

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

July 20, 2021

MINUTES

CALL TO ORDER

Chairperson Dickerson called the meeting of the Genesee County Board of Road Commissioners to order at 10:01 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: Cloyce Dickerson, Chairperson
John Mandelaris, Vice Chairperson
Timothy Elkins, Commissioner
Cathy Lane, Commissioner

Absent: David Arceo, Commissioner (excused)

Others Present: Fred Peivandi, Randy Dellaposta, Anthony Branch, Eric Johnston, Tracy Khan, Donna Poplar, Bonnie Wood, Stephanie Jaeger, (Genesee County Road Commission Staff), Courtney Clauson, Heather Lueckemann-Ade, Michael Ade, Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Dickerson.

APPROVAL OF AGENDA

July 20, 2021 – Agenda

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to approve the July 20, 2021 agenda as presented.

VOTE ON MOTION:

Yes: Mandelaris, Elkins, Lane, Dickerson
No: None

MOTION CARRIED.

APPROVAL OF MINUTES

June 15, 2021 Board Meeting Minutes

ACTION TAKEN – Motion by Mr. Elkins, seconded by Mr. Mandelaris, to approve the June 15, 2021 board meeting minutes as presented.

VOTE ON MOTION:

Yes: Lane, Elkins, Dickerson, Mandelaris

No: None

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, August 03, 2021

10:00 a.m. – Board Meeting

Tuesday, August 10, 2021

9:00 a.m. – Commissioner’s Budget Workshop

PUBLIC ADDRESS THE BOARD

None.

PUBLIC HEARING

At 10:04 a.m. Traffic Engineering Manager, Ms. Bonnie Wood opened the public hearing regarding the consideration of the abandonment of a portion of Triple-Oak Drive, located off Fenton Road, Supervisor’s plat of Homesites, Liber 17, Page 36, Fenton Township.

The Road Commission was petitioned by seven freeholders or more to abandon this portion of roadway. Ms. Wood stated that notices of the proposed abandonment were mailed to each owner and freeholder with interest in this action and they were posted in the area and at the township hall. At this time, Ms. Wood asked if there are any objections to this action. Three residents from Triple Oak Drive attended the public hearing, Ms. Courtney Clauson, Ms. Heather Lueckemann-Ade and Mr. Michael Ade.

Ms. Courtney (Gregory) Clauson, 1526 Triple-Oak Drive voiced her objections regarding the abandonment of Triple-Oak Drive citing difficulties when pulling out of their driveway and as well as when visitors to their home try to pull out of their driveway. She stated her garbage receptacles must be placed down the street for garbage pick-up. Commissioner Lane asked to review Ms. Clauson’s photos that she had brought with her.

Ms. Wood commented that Triple-Oak Drive is a very old plat from the early 1900’s and we only have 20 feet of right a way on this gravel road. Ms. Wood checked with the district supervisor and he stated that the GCRC does not maintain this drive to the end because it backs up to driveways.

Ms. Heather Lueckemann-Ade, 1527 Triple Oak Drive stated that she and her husband were in favor of the abandonment of Triple Oak Drive. She explained that the front of her home is very close to the road and vehicles back up into her front yard and the abandonment would help alleviate this issue.

Commissioner Lane asked for the width of this easement and staff answered it is 24 feet. Commissioner Lane stated that this would be split between the two landowners, 12 feet on each side.

Vice Chairperson Mandelaris asked if this proposed abandonment has gone before the Township Board and did seven property owners sign this petition. Ms. Wood stated that yes, seven property owners signed the petition and she sent the township a letter but she does not have any official correspondence from them.

Commissioner Lane asked if this abandonment is approved, who will be updating the legal description for both of their properties and would there be anybody to insure them where the property line is to be. Staff stated as a property owner, they would be responsible to get their own survey.

Vice Chairperson Mandelaris stated that the resolution would have to be amended because there is an objection to the proposed abandonment. Vice Chairperson Mandelaris asked Ms. Lueckemann-Ade what they would do with their half of the property if this abandonment were granted. Ms. Lueckemann-Ade commented that she just wants the area defined on where the road and her property lines lie.

At 10:32 a.m., Ms. Wood closed the public hearing and recommended the Board take this under advisement and not take action on the resolution at this time. Commissioner Elkins agreed with Vice Chairperson Mandelaris that we should get documentation from Fenton Township before we take any action on the resolution.

CORRESPONDENCE

INCOMING

None.

OUTGOING

None.

INTERNAL

None.

INFORMATION

None.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Abandonment of a portion of Triple-Oak Drive located off Fenton Road as shown in the recorded Supervisor's plat of Triple-Oak Homesites, Liber 17, Page 36, Section 12, Fenton Township – In a memorandum dated July 12, 2021, staff requested the Board approve the resolution approving the abandonment of a portion of Triple-Oak Drive, Fenton Township (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Elkins, to postpone the abandonment consideration of a portion of Triple Oak Drive, located off Fenton Road as shown in the recorded Supervisor's plat of Triple-Oak Homesites, Liber 17, Page 36, Section 12, Fenton Township until the August 03, 2021 board meeting so staff and board members may gather more information, revise the resolution and obtain documentation from Fenton Township showing their approval of the abandonment.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Elkins, Lane
No: None

MOTION CARRIED.

Michigan Department of Transportation Contract No. 21-5233, Rehabilitation of Mt. Morris Road from Elms Road to Linden Road in Mt. Morris Charter Township and Mill Road from Beecher Road to Flushing Road in Flint Charter Township – In a memorandum dated July 12, 2021, staff requested the Board approve MDOT Contract No. 21-5233 for the Rehabilitation of Mt. Morris Road from Elms Road to Linden Road in Mt. Morris Charter Township and Mill Road from Beecher Road to Flushing Road in Flint Charter Township. (Copy of memorandum and contract filed with official minutes.)

Commissioner Lane asked would the Road Commission be doing this work or will we be going out for bids. Mr. Johnston stated we have already gone out for bids on behalf of MDOT. We do not award the job, MDOT does. Mr. Johnston added Ace Asphalt was awarded the contract.

Commissioner Lane asked if any of the money could ever be used for subdivisions. Staff stated that no it cannot.

Managing Director Peivandi asked why does this contract have two projects in it. Mr. Johnston replied we combined two projects to get a better bid price.

ACTION TAKEN – Motion by Mr. Elkins, seconded by Ms. Lane, to approve the Michigan Department of Transportation Contract No. 21-5233 for the rehabilitation of Mt. Morris Road from Elms Road to Linden Road in Mt. Morris Charter Township and Mill Road from Beecher Road to Flushing Road in Flint Charter Township and further, direct two board members to electronically

sign the contract for and on behalf of the Board of County Road Commissioners.

VOTE ON MOTION:

Yes: Lane, Elkins, Dickerson, Mandelaris
No: None

MOTION CARRIED.

Complaint for revising plats to relocate and vacate road right of way, Enid Boulevard, Section 14, Fenton Township – In a memorandum dated July 12, 2021, staff requested the board move to approve Chairperson Dickerson’s approval of the plat revision of Enid Boulevard, Section 14, Fenton Township. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Ms. Lane, to move to approve Chairperson Dickerson’s approval of the plat revision of Enid Boulevard, Section 14, Fenton Township at the Circuit Court hearing on July 27, 2021 or sign the consent form included with the summons.

VOTE ON MOTION:

Yes: Elkins, Dickerson, Mandelaris, Lane
No: None

MOTION CARRIED.

Temporary Traffic Control Order, Ally Challenge Senior PGA Golf Tournament – In a memorandum dated July 13, 2021, staff requested the Board approve the temporary traffic control order for the Ally Challenge Senior PGA Golf Tournament in Grand Blanc Township. (Copy of memorandum and resolution(s) filed with official minutes.)

Commissioner Lane asked if the Road Commission provides the signs. Staff stated that Grand Blanc Township provides their own signs.

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to approve the temporary traffic control orders for the Ally Challenge Senior PGA Golf Tournament in Grand Blanc Township from the time period of August 23, 2021 through August 29, 2021:

1. Authorizing Burning Tree Drive to be operated as a one-way street from Saginaw Road to Territorial Road.
2. Establish temporary No Parking zones on the listed streets in the Charter Township of Grand Blanc.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Lane, Elkins
No: None

MOTION CARRIED.

Addendum to Purchase Order #83935 to W.W. Williams for Allison Transmission Parts – In a memorandum dated July 12, 2021, staff requested the Board approve the amendment of Blanket Purchase Order #83935 to W.W. Williams for Allison Transmission Parts. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to approve the Blanket Purchase Order #83935 to W.W. Williams for Allison Transmission Parts to be purchased on an as needed basis reflecting an increase of \$15,000, raising the total amount to \$25,000.

VOTE ON MOTION:

Yes: Mandelaris, Lane, Elkins, Dickerson

No: None

MOTION CARRIED.

Issuance of a Purchase Order to Wirt Saginaw Stone Dock for 23A Limestone – In a memorandum dated July 13, 2021, staff requested the Board approve the issuance of a Purchase Order to Wirt Saginaw Stone Dock for 23A Limestone. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Elkins, seconded by Mr. Mandelaris, to approve the issuance of a purchase order to Wirt Saginaw Stone Dock for 23A Limestone in an amount of \$654,055.00.

VOTE ON MOTION:

Yes: Lane, Elkins, Dickerson, Mandelaris

No: None

MOTION CARRIED.

Ratification of Vouchers totaling \$2,157,365.40 – (Copies filed with official minutes.)

Voucher #V-40703

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Mandelaris, to ratify Voucher #40703 in the amount of \$271,325.98.

VOTE ON MOTION:

Yes: Elkins, Dickerson, Mandelaris, Lane

No: None

MOTION CARRIED.

Voucher #V-40704

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Mandelaris, to ratify Voucher #40704 in the amount of \$1,373,731.77.

VOTE ON MOTION:

Yes: Elkins, Dickerson, Mandelaris, Lane
No: None

MOTION CARRIED.

Voucher #V-40705

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Mandelaris, to ratify Voucher #40705 in the amount of \$512,307.65.

VOTE ON MOTION:

Yes: Elkins, Dickerson, Mandelaris, Lane
No: None

MOTION CARRIED.

CONSENT

Cost Agreement for Solar Powered LED Warning Signs (W11-8) at Grand Blanc Township Fire Station, 5391 S. Saginaw Road, T-394, Grand Blanc Township – In a memorandum dated July 13, 2021, staff requested the Board authorize the Managing Director to sign the cost agreement for the solar powered LED warnings signs located at 5391 S. Saginaw Road., Grand Blanc Township. (Copy filed with official minutes.)

Commissioner Lane asked if these are just standard traffic signs. Staff stated that these are enhanced signs with a radio component so the fire station can operate them when they get a fire call.

ACTION TAKEN – Motion by Mr. Elkins, seconded by Ms. Lane, to authorize the Managing Director to sign the cost agreement for solar powered LED warnings signs (W11-8) located at 5391 S. Saginaw Road, T-394, Grand Blanc Township Fire Station.

VOTE ON MOTION:

Yes: Mandelaris, Elkins, Lane, Dickerson
No: None

MOTION CARRIED.

Work Request for Crack Seal on Marcelle Path, North off Bristol Road to the Dead End, Clayton Township– In a memorandum dated July 07, 2021, staff requested the Board approve the work request for crack seal at Marcelle Path, north off Bristol Road to the dead end, Clayton Township.

| | |
|--------------------|----------------|
| Clayton Township | \$8,293.92 |
| GCRC | <u>\$ 0.00</u> |
| Total project cost | \$8,293.92 |

(Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Elkins, seconded by Mr. Mandelaris, to approve the work request for crack seal at Marcelle Path, north off Bristol Road to the dead end, Clayton Township.

VOTE ON MOTION:

Yes: Mandelaris, Elkins, Lane, Dickerson

No: None

MOTION CARRIED.

Work Request for Crack Seal on Cross Winds Subdivision, north off Lennon Road and west off Elms Road, Clayton Township– In a memorandum dated July 07, 2021, staff requested the Board approve the work request for crack seal at Cross Winds Subdivision, north off Lennon Road and west off Elms Road, Clayton Township

| | |
|--------------------|-------------|
| Clayton Township | \$16,587.85 |
| GCRC | \$ 0.00 |
| Total project cost | \$16,587.85 |

(Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Elkins, seconded by Mr. Mandelaris, to approve the work request for crack seal at Cross Winds Subdivision, north off Lennon Road and west off Elms Road, Clayton Township

VOTE ON MOTION:

Yes: Mandelaris, Elkins, Lane, Dickerson

No: None

MOTION CARRIED.

Work Request for Roadside Ditching on Bristol Road from Seymour Road going west towards McEnrue Road – In a memorandum dated July 12, 2021, staff requested the Board approve the work request for roadside ditching on Bristol Road from Seymour Road going west towards McEnrue, Clayton Township, with the funding as follows:

| | |
|--------------------|-------------|
| Clayton Township | \$11,401.67 |
| GCRC | \$ 0.00 |
| Total project cost | \$11,401.67 |

(Copy filed with official minutes.)

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Mandelaris, to approve the work request for roadside ditching on Bristol Road from Seymour Road going west towards McEnrue Road, Clayton Township.

VOTE ON MOTION

Yes: Mandelaris, Elkins, Lane, Dickerson

No: None

MOTION CARRIED.

Work Request for HMA Resurfacing on Maple Avenue from Vassar Road to End of Pavement (not thru intersection) for Atlas and Davison Townships – In a memorandum dated July 12, 2021, staff requested the Board approve the work request for HMA Resurfacing on Maple Avenue from Vassar Road to the end of pavement (not thru intersection) for Atlas and Davison Townships, with the funding as follows:

| | |
|--------------------|--------------------|
| Atlas Township | \$15,750.00 |
| Davison Township | \$15,750.00 |
| GCRC | <u>\$31,500.00</u> |
| Total project cost | \$63,000.00 |

(Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Elkins, seconded by Mr. Mandelaris, to approve the work request for HMA Resurfacing on Maple Avenue from Vassar Road to end of pavement (not thru intersection) for Atlas and Davison Townships.

VOTE ON MOTION:

Yes: Elkins, Lane, Dickerson, Mandelaris
No: None

MOTION CARRIED.

Work Request for HMA Resurfacing on Court Street from Irish Road to Gale Road, Davison Township – In a memorandum dated July 12, 2021, staff requested the Board approve the work request for HMA resurfacing on Court Street from Irish Road to Gale Road, Davison Township, with the funding as follows.

| | |
|--------------------|---------------------|
| Davison Township | \$ 92,500.00 |
| GCRC | <u>\$ 92,500.00</u> |
| Total project cost | \$185,000.00 |

(Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Elkins, seconded by Mr. Mandelaris, to approve the work request for HMA resurfacing on Court Street from Irish Road to Gale Road, Davison Township.

VOTE ON MOTION

Yes: Mandelaris, Elkins, Lane, Dickerson
No: None

MOTION CARRIED.

Work Request for Aggregate Resurfacing on Cook Road from Torrey Road to McCall Road Mundy Township – In a memorandum dated July 07, 2021, staff requested the Board approve the work request for aggregate resurfacing on Cook Road from Torrey Road to McCall Road, Mundy Township, with the funding as follows:

| | |
|--------------------|-------------|
| Mundy Township | \$12,000.00 |
| GCRC | \$ 0.00 |
| Total project cost | \$12,000.00 |

(Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Elkins, seconded by Mr. Mandelaris, to approve the work request for aggregate resurfacing on Cook Road from Torrey Road to McCall Road, Mundy Township.

VOTE ON MOTION

Yes: Mandelaris, Elkins, Lane, Dickerson

No: None

MOTION CARRIED.

Work Request for Aggregate Resurfacing on Jennings Road from Baldwin Road to Cook Road, Mundy Township – In a memorandum dated July 07, 2021, staff requested the Board approve the work request for aggregate resurfacing on Jennings Road from Baldwin Road to Cook Road, Mundy Township, with the funding as follows:

| | |
|--------------------|------------|
| Mundy Township | \$6,000.00 |
| GCRC | \$ 0.00 |
| Total project cost | \$6,000.00 |

(Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Ms. Lane, to approve the work request for aggregate resurfacing on Jennings Road from Baldwin Road to Cook Road, Mundy Township.

VOTE ON MOTION

Yes: Mandelaris, Elkins, Lane, Dickerson

No: None

MOTION CARRIED.

MANAGING DIRECTOR REPORT

Managing Director Peivandi stated that the board has been provided a copy of the year to date budget reports if they would like to look them over. Finance Director Khan stated that department 90 is over budget due to health care taxes.

COMMISSIONERS' CONCERNS

Adopt-a-Highway - Commissioner Lane mentioned that she saw Adopt-a-Highway bags laying along Dort Highway, I-475 and I-75. She asked staff if the Road Commission picks up these bags. Staff stated that yes, we pick them up. Commissioner Lane commented that she is very thankful to the volunteers and wishes there was a way to show their appreciation.

GCRC Newsletter - Commissioner Lane asked if it would be possible to have a short newsletter published once a month that lists building upgrades, retirements, etc., so the Board and employees could stay informed on changes taking place at the Road Commission.

Retiree Recognition - Commissioner Lane commented that she would like to recognize those employees that are retiring from the GCRC with a card signed by the Board members and include a gift card. If the board members would be willing to donate for a gift card, she would be very appreciative. Vice Chairperson Mandelaris and Commissioner Elkins agreed that this is a very good idea.

Lighted Traffic Signs - Commissioner Elkins noticed that there are a lot more of the lighted traffic signs showing up in the county, which he feels is a great idea. They force you to look at the signage and make a nice addition to the road system.

MCRCSIP Meeting - Commissioner Elkins said he will be attending the MCRCSIP meeting this week and he is on the ballot for one of their board spots.

2021 County Road Association Commissioner's Seminar - Vice Chairperson Mandelaris commented that our Managing Director would be giving the welcoming speech at the 2021 County Road Association Commissioner's Seminar in October. He would like to encourage the entire board to attend this seminar to support our Managing Director.

Table of Organization - Vice Chairperson Mandelaris noticed we increased the number of employees in the table of organization by 10. Staff stated that the number is actually 11 employees and will be updated to reflect this.

HR Accomplishments - Vice Chairperson Mandelaris wanted to thank the Human Resource department for the presentation document they distributed, listing their department's accomplishments. There was a great deal of information in this handout.

Board Meeting Date Change - Vice Chairperson Mandelaris commented that we need to change the Tuesday, October 05, 2021 board meeting to Wednesday, October 06, 2021 to accommodate the 2021 County Road Association Commissioner's Seminar the board will be attending.

Chairperson Dickerson stated that he had talked to the Human Resource Director, Donna Poplar and she could not answer some of the concerns he had due to a letter she had received from the Managing Director and he asked if he could get a copy of that letter.

ADJOURNMENT

Chairperson Dickerson, without objection, adjourned the meeting at 11:11 a.m.

JOHN J. GLEASON

Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners
lbk - 7/20/21