

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

September 21, 2021

MINUTES

CALL TO ORDER

Chairperson Dickerson called the meeting of the Genesee County Board of Road Commissioners to order at 10:03 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: Cloyce Dickerson, Chairperson
John Mandelaris, Vice Chairperson
David Arceo, Commissioner
Timothy Elkins, Commissioner
Cathy Lane, Commissioner

Absent: None

Others Present: Fred Peivandi, Randy Dellaposta, Anthony Branch, Eric Johnston, Stephanie Jaeger (via ZOOM), Corey Jarbeau, Brenda Kleinfeld (Genesee County Road Commission Staff), Shirley Kautman-Jones, Chad Young, Dan Eashoo, Karyn Miller, Paul Long, Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Dickerson.

APPROVAL OF AGENDA

September 21, 2021 – Agenda

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Lane to approve the September 21, 2021 agenda as presented.

VOTE ON MOTION:

Yes: Mandelaris, Arceo, Elkins, Lane, Dickerson
No: None

MOTION CARRIED.

APPROVAL OF MINUTES

August 10, 2021 Special Board Meeting – Budget Workshop

August 17, 2021 – Board Meeting

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to approve the August 10, 2021 Special Board Meeting Minutes and the August 17, 2021 Board Meeting Minutes as presented.

VOTE ON MOTION:

Yes: Lane, Elkins, Dickerson, Mandelaris, Arceo
No: None

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, September 21, 2021

10:05 a.m. - Public Hearing on GCRC Proposed Permit Policy Changes

Wednesday, October 06, 2021

10:00 a.m. – Board Meeting

MOTION CARRIED.

PUBLIC ADDRESS THE BOARD

Atlas Township Supervisor, Ms. Shirley Kautman-Jones addressed the Board to thank the Road Commission for their progressiveness and working with the Townships as partners for the betterment of the roads in Genesee County. Secondly, Ms. Kautman-Jones thanked the Board for the proposed increase in the allocation funds and thanked Managing Director Peivandi for the positive changes he is making.

Grand Blanc Township Supervisor, Mr. Scott Bennett addressed the Board stating that he is pleased with the proposed funding increase in allocation funding for the townships and appreciates the continued support of the Road Commission to finding solutions to improve our roads.

Ms. Karyn Miller, Flint Township Supervisor, thanked the Board for the road improvements the Road Commission and especially Anthony Branch who oversees Maintenance, have done for Flint Township.

Mr. Chad Young, Mundy Township Manager echoed the positive sentiments of the other township supervisors and thanked the Board and Managing Director Peivandi for the favorable changes made to the roads. Secondly, Mr. Young encouraged the Commissioners to vote favorably for the Resolution of Support for the proposed Taylor and Lehman Drive Extension Project in Mundy Charter Township.

PUBLIC HEARING

Motion by Ms. Lane, seconded by Mr. Elkins, to open the Public Hearing on the GCRC Proposed Permit Policy changes.

MOTION CARRIED.

At 10:11 am, Mr. Eric Johnston opened the public hearing regarding the permit policy changes to accommodate miscellaneous changes to commercial and residential policy standards. Mr. Johnston stated that most of the changes that were made to the policy were just sentence structure and grammar changes to make the policy easier to read. One major change we made is to allow smooth lined, corrugated polyethylene plastic culverts, provided they are in accordance and meet the MDOT Class F Driveway Culvert Specifications. The MDOT specification book has a table that specifies when you can use these plastic culverts and when you cannot use them.

Commissioner Mandelaris asked if there was a notice to the public. Staff stated that yes there was a notice to the public. Chairperson Mandelaris requested the proposed changes be made with a colored strikethrough in the text so it stands out and makes it easier to see the changes being made.

Commissioner Lane asked that the pages be numbered and to include the date when the policy was approved.

Commissioner Arceo asked that an official line item for the Managing Director's signature be added to the policy approving these changes.

Staff stated that all of these changes requested by the Board would be implemented and read into the memorandum for the meeting minutes.

ACTION TAKEN - Motion by Ms. Lane, seconded by Mr. Mandelaris, to close the public hearing for the permit policy changes to accommodate miscellaneous changes to commercial and residential driveway standards.

VOTE ON MOTION

Yes: Arceo, Lane, Elkins, Dickerson, Mandelaris

No: None

At 10:19 am, the Public Hearing was closed.

MOTION CARRIED.

CORRESPONDENCE

INCOMING

None.

OUTGOING

None.

INTERNAL

Advisement of Purchase Order #84635 Name Change – In a memorandum dated September 08, 2021, staff stated that Purchase Order #84635 was approved by the Board on September 08, 2021 to be issued to Huston, Inc. (the dealer) for two (2) John Deere Tractors in the amount of \$184,557.55. The Purchase Order should have been issued to the vendor Deere & Company. (Copy filed with official minutes.)

Commissioner Elkins requested action be taken on this advisement because of the name change on the Purchase Order. Mr. Elkins commented that this motion was approved at an earlier Board Meeting (September 08, 2021) but the approval was for a different vendor on the Purchase Order.

ACTION TAKEN - Motion by Ms. Lane, seconded by Mr. Elkins, to approve the issuance of a Purchase Order #84635 to Deere & Company in an amount of \$184,557.55 for the purchase of two (2) John Deere Tractors. The Purchase Order was initially issued to Hutson, Inc., (dealer) at the September 08, 2021 Board Meeting and corrected at the September 21, 2021 Board Meeting.

VOTE ON MOTION

Yes: Elkins, Dickerson, Mandelaris, Arceo, Lane
No: None

MOTION CARRIED.

Advisement of Purchase Order #84614 for an Envirosight QuickView AirHD Wireless Pole Camera – In a memorandum dated September 01, 2021, staff advised the Board of the issuance of a Purchase Order to Bell Equipment Company in the amount of \$14,920.56 for an Envirosight QuickView AirHD Wireless Pole Camera. This is budgeted in the Equipment Department’s Capital Outlay Road Equipment account. (Copy filed with official minutes.)

INFORMATION

None.

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Ms. Arceo, to receive and file the correspondence as presented.

VOTE ON MOTION:

Yes: Elkins, Dickerson, Mandelaris, Dickerson, Lane
No: None

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS’ DECISIONS

DISCUSSION

Permit Policy Changes to Accommodate Changes to Commercial and Residential Driveway Standards – In a memorandum dated September 13, 2021, staff requested the Board approve the [Permit Policy Rules] governing the granting of driveways in the Genesee County Road System. (Copy of memorandum and policy filed with official minutes.)

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to approve the Permit Policy Rules governing the granting of permits for driveways in the Genesee County Road System with the addition of the following changes:

- Authorize Managing Director to sign and date the updated policy
- Add page numbers to each page of the policy
- Add date to each page of the policy

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Arceo, Lane, Elkins
No: None

MOTION CARRIED.

Public Highway Institutional Control for Evergreen Resources Management @ former Sunoco Gas Station, G-145 Miller Road, Section 29, Flint Township - In a memorandum dated September 13, 2021, staff requested the Board authorize the Managing Director sign the completed Public Highway Institutional Control Form for Evergreen Resources Group at the former Sunoco gas Station, G-145 Miller Road, Section 29, Flint Township. (Copy of memorandum and control form filed with official minutes.)

Commissioner Arceo commented that the map that staff provided for this gas station is at Miller and Bristol Roads. Mr. Arceo said that when he was on the Planning Commission in Flint Township there was concern as to the amount of activity at service stations on Miller Road. Permit Specialist, Mr. Corey Jarbeau commented that this Notice of Control is just a notification stating there is contamination present in this area because it is our right of way.

ACTION TAKEN – Motion by Mr. Elkins, seconded by Ms. Lane, to authorize the Managing Director sign the completed Public Highway Institutional Control Form for Evergreen Resources Group at the former Sunoco gas Station, G-145 Miller Road, Section 29, Flint Township. Staff will scan, map and file the completed form and attachments to our data base to track these areas of concern.

VOTE ON MOTION:

Yes: Mandelaris, Arceo, Lane, Elkins, Dickerson
No: None

MOTION CARRIED.

Resolution of Support – Request to be named as Co-Applicant for the Economic Development Administration (EDA) Grant Application, Taylor and Lehman Drive Extension Project, Mundy Charter Township – In a memorandum dated September 16, 2021, staff requested the board approve the Resolution of Support for the Genesee County Road Commission’s role as co-applicant in the Taylor and Lehman Drive Extension project in Mundy Township. (Copy of memorandum and Notice of Resolution filed with official minutes.)

Federal Economic Development Administration	\$4,000,000
Mundy Charter Township	\$4,000,000
Genesee County Road Commission	\$ <u>0</u>
Total Grant Application	\$8,000,000

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Arceo, to approve the Resolution of Support for the Genesee County Road Commission’s role as co-applicant in the Economic Development Administration (EDA) Grant Application, Taylor and Lehman Drive Extension Project, located in Mundy Township.

Commissioner Lane asked how many acres of land does this involve. Mr. Chad Young, Mundy Township Manager answered that the project they are exploring would open up approximately 150 to 200 acres of vacant land. The land is immediately west of the Taylor Drive Industrial Park and south of Hill Road no further than US 23. Mr. Peivandi commented that the new road would line up with the existing Gateway Centre.

VOTE ON MOTION:

Yes: Arceo, Dickerson, Mandelaris, Lane, Elkins
No: None

MOTION CARRIED.

Network Communication Services for Fire/Intrusion with Cellular Backup – In a memorandum dated September 14, 2021, staff requested the Board approve the issuance of a Purchase Order to Sonitrol Great Lakes to upgrade emergency monitoring equipment at all GCRC facilities. (Copy of memorandum and proposal filed with official minutes.)

ACTION TAKEN – Motion by Mr. Elkins, seconded by Ms. Lane, to approve the issuance of a Purchase Order to Sonitrol Great Lakes, in the amount of \$37,991.05 to upgrade emergency monitoring equipment at all Genesee County Road Commission facilities. Sonitrol Great Lakes is a sole source provider.

VOTE ON MOTION:

Yes: Lane, Elkins, Dickerson, Mandelaris, Arceo
No: None

MOTION CARRIED.

Board Approval to Lease Road Equipment with Caterpillar Financial – In a memorandum dated September 01, 2021, staff requested the Board approve entering into a 7-year Governmental Lease Agreement with Caterpillar Financial for a 2022 Caterpillar 926M Wheel Loader with options and secondly that the Board approve the issuance of a Purchase Order annually for seven years to Caterpillar Financial for the lease of a 2022 Caterpillar 926M Wheel Loader with options. (Copy of memorandum and sales agreement filed with official minutes.)

2022 Caterpillar 926M Wheel Loader w/Options	\$199,953.71
7 Year Municipal Lease	
7 Annual Payments	\$ 23,319.58 each

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Elkins, to approve entering into a 7-year lease agreement with Caterpillar Financial for a 2022 Caterpillar 926M Wheel Loader w/Options in an amount of \$199,953.71 and secondly, approve the issuance of a Purchase Order annually for seven years to Caterpillar Financial for the lease of a 2022 Caterpillar 926M Wheel Loader with options, in an amount of \$25,319.58.

VOTE ON MOTION:

Yes: Elkins, Dickerson, Mandelaris, Arceo, Lane
No: None

MOTION CARRIED.

Issuance of a Purchase Order for Facilities MRO and Traffic Signal Equipment and Case Signs – In a memorandum dated August 10, 2021, staff requested the Board approve the issuance of a blanket Purchase Order to W.W. Grainger for Facilities MRO and Carrier & Gable for Traffic Signal Equipment and Case Signs. (Copy of memorandum and filed with official minutes.)

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to approve the issuance of a blanket Purchase Order for materials to be ordered on an as needed basis to:

- W.W. Grainger for Facilities MRO in an amount of \$65,000.
- Carrier & Gable for Traffic Signal Equipment and Case Signs in an amount of \$200,000.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Arceo, Lane, Elkins
No: None

MOTION CARRIED.

Issuance of a Purchase Order for Item #216 Storm Water Management Services – In a memorandum dated September 08, 2021, staff requested the Board approve the issuance of a Purchase Order to Global Environmental Engineering Company for storm water management services. (Copy of memorandum and request for quote filed with official minutes.)

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Arceo, to approve the issuance of a Purchase Order to Global Environmental Engineering Company in an amount of \$25,000 for Item #216, Storm Water Management Services.

VOTE ON MOTION:

Yes: Mandelaris, Arceo, Lane, Elkins, Dickerson
No: None

MOTION CARRIED.

Issuance of a Purchase Order for Seven (7) 2023 Western Star 4900SB Trucks – In a memorandum dated September 02, 2021, staff requested the Board approve the issuance of a Purchase Order to D&K Truck Company for seven (7) 2023 Western Star Trucks. (Copy of memorandum and quote filed with official minutes.)

Commissioner Lane asked staff if all seven Western Star trucks would be ordered at the same time and secondly what is the anticipated arrival date of the trucks. Staff stated that they were all ordered at the same time and the trucks should be arriving in December of 2021.

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to approve the issuance of a Purchase Order to D&K Truck Company for seven (7) 2023 Western Star 4900SB trucks in an amount of \$970,531.00.

VOTE ON MOTION:

Yes: Arceo, Lane, Elkins, Dickerson, Mandelaris
No: None

MOTION CARRIED.

Issuance of a Blanket Purchase Order for Item Nos. 1,16, 17, 23, 30, 62, 71, 82, 88 and 112 – In a memorandum dated August 12, 2021, staff requested the Board approve the Blanket Purchase Orders for materials and services to be purchased on an as needed basis for the Fleet Maintenance & Facilities Department for item numbers 1,16, 17, 23, 30, 62, 71, 82, 88 and 112. (Copy of memorandum and bid tabulations filed with official minutes.)

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Mandelaris, to approve the issuance of Blanket Purchase Orders for materials and services for the Fleet Maintenance & Facilities Department on an as needed basis:

- Action Traffic Maintenance for Guardrail & Posts in an amount of \$25,000.
- Michigan Cat for Grader & Underbody Scraper Blades in an amount of \$60,000
- Jam Best One Fleet Services for Tire Recapping in an amount of \$60,000
- Carrier & Gable for anchor base steel strain poles in the amount of \$200,000
- Republic Services for rental of Dumpsters & Disposal Pick up Services in the amount of \$30,000
- Flint New Holland for Tiger/New Holland Parts in the amount of \$25,000
- Unifirst for Janitorial Consumables Products & Services in an amount of \$60,000

- Hi-Tec Building Services for Janitorial Cleaning Services in an amount of \$65,000
- Truck & Trailer Specialties for Wing Blades & Plow Shoes in an amount of \$60,000
- Winter Equipment for Wing Blades & Plow Shoes in an amount of \$60,000
- Truck & Trailer Specialties for HD Equipment Repair Services & Parts in an amount of \$80,000
- C&S Motors for HD Equipment Repair Services & Parts in an amount of \$160,000
- Michigan CAT for HD Equipment Repair Services & Parts in an amount of \$160,000

VOTE ON MOTION:

Yes Lane, Elkins, Dickerson, Mandelaris, Arceo
 No: None

MOTION CARRIED

Fiscal Year 2021 Budget Transfer – In a memorandum dated September 08, 2021, staff requested the Board approve a budget adjustment from Department 20 – Maintenance to Department 91 Construction for paving projects. (Copy filed with official minutes.)

Commissioner Lane asked staff if we have a deadline when these projects need to be finalized? Mr. Johnston stated that under the B-1 Contract, the contractor has agreed to hold their prices and we should finish the work as long as the weather cooperates.

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to approve the budget adjustment from Department 20 – Maintenance to Department 91 – Construction in the amount of \$500,000. On August 17, 2021, the Board approved a budgetary transfer in the amount of \$500,000 from Department 91 – Construction to Department 20 Maintenance. The transfer was made to purchase materials for additional paving projects. The Maintenance Department will not be able to complete the additional projects and the Engineering Department is requesting the August 17, 2021 transfer be reversed. The Engineering Department will send the additional paving projects out for bid.

Department 20 – Maintenance	(\$500,000)
Department 91 – Construction Engineering	<u>\$500,000</u>
Net Increase/Decrease to Fund Balance	\$ 0

VOTE ON MOTION:

Yes Elkins, Dickerson, Mandelaris, Arceo, Lane
 No: None

MOTION CARRIED.

Fiscal Year 2021 Year End Budget Transfer – In a memorandum dated September 14, 2021, staff requested the Board approve budget transfers in an effort to prevent actual expenditures from exceeding those provided for in the budget. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to approve the budgetary transfers in an effort to prevent actual expenditures from exceeding those provided in the budget.

These transfers will have zero impact on Fund Balance:

Department 15 Engineering Equipment Rental	\$150,000
Department 91 Road Projects	(\$150,000)
Department 90 Non-Departmental	\$100,000
Department 60 Human Resources	(\$ 50,000)
Department 70 Finance Department	(\$ 50,000)
Net Increase/Decrease to Fund Balance	\$ 0

VOTE ON MOTION:

Yes Dickerson, Mandelaris, Arceo, Lane, Elkins

No: None

MOTION CARRIED.

Rejection of Bids Submitted for Item #6 Limestone and Issuance of a Purchase Order for Hot Mix Asphalt – In a memorandum dated September 01, 2021, staff requested the Board reject the bids submitted for Item #6 Limestone and approve the issuance of a Purchase Order to Ace-Saginaw Company for Hot Mix Asphalt. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Elkins, seconded by Mr. Arceo to approve the rejection of bids submitted for Item #6 Limestone and approve the issuance of a Purchase Order to Ace Saginaw Paving Company for Hot Mix Asphalt to be purchased on an as needed basis in an amount of \$4,000,000.

VOTE ON MOTION:

Yes Mandelaris, Arceo, Lane, Elkins, Dickerson

No: None

MOTION CARRIED.

Extension of Unit Bid Prices and Issuance of a Purchase Order to Stoneco of Michigan for Limestone – In a memorandum dated September 01, 2021, staff requested the Board approve the extension of unit bid prices and the issuance of a Purchase Order to Stoneco of Michigan for Limestone. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Elkins, to approve the extension of unit bid prices and the issuance of a Purchase Order to Stoneco of Michigan for Limestone on an as needed basis in an amount of \$2,050,000.

VOTE ON MOTION:

Yes Arceo, Lane, Elkins, Dickerson, Mandelaris

No: None

MOTION CARRIED.

Ratification of Vouchers totaling \$2,055,834.28– (Copies filed with official minutes.)

Voucher #V-40717

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Lane, to ratify Voucher #40717 in the amount of \$512,175.10.

VOTE ON MOTION:

Yes: Lane, Elkins, Dickerson, Mandelaris, Arceo
No: None

MOTION CARRIED.

Voucher #V-40718

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Lane, to ratify Voucher #40718 in the amount of \$525,775.19.

VOTE ON MOTION:

Yes: Lane, Elkins, Dickerson, Mandelaris, Arceo
No: None

MOTION CARRIED.

Voucher #V-40719

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to ratify Voucher #40719 in the amount of \$884,921.92.

VOTE ON MOTION:

Yes: Lane, Elkins, Dickerson, Mandelaris, Arceo
No: None

MOTION CARRIED.

Voucher #V-40720

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to ratify Voucher #40720 in the amount of \$132,962.07.

VOTE ON MOTION:

Yes: Lane, Elkins, Dickerson, Mandelaris, Arceo
No: None

Vice Chairperson Mandelaris noted that the last page of Voucher Nos. 40718, 40719 and 40720 need a signature on the last page. Staff stated that they did sign the voucher after they were copied for the board packet and will provide a copy to be included in the minutes.

MOTION CARRIED.

CONSENT

Carry Forward of Vacation Hours of Managing Director – In a memorandum dated September 13, 2021, Managing Director Fred Peivandi requested the Board approve the carryover of 40 hours of vacation into the 2021-2022 fiscal year.

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Arceo, to approve the carry forward of 40 hours of excess vacation hours of Managing Director Fred Peivandi into fiscal year 2021/2022 to be used before September 30, 2022.

VOTE ON MOTION:

Yes: Elkins, Dickerson, Mandelaris, Arceo, Lane
No: None

MOTION CARRIED

Equipment Offered and Sold through GovDeals to be removed from all Genesee County Road Commission Records – In a memorandum dated September 13, 2021, staff requested the Board approve the removal of equipment that was sold on GovDeals from all Genesee County Road Commission records. (Copy filed with official minutes.)

<u>EQUIPMENT #</u>	<u>DESCRIPTION</u>
#1250	2005 GMC C8C042 Single Axle Dump Truck
#850	Road Watch on #1250
#3250	2005 Monroe Underbody Scraper on #1250
#1252	2005 GMC C8C042 Single Axle Dump Truck
#852	Road Watch on #1252
#3248	2004 Monroe Underbody Scraper on #1252
#1257	2013 International Tandem Axle
#2117	2013 Etnyre Asphalt Distributor on #1257
#2105	2012 KM T-2 Asphalt Recycler
#2106	2012 KM T-2 Asphalt Recycler
#2125	2014 Husqvarna K760 14” Cut Off Saw
#2478	2008 Husqvarna K750 14” Cut Off Saw
#2557	2005 ADDCO Message Board
#2579	2003 Allmand Eclipse Arrow Board
#2588	2001 Honda WT20X Trash Pump
#2645	1984 Heinrich TPA18 Compactor
#4016	2007 Volvo Tandem Axle Dump Truck
#716	RoadWatch on #4016
#1496	2012 Monroe Wing Plow on #4016
#6016	2007 Monroe Underbody Scraper on #4016
#7016	2007 Monroe VBox Salter on #4016
#4017	2007 Volvo Tandem Axle Dump Truck
#717	Road Watch on #4017
#1497	2012 Monroe Wing Plow on #4017
#6017	2007 Monroe Underbody Scraper on #4017

#7017	2007 Monroe VBox Salter on #4017
#4022	2007 Volvo Tandem Axle Dump Truck
#722	Road Watch on #4022
#1492	2012 Monroe Wing Plow on #4022
#6022	2007 Monroe Underbody Scraper on #4022
#7022	2007 Monroe VBox Salter on #4022
Asset Tag #00294	Wood Desk
Asset Tag #00309	Propane Generator

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Arceo, Lane, Elkins
 No: None

MOTION CARRIED.

Work Request for Aggregate Resurfacing on Demond Road between Sheridan Road to the Village of Gaines, Gaines Township – In a memorandum dated September 08, 2021, staff requested the Board approve the work request for aggregate resurfacing on Demond Road between Sheridan Road to the Village of Gaines in Gaines Township, with the funding as follows:

Gaines Township	\$27,994.33
GCRC	<u>\$ 27,994.33</u>
Total project cost	\$55,988.66

(Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Elkins, seconded by Ms. Lane, to approve the work request for aggregate resurfacing on Demond Road between Sheridan Road to the Village of Gaines, Gaines Township.

VOTE ON MOTION:

Yes: Mandelaris, Arceo, Lane, Elkins, Dickerson
 No: None

MOTION CARRIED.

Work Request for Aggregate Resurfacing on Nichols Road between Grand Blanc Road and Reid Road, Gaines Township – In a memorandum dated September 08, 2021, staff requested the Board approve the aggregate resurfacing request for Nichols Road between Grand Blanc Road and Reid Road in Gaines Township with the funding as follows:

Gaines Township	\$29,563.37
GCRC	<u>\$29,563.37</u>
Total project cost	\$59,126.74

(Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Elkins, seconded by Ms. Lane, to approve the work request for aggregate resurfacing on Nichols Road between Grand Blanc Road and Reid Road in Gaines Township.

VOTE ON MOTION:

Yes: Mandelaris, Arceo, Lane, Elkins, Dickerson

No: None

MOTION CARRIED.

MANAGING DIRECTOR REPORT

Managing Director Peivandi wanted to remind the Board of the County Road Association of Michigan Commissioners' Workshop in Acme, MI, October 03 through October 05, 2021.

Mr. Peivandi wanted to thank Finance Manager, Ms. Brenda Kleinfeld for presenting the finance department's board items today in Ms. Khan's absence.

Fred Peivandi stated he highlighted the changes made to the Michigan Department of Transportation's State Contract that the Board approved at the last board meeting and placed them on their desks.

COMMISSIONERS' CONCERNS

COVID -19 Update – Chairperson Dickerson inquired on the status of the COVID-19 cases at the Road Commission. Mr. Peivandi stated we have not had any new cases at the Road Commission and we are following the Genesee County Health Department's recommended protocols.

Economic Development - Commissioner Lane stated that she is very glad that we can collaborate with Mundy Township for their economic development. Ms. Lane commented that in Grand Blanc Township they have their 'Tech Village' near exit 106. Ms. Lane asked if Grand Blanc Township could apply for this same grant. Mr. Peivandi stated that the township would need to look into it and they would need to initiate the process. Mr. Peivandi suggested the township check with Chad Young at Mundy Township for more information.

Driveway Cuts – Commissioner Lane inquired about driveway cuts (Hill Road) stating if there are old driveway cuts do we need to leave them in place during a construction project. Mr. Johnston answered, unless we go through a process of access management ahead of the project and get the owners approval to remove them, if there is a permitted driveway in place we have to put a driveway cut in there – we cannot deny an owner access to their property.

I-475 Construction Project – Commissioner Elkins inquired when the I-475 construction project would be finalized. Mr. Johnston said he is not sure about the I-475 project that this is a Michigan Department of Transportation project. Mr. Johnston said that the MDOT I-69 project is a two-year project with a completion date of October 2022 and he is assuming that I-475 will be completed at the same time, as it is part of the overall project.

Michigan Department of Transportation Project Notifications - Commissioner Arceo asked staff how the public is notified of upcoming Michigan Department of Transportation projects. Mr. Johnston replied that MDOT does a good job of conducting public hearings for all of their projects by notifying the public of what is going on and the anticipated schedule for these projects. On a

weekly basis, Mr. Johnston added MDOT will send out advisories stating road closures and the duration of the projects and the Road Commission will then forward the advisories through our media release system.

Employee Contracts - Vice Chairperson Mandelaris asked for an update on the history of the employee contracts in place.

Managing Director Peivandi stated he did receive Mr. Mandelaris' evaluation and he is expecting the other Commissioners to submit their evaluations to him soon. Mr. Peivandi said he would like to meet with each Commissioner individually to discuss their evaluation before they are summarized.

ADJOURNMENT

Chairperson Dickerson, without objection, adjourned the meeting at 11:01 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners
lbk – 9/21/21