive from Carpenter Road to Jennings Road, Mt. Morris Township – In a memorandum dated, October 25, 2022, staff requested the Board approve the milling and paving work on Judith Ann Drive from Carpenter Road to Jennings Road in Mt. Morris Township with the funding as follows:

Mt. Morris Township	\$73,136.84
GCRC	<u>\$ 0.00</u>
Total	\$73,136.84

(Copy filed with official minutes)

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Dickerson, to ratify the actions of the Managing Director approving the work request for milling and paving Judith Drive from Carpenter Road to Jennings Road, Mt. Morris Township.

VOTE ON MOTION:

Yes: Mandelaris, Dickerson, Elkins, Lane
No: None

MOTION CARRIED

Work Request for Milling and Paving Rochdale Drive and Camborne Court, Mt. Morris Township – In a memorandum dated October 31, 2022, staff requested the Board approve the milling and paving work for Rochdale Drive and Camborne Court, Mt. Morris Township, with the funding as follows:

Mt. Morris Township	\$59,865.00
GCRC	<u>\$ 0.00</u>
Total Project Cost	\$59,865.00

(Copy filed with official minutes)

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Dickerson, to approve the work request for milling and paving Rochdale Drive and Camborne Court, Mt. Morris Township.

VOTE ON MOTION:

Yes: Dickerson, Elkins, Lane, Mandelaris
No: None

MOTION CARRIED

Work Request for Milling and Paving Bates Road from Hilton Lane to Flamingo Drive, Mt. Morris Township – In a memorandum dated October 31, 2022, staff requested the Board approve the work request for milling and paving Bates Road from Hilton Lane to Flamingo Drive, Mt. Morris Township, with the funding as follows:

Mt. Morris Township	\$79,045.44
GCRC	<u>\$ 0.00</u>
Total Project Cost	\$79,045.44

(Copy filed with official minutes)

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Mandelaris, to approve the work request for milling and paving of Bates Road from Hilton Lane to Flamingo Drive, Mt. Morris Township.

VOTE ON MOTION:

Yes: Elkins, Lane, Mandelaris, Dickerson
No: None.

MOTION CARRIED.

MANAGING DIRECTOR REPORT

Ferris State University Career & Internship Fair, Big Rapids, MI - Managing Director Peivandi said he attended the Ferris State University Career & Internship Fair on Thursday, October 27 in Big Rapids, MI. Mr. Peivandi indicated that over 400 companies attended the event and that he was able to talk to 15 Construction Management students. He also was given resumes by two students regarding an internship as well as permanent employment at the Road Commission. He forwarded these resumes to Human Resources.

County Road Association Policy Workshop – November 09, 2022 - Deputy Managing Director Randy Dellaposta stated that the County Road Association would be conducting a Policy Workshop in Mt. Pleasant on Wednesday, November 9, 2022, which he will be attending. If anyone is interested in attending this workshop, please let him know.

GCRC County Maps – Mr. Dellaposta stated that the new county maps arrived last week. Each Road Commissioner has one on their desk.

Annual Safety Day Training - Genesys Conference & Banquet Center, Grand Blanc – Mr. Dellaposta commented that Safety Day Training was held at Genesys Conference & Banquet Center in Grand Blanc this year. He wanted to thank Felicia Ivey, Safety Coordinator and the Safety Committee for doing an excellent job putting on this event.

Blue Cross Blue Shield App - Mr. Dellaposta commented that the Blue Cross Blue Shield App was discussed at the safety day training, which aids employees with their health care decisions. He encourages all employees to contact HR Benefits Coordinator Monica Pearson if they have questions regarding the BCBS App. We will also be putting information regarding the BCBS App in the next newsletter.

Employee of the Year Nomination - Mr. David Smith, Mechanic in the Fleet Maintenance & Equipment Department was nominated as employee of the year. Mr. Smith's name was added to the Administration Building plaque and Vice Chairperson Lane and Deputy Managing Director Randy Dellaposta presented Mr. Smith with an individual plaque as well as gifts in appreciation for his hard work and positive attitude. It was a well-deserved award.

Mr. Dellaposta extended his appreciation to the Employee of the Year Committee; Felicia Ivey, Danielle Seavey, Alyssa Springsteen, Kylie Dontje and a special thank you to Stephanie Jaeger for heading up this committee in years past.

COMMISSIONER'S CONCERNS

Chairperson Elkins commented that Commissioner Arceo was not feeling well this morning.

Michigan Department of Transportation - Letter of Understanding for 2022/2023 Contract Year - Vice Chairperson Lane asked in reference to the Letter of Understanding from the Michigan Department of Transportation, does the night patrol person rotate, or is the same individual always covering this shift.

Maintenance Director Anthony Branch said that the Road Commission goes beyond what is expected in the MDOT Letter of Understanding. He explained that the Road Commission has two winter maintenance shifts; the first shift covers 5:00 am until 1:30 pm, with crews working until 5:00 pm if they are needed for snow and ice events. Second shift consists of one supervisor and eight equipment operators. Their shift begins at 5:00 pm until 1:30 am, with the second shift crew working until 5:00 am if they are needed for snow and ice events. Mr. Branch added that these two shifts provide Genesee County with 24-hour coverage if we are experiencing inclement weather.

MCRCSIP Board of Directors Meeting in Mackinaw City - Chairperson Elkins commented that he attended the Michigan County Road Commission Self-Insurance Pool (MCRCSIP) board meeting held last week in Mackinaw City where he was officially appointed to their board. The meeting topics included pensions, budgets and a presentation by Attorney Bill Henn regarding abandonment of roads and the lawsuits that ensue because of them. He wanted to thank the GCRC Board members for supporting him being elected to the MCRCSIP Board of Directors.

ADJOURNMENT

Chairperson Elkins, without objection, adjourned the meeting at 10:32 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners
/lbk 11/01/22