

**GENESEE COUNTY ROAD COMMISSION**

**BOARD MEETING**

**June 01, 2021**

**MINUTES**

**CALL TO ORDER**

Chairperson Dickerson called the meeting of the Genesee County Board of Road Commissioners to order at 10:05 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

**ROLL CALL**

Present: Cloyce Dickerson, Chairperson  
John Mandelaris, Vice Chairperson  
David Arceo, Commissioner  
Timothy Elkins, Commissioner  
Cathy Lane, Commissioner

Absent: None

Others Present: Fred Peivandi, Randy Dellaposta, Anthony Branch, Alex Patsy, Gerrard Godley, Bonnie Wood, Stephanie Jaeger (remotely), (Genesee County Road Commission Staff), Linda Kossak, Secretary of the Board of Road Commissioners

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Dickerson.

**APPROVAL OF AGENDA**

June 01, 2021 – Agenda

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Elkins, to approve the June 01, 2021 agenda as presented.

**VOTE ON MOTION:**

Yes: Mandelaris, Arceo, Elkins, Lane, Dickerson  
No: None

**MOTION CARRIED.**

**APPROVAL OF MINUTES**

May 04, 2021 Board Meeting Minutes

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Mandelaris, to approve the May 04, 2021 board meeting minutes as presented.

VOTE ON MOTION:

Yes: Arceo, Lane, Elkins, Dickerson, Mandelaris  
No: None

**MOTION CARRIED.**

**MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

Tuesday, June 18, 2021

9:00 a.m. – Road and Bridges Advisory Committee Meeting  
10:00 a.m. – Board Meeting

**PUBLIC ADDRESS THE BOARD**

None.

**CORRESPONDENCE**

**INCOMING**

Mackinaw Administrators’ visit to Swartz Creek Garage on April 21, 2021 – In a memorandum dated May 11, 2021, Ms. Melanie Williams, Risk Consultant with Mackinaw Administrators, third party administrator for the County Road Association Self-Insurance Fund, thanked staff for the assistance with her recent visit on April 21, 2021 to the Swartz Creek district garage. Ms. Williams stated that the facility was clean and well maintained and in exemplary condition.

**OUTGOING**

None.

**INTERNAL**

None

**INFORMATION**

None

**MOTION CARRIED.**

**BOARD OF ROAD COMMISSIONERS’ DECISIONS**

**DISCUSSION**

MDOT Contract 21-5190 – In a memorandum dated May 25, 2021, staff requested the Board approve the Michigan Department of Transportation Contract No. 21-5190 for reconstruction and widening of Grand Blanc Road from Dort Highway to the Grand Blanc City Limits, Grand Blanc Charter Township. (Copy of memorandum and contract filed with official minutes.)

TED Funds	\$2,356,880.00
GCRC Local Share	<u>\$ 589,220.00</u>
Total Project Cost	\$2,946,100.00

Commissioner Arceo asked for clarification on the funding amounts. Managing Director stated that the TED funds are federal funds and 80/20 percent participation is standard procedure for these projects.

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Elkins, to approve the Michigan Department of Transportation Contract No. 21-5190 for reconstruction and widening of Grand Blanc Road from Dort Highway to the Grand Blanc City Limits, Grand Blanc Charter Township and further, to direct two Board Members to electronically sign the contract for and on behalf of the Board of County Road Commissioners. .

VOTE ON MOTION:

Yes: Mandelaris, Dickerson, Elkins, Lane, Arceo  
No: None

**MOTION CARRIED.**

Approval of Consultant for Construction and Staking, Belsay Road Bridge over Thread Creek - In a memorandum dated May 24, 2021, staff requested the Board approve the issuance of blanket purchase orders to Rowe PSC for Construction Inspection and Staking for the Belsay Road Bridge over Thread Creek. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Elkins, to approve the issuance of a blanket purchase orders to Rowe PSC for Construction Inspection in an amount of \$46,000 and for Construction Staking in an amount of \$25,000 for the Belsay Road Bridge over Thread Creek project.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Arceo, Elkins, Lane  
No: None

**MOTION CARRIED.**

Approval of Consultant for Construction Inspection and Staking for the Bristol Road Traffic Adaptive Signals – FedEx/CN Railroad to Torrey Road – In a memorandum dated May 24, 2021, staff requested the Board approve the issuance of a blanket purchase order to Rowe PSC for construction inspection and staking for the Bristol Road Traffic Adaptive Signals – FedEx/CN

Railroad to Torrey Road, Flint Township. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Elkins, seconded by Mr. Arceo, to approve the issuance of a blanket purchase order to Rowe PSC for construction inspection and staking in an amount of \$32,000 for the Bristol Road Traffic Adaptive Signals – FedEx/CN Railroad to Torrey Road project, Flint Township.

VOTE ON MOTION:

Yes: Arceo, Mandelaris, Dickerson, Lane, Elkins  
No: None

**MOTION CARRIED.**

2020 DS-1 Contract, Contract Modification #3, Miscellaneous Drainage Structure Repairs on Office Park Drive, Grand Blanc Charter Township – In a memorandum dated May 25, 2021, staff requested the Board approve the contract modification #3 for the 2020 DS-1 project on Office Park Drive in Grand Blanc Charter Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Elkins, to approve the contract modification #3 for the 2020 DS-1 project for miscellaneous drainage repairs on Office Park Drive, authorizing an increase in the contract in the amount of \$35,000, Grand Blanc Charter Township.

VOTE ON MOTION:

Yes: Lane, Elkins, Dickerson, Mandelaris, Arceo  
No: None

**MOTION CARRIED.**

Approval of Consultant for Construction Inspection and Staking for Rehabilitation of Carpenter Road from Saginaw Road to Harry Street, Genesee Township – In a memorandum dated May 24, 2021, staff requested the Board approve the issuance of a blanket purchase order to Wade Trim for the construction inspection and staking for Carpenter Road rehabilitation from Saginaw Road to Harry Street in Genesee Township. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Elkins, to approve the issuance of a blanket purchase order to Wade Trim and sign the Third Party Agreement for construction inspection and staking in an amount of \$122,559.39 for the Carpenter Road rehabilitation from Saginaw Road to Harry Street, Genesee Township. (Copy filed with official minutes.)

VOTE ON MOTION:

Yes: Elkins, Dickerson, Mandelaris, Arceo, Lane  
No: None

**MOTION CARRIED.**

Bid Results and Award of Project for Meadowbrook Park and Meadowbrook Park No. 2 Subdivisions, Flushing Charter Township – In a memorandum dated May 24, 2021, staff requested

the Board accept the low bid submitted by Eastern Asphalt Company, Inc., for the rehabilitation of the Meadowbrook Park Subdivision, Flushing Charter Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Mandelaris, to accept the low bid of \$325,927.00, authorize the award and sign the construction contract after staff has received and accepted the contract, bonds and insurance submitted by Eastern Asphalt Company, Inc., for the rehabilitation of the Meadowbrook Park and Meadowbrook Park No. 2 subdivision project in Flushing Charter Township.

VOTE ON MOTION:

Yes: Elkins, Dickerson, Mandelaris, Arceo, Lane  
No: None

**MOTION CARRIED.**

Resolution of Support for Amendment to Transportation Improvement Program Highway Infrastructure Program/COVID Relief Funding – In a memorandum dated May 24, 2021, staff requested the Board approve the Resolution of Support for the Transportation Improvement Program (TIP) Amendment. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Elkins, seconded by Mr. Arceo, to approve the Resolution of Support for the Amendment to Transportation Improvement Program (TIP) for the Highway Infrastructure Program/COVID Relief Funding, allowing both the advancement and necessary adjustment in local match for GCRC projects.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Arceo, Lane, Elkins  
No: None

**MOTION CARRIED.**

Bid Results and Award of Contract for the Flint Township Commercial SAD #2 – Four Locations – In a memorandum dated May 26, 2021, staff requested the Board accept the bid submitted, authorize the award and sign the construction contract for the rehabilitation of the Flint Township Commercial SAD #2 project:

- Taft Road from Linden Road to Mansour
- Lincor Parkway from M-21 southerly to End
- T.A. Mansour Blvd. from Taft to M-21
- Nerredia Street from Lennon northerly 535'

(Copy filed with official minutes.)

Commissioner Elkins asked who would be paying for the project. Staff stated that the Township would be paying all construction costs.

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Elkins, to accept the bid of \$1,221,236.00, submitted by Eastern Asphalt Company, Inc., authorizes the award and signs the construction contract after staff has received and accepted the contract, bonds and insurance for the Rehabilitation of the Flint Township Commercial SAD #2 project.

**VOTE ON MOTION:**

Yes: Mandelaris, Arceo, Lane, Elkins, Dickerson  
No: None

**MOTION CARRIED.**

Local Road Agreement for the Marshall Road Culvert over the Marshall Drain Extension, Montrose Township – In a memorandum dated May 24, 2021, staff requested the Board approve the Local Road Agreement with Montrose Township for the replacement of the Marshall Road Culvert of the Marshall Drain Extension. (Copy filed with official minutes.)

GCRC	\$103,000.00
Montrose Township	<u>\$103,000.00</u>
Total Project Cost	\$206,000.00

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Arceo, to approve and sign the Local Road Agreement with Montrose Township for the replacement of the Marshall Road Culvert of the Marshall Drain Extension.

**VOTE ON MOTION:**

Yes: Mandelaris, Arceo, Lane, Elkins, Dickerson  
No: None

**MOTION CARRIED.**

Lease Agreement for a 2021 Gradall XL4100 – In a memorandum dated May 12, 2021, staff requested the Board approve a lease agreement with AIS Construction Equipment for a 2021 Gradall XL4100 with options. (Copy of memorandum and lease agreement filed with official minutes.)

Operations Director Randy Dellaposta stated that this item would be included in the Department 30 – Capital Outlay account for the 2020-2021 fiscal year budget.

**ACTION TAKEN** – Motion by Mr. Elkins, seconded by Mr. Arceo, to approve the 7-year lease agreement with AIS Construction Equipment for a 2021 Gradall XL4100 with options in an amount of \$470,075.24 and further, approves the issuance of a Purchase Order annually for seven (7) years to AIS Construction Equipment for the lease of a 2021 Gradall XL4100 with options in an amount of \$69,463.25.

**VOTE ON MOTION:**

Yes: Lane, Elkins, Dickerson, Mandelaris, Arceo  
No: None

**MOTION CARRIED.**

Issuance of a Purchase Order to AIS Construction Equipment for five (5) Walk n Roll Hydra Slide Packer Rollers – In a memorandum dated May 12, 2021, staff requested the Board approve the issuance of a Purchase Order to AIS Construction Equipment for five (5) Walk n Roll WR90-24L Hydra Slide Packer Rollers. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Elkins, seconded by Mr. Arceo, to approve the issuance of a Purchase Order to AIS Construction Equipment for five (5) Walk n Roll WR90-241 Hydra Slide Packer Rollers in an amount of \$190,610.00.

**VOTE ON MOTION:**

Yes: Lane, Elkins, Dickerson, Mandelaris, Lane  
No: None

**MOTION CARRIED**

Issuance of a Purchase Order to Truck & Trailer Specialties to Up-fit seven (7) 2022 Western Star 4900SBA Trucks – In a memorandum dated May 12, 2021, staff requested the Board approve the issuance of a Purchase Order to Truck & Trailer Specialties to up-fit seven (7) 2022 Western Star Chassis’ including labor costs. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Mandelaris, to approve the issuance of a Purchase Order to Truck & Trailer Specialties for up-fitting seven (7) 2022 Western Star Chassis’ including labor costs, in an amount of \$1,073,275.00.

Commissioner Lane asked if the older fleet models would be sold on the Government Auction website. Mr. Dellaposta stated that yes; once we receive these new trucks, we will be auctioning the older fleet models.

**VOTE ON MOTION:**

Yes: Elkins, Dickerson, Mandelaris, Lane, Elkins  
No: None

**MOTION CARRIED**

Authorization to request State reimbursement of \$10,000 for Engineers – In a memorandum dated May 24, 2021, staff requested the Board authorize the request to the State of Michigan for reimbursement in the amount of \$10,000 for licensed professional engineers employed by the Road Commission. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Elkins, seconded by Mr. Arceo, to authorize the request to the State of Michigan for reimbursement in the amount of \$10,000 for licensed professional engineers employed by the Road Commission for the period covering July 01, 2020 through June 30, 2021.

**VOTE ON MOTION:**

Yes: Dickerson, Mandelaris, Arceo, Lane, Elkins,  
No: None

**MOTION CARRIED**

Administrative Services Contract for BCBS of Michigan – In a memorandum dated May 24, 2021, staff requested the Board authorize the transfer of funds to Blue Cross Blue Shield of Michigan for the quarterly settlement.

**ACTION TAKEN** – Motion by Mr. Elkins, seconded by Mr. Arceo, to authorize the wire transfer of funds to Blue Cross Blue Shield of Michigan in the amount of \$243,967 prior to the first day of June 2021, July 2021 and August 2021 for the quarterly settlement.

**VOTE ON MOTION:**

Yes: Arceo, Lane, Elkins, Dickerson, Mandelaris  
No: None

**MOTION CARRIED**

Authorization to pay CRASIF Invoice for Workers' Compensation Insurance – In a memorandum dated May 26, 2021, staff requested the Board authorize the payment of workers' compensation insurance to CRASIF, payable in quarterly installments. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Elkins, seconded by Mr. Arceo, to authorize the payment to CRASIF for the payment of workers' compensation insurance to CRASIF in the amount of \$362,952, payable in quarterly installments.

**VOTE ON MOTION:**

Yes: Lane, Elkins, Dickerson, Mandelaris, Lane  
No: None

**MOTION CARRIED**

Ratification of Vouchers totaling \$2,134,882.46 – (Copies filed with official minutes.)

Voucher #V-40687

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Elkins, to ratify Voucher #40687 in the amount of \$522,994.90.

**VOTE ON MOTION:**

Yes: Elkins, Dickerson, Mandelaris, Arceo, Lane  
No: None

**MOTION CARRIED.**

Voucher #V-40688



**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Elkins, to ratify Voucher #40688 in the amount of \$720,529.90.

VOTE ON MOTION:

Yes: Elkins, Dickerson, Mandelaris, Arceo, Lane

No: None

**MOTION CARRIED.**

Voucher #V-40689

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Elkins, to ratify Voucher #40689 in the amount of \$176,156.39.

VOTE ON MOTION:

Yes: Arceo, Elkins, Lane, Dickerson, Mandelaris

No: None

**MOTION CARRIED.**

Voucher #V-40690

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Elkins, to ratify Voucher #40690 in the amount of \$451,133.75.

VOTE ON MOTION:

Yes: Arceo, Elkins, Lane, Dickerson, Mandelaris

No: None

**MOTION CARRIED.**

Voucher #V-40691

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Elkins, to ratify Voucher #40691 in the amount of \$264,067.52.

VOTE ON MOTION:

Yes: Arceo, Elkins, Lane, Dickerson, Mandelaris

No: None

**MOTION CARRIED.**

**CONSENT**

Work Request for Chip Seal and Fog Seal on Walleye Pike Boat Launch located east off of Henderson Road between Carr Road and Stanley Road, Genesee County Parks – In a memorandum dated May 11, 2021, staff requested the Board approve the work requested by Genesee County

Parks for chip seal and fog seal at the Walleye Pike Boat Launch located east of Henderson Road between Carr Road and Stanley Road, with the funding as follows:

Genesee County Parks	\$58,572.57
GCRC	<u>\$ 0.00</u>
Total	\$58,572.57

(Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Arceo, to approve the work requested by Genesee County Parks for chip seal and fog seal at the Walleye Pike Boat Launch located east of Henderson Road between Carr Road and Stanley Road.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Arceo, Elkins, Lane  
No: None

**MOTION CARRIED.**

Work Request for HMA Resurfacing at Duffield Road from Miller Road to I-69 in Clayton Township – In a memorandum dated May 11, 2021, staff requested the Board approve the work request for HMA Resurfacing at Duffield Road from Miller Road to I-69, with the funding as follows:

Clayton Township	\$ 47,175.00
GCRC	<u>\$ 47,175.00</u>
Total project cost	\$ 94,350.00

(Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Elkins, to approve the work request for HMA Resurfacing at Duffield Road from Miller Road to I-69, Clayton Township.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Arceo, Elkins, Lane  
No: None

**MOTION CARRIED.**

Work Request for Aggregate Resurfacing on Nichols Road from Calkins Road to Beecher Road, Clayton Township – In a memorandum dated May 11, 2021, staff requested the Board approve the work request for aggregate resurfacing on Nichols Road from Calkins Road to Beecher Road in Clayton Township, with the funding as follows:

Clayton Township	\$ 29,892.81
GCRC	<u>\$ 29,892.81</u>
Total project cost	\$ 59,785.62

(Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Arceo, to approve the work request for aggregate resurfacing on Nichols Road from Calkins Road to Beecher Road in Clayton Township

VOTE ON MOTION:

Yes: Mandelaris, Arceo, Elkins, Lane, Dickerson  
No: None

**MOTION CARRIED**

Work Request for Aggregate Resurfacing on Van Vleet Road from Calkins Road to Beecher Road, Clayton Township – In a memorandum dated May 11, 2021, staff requested the Board approve the work request for aggregate resurfacing on Van Vleet Road from Calkins Road to Beecher Road, Clayton Township, with the funding as follows:

Clayton Township	\$29,892.81
GCRC	<u>\$29,892.81</u>
Total project cost	\$59,785.62

(Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Arceo, to approve the work request for aggregate resurfacing on Van Vleet Road from Calkins Road to Beecher Road, Clayton Township.

VOTE ON MOTION

Yes: Mandelaris, Arceo, Elkins, Lane., Dickerson  
No: None

**MOTION CARRIED.**

Work Request for Apron Paving on Hogan Road Approach at Baldwin Road in Mundy Township – In a memorandum dated May 12, 2021, staff requested the Board approve the work request for apron paving at the Hogan Road approach at Baldwin Road in Mundy Township, with the funding as follows:

Montrose Township	\$15,000.00
GCRC	<u>\$15,000.00</u>
Total	\$30,000.00

(Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Arceo, to approve the work request for apron paving at the Hogan Road approach at Baldwin Road in Mundy Township.

VOTE ON MOTION:

Yes: Arceo, Elkins, Lane, Dickerson, Mandelaris  
No: None

**MOTION CARRIED.**

**MANAGING DIRECTOR REPORT**

COVID-19 Update – Managing Director Peivandi distributed copies of a pie chart updating the Board on the number of employees vaccinated to date against COVID-19. Out of 151 employees, 110 responded to the questionnaire, 55 employees are fully vaccinated, 23 are undecided, 11 are waiting for their vaccine and 3 are partially vaccinated. A total of 18 employees who responded to the survey stated they do not intend to receive the vaccine

Managing Director Peivandi thanked Programming and Development Engineer Alex Patsy for filling in for Mr. Johnston today at the meeting, stating that he did a very good job.

**COMMISSIONERS' CONCERNS**

Commissioner Arceo suggested it would be helpful if staff could compile a packet for new members showing who is Chairperson, Vice Chairperson, meeting dates, etc. to aid in the transition for joining the Board of Road Commissioners.

Vice Chairperson Mandelaris thanked staff for the colored maps that are included in the packet.

Commissioner Lane presented a draft of Best Practices to the Board and asked that they consider it for adoption at the next Board Meeting.

**ADJOURNMENT**

Chairperson Dickerson, without objection, adjourned the meeting at 10:55 a.m.

JOHN J. GLEASON  
Clerk/Register

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Linda B. Kossak, Secretary of the  
Board of County Road Commissioners  
lbk

6/01/21