

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

APRIL 06, 2021

MINUTES

CALL TO ORDER

Vice Chairperson Mandelaris called the meeting of the Genesee County Board of Road Commissioners to order at 10:00 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley Street, Flint, Michigan 48503-3995.

ROLL CALL

Present: John Mandelaris, Vice Chairperson
David M. Arceo, Commissioner
Tim Elkins, Commissioner
Cathy Lane, Commissioner

Absent: Cloyce Dickerson (excused)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Lane, to excuse Chairperson Dickerson from today’s meeting.

MOTION CARRIED.

Others Present: Fred Peivandi, Eric Johnston, Tracy Khan, Donna Poplar, Anthony Branch, Randy Dellaposta, Stephanie Jaeger (remotely), Genesee County Road Commission Staff; Vicki Bachakes, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Chairperson Mandelaris.

APPROVAL OF AGENDA

April 06, 2021 – Agenda

ACTION TAKEN – Motion by Mr. Elkins, seconded by Mr. Arceo, to remove Discussion A-5 from the agenda.

VOTE ON MOTION:

Yes: Lane, Mandelaris, Arceo, Elkins
No: None

MOTION CARRIED.

ACTION TAKEN – Motion by Mr. Elkins, seconded by Mr. Arceo, to add Discussion A-10, Genesee County Road Commissioners’ Code of Conduct, to the agenda.

Mr. Mandelaris communicated that the Chairperson requested that this item be postponed until the next meeting when the attorney can be present. Mr. Arceo said that this item has been a subject for several of the commissioners and he would like to vote on the item today. Mr. Elkins recognized some members might not be in favor of it and noted how hard Ms. Lane worked on the verbiage to get it agreeable to the majority of the Board. Mr. Mandelaris said that he does not dislike it but does not see the need for it since there is already a policy in the personnel manual. Ms. Lane indicated that she will not agree to delay the item past the next meeting and will want it officially on the agenda. Mr. Mandelaris requested the attorney be present at the next meeting. Mr. Peivandi said that most of the language came from Attorney Wendy Hardt. Mr. Elkins said that he has never seen a Board so reluctant to adopt a code of conduct, which is concerning to him. Mr. Elkins said that the code in the personnel manual is for the employees, and does not pertain to the Board. Mr. Elkins does not agree to postpone the action. Mr. Arceo requested to move forward.

VOTE ON MOTION:

Yes: Lane, Mandelaris, Arceo, Elkins
No: None

MOTION CARRIED.

ACTION TAKEN – Motion by Mr. Elkins, seconded by Ms. Lane, to approve the agenda as amended.

VOTE ON MOTION:

Yes: Lane, Arceo, Elkins, Mandelaris
No: None

MOTION CARRIED.

APPROVAL OF MINUTES

March 02, 2021 Board Meeting

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Lane, to approve the minutes of the March 02, 2021 Board Meeting as presented.

VOTE ON MOTION:

Yes: Mandelaris, Elkins, Arceo, Lane

No: None

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, April 20, 2021

9:00 a.m. – Roads & Bridges Advisory Committee Meeting (ZOOM)

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

None.

CORRESPONDENCE

INCOMING

None.

OUTGOING

None.

INTERNAL

None.

INFORMATION

None.

Request to Approve Correspondence:

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Elkins, to receive and file the presented correspondence.

VOTE ON MOTION:

Yes: Lane, Arceo, Mandelaris, Elkins
No: None

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Purchase Order for Release of Right of Way Compensation, Grand Blanc Road, GCRC No. 459-67-B50265, Grand Blanc Township – In a memorandum dated March 24, 2021, staff requested Board approval for a purchase order to Park Valley Drive Condominium Association in the amount of \$14,935.00 as part of the Grand Blanc Road (Dort Hwy. to Grand Blanc City Limits) widening and reconstruction project. (Copy of memorandum and Release of Right of Way Agreement filed with official minutes.)

ACTION TAKEN – Motion by Mr. Elkins, seconded by Ms. Lane, to approve a purchase order to Park Valley Drive Condominium Association in the amount of \$14,935.00 for the work described above and directs the Finance Department to prepare a check for the approved amount which will be submitted back to Park Valley Condominium Association.

VOTE ON MOTION:

Yes: Lane, Arceo, Elkins, Mandelaris
No: None

MOTION CARRIED.

Purchase Order for Bridge Load Ratings, County at Large – In a memorandum dated March 29, 2021, staff requested Board approval for the issuance of a purchase order to Rowe Professional Services Company for performing detailed inspections and load ratings for the County at large in an amount not to exceed \$38,500.00. (Copy of memorandum filed with official minutes.)

Mr. Elkins asked if the funds are in this year's budget. Mr. Johnston answered yes and that the funds will be taken from two different line items. Ms. Lane asked that of the consultants we rotate on projects, is Rowe the most experienced for this work. Mr. Johnston said that bridge inspections and load ratings are bid out every other year with the option to carry for another cycle. This is the additional cycle.

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Arceo, to approve the issuance of a purchase order to Rowe Professional Services Company for performing detailed inspections and load ratings for the County at large in an amount not to exceed \$38,500.00.

VOTE ON MOTION:

Yes: Mandelaris, Elkins, Lane, Arceo

No: None

MOTION CARRIED.

Purchase Order for As-Needed Office Tech Assistance, Engineering Department – In a memorandum dated March 29, 2021, staff requested Board approval for the issuance of a purchase order to Rowe Professional Services Company for As-Needed Office Tech Assistance for miscellaneous MDOT LAP projects in an amount not to exceed \$50,000.00. (Copy of memorandum filed with official minutes.)

Mr. Mandelaris asked if this work is for the Engineering Department. Mr. Johnston answered that for federal aid projects, paperwork comes in from the inspectors and contractors in the field and then must be processed according to federal and state guidance. Ms. Graham is the person that processes this paperwork and she thought that she might be overloaded with the big construction program this year and indicated a person at Rowe PSC that she is comfortable with performing the work on an as needed basis. Ms. Lane complimented Mr. Johnston for reaching out for qualified part-time help. Ms. Poplar asked if the person would be doing union work. Mr. Johnston stated that it is no different than hiring consultants to do inspection work. It is not a part-time staff position, but rather on an as-need basis. Ms. Poplar would like to have a discussion with Mr. Johnston on the scope of work this consultant will be asked to perform in case she is approached by the union.

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to approve the issuance of a purchase order to Rowe Professional Services Company for As-Needed Office Tech Assistance in an amount not to exceed \$50,000.00.

VOTE ON MOTION:

Yes: Lane, Elkins, Mandelaris, Arceo

No: None

MOTION CARRIED.

Selection of Consultant for Design Services, Genesee Road over Flint River, Genesee Township – In a memorandum dated March 23, 2021, staff requested Board approval for assignment of Rowe Professional Services to prepare construction plans for the proposed Genesee Road over Flint River Bridge Rehabilitation project with an estimated design fee of \$180,000. (Copy of memorandum and agreement filed with official minutes.)

Ms. Lane inquired as to how long it takes to construct a bridge of this size. Mr. Johnston said that due to the environmental process, it is a year and a half cycle from the beginning of the design until the beginning of construction. This bridge construction cannot start until after July 1st because of restrictions due to fish spawning. Since the bridge is being constructed part-width, construction will take six months versus the typical three months.

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Lane, to approve assignment of Rowe Professional Services to prepare construction plans for the proposed Genesee Road over Flint River Bridge Rehabilitation project; and furthermore, to direct the Chairperson of the Board to execute the consultant agreement when it is returned.

VOTE ON MOTION:

Yes: Arceo, Lane, Elkins, Mandelaris
No: None

MOTION CARRIED.

Purchase Order for 3rd Annual Equipment Lease Payments, Caterpillar Financial and Deere Credit – In a memorandum dated March 18, 2021, staff requested Board approval for the issuance of purchase orders for the 3rd annual lease payments to Caterpillar Financial for a 2019 Caterpillar 962M-BR Wheel Loader in an amount not to exceed \$41,793.96 and to Deere Credit for a 2019 John Deere 524L Wheel Loader in an amount not to exceed \$21,325.93. (Copy of memorandum filed with official minutes.)

Ms. Lane asked if at the end of the 7-year lease, there is ever value in purchasing or if it is better to purchase new equipment. Mr. Dellaposta said that we do look at the market value at the end of the 7 years. The equipment could be sold, kept or traded in for new equipment, depending on which is best.

ACTION TAKEN – Motion by Mr. Elkins, seconded by Mr. Arceo, to approve the issuance of purchase orders for the 3rd annual lease payments to Caterpillar Financial for a 2019 Caterpillar 962M-BR Wheel Loader in an amount not to exceed \$41,793.96 and to Deere Credit for a 2019 John Deere 524L Wheel Loader in an amount not to exceed \$21,325.93.

VOTE ON MOTION:

Yes: Elkins, Lane, Mandelaris, Arceo
No: None

MOTION CARRIED.

TELUS Communications Inc., AVL and Asset Monitoring Solution – In a memorandum dated March 16, 2021, staff requested Board approval for the issuance of a purchase order to TELUS Communications Inc. for the initial hardware/equipment cost of \$48,072.09 and the cost for the monthly monitoring fees of \$10,045.00 for the remainder of the fiscal year. (Copy of memorandum and agreement filed with official minutes.)

Mr. Arceo asked how the manpower is going to be used and noted that salt is a huge item to our residents. Mr. Dellaposta explained the capabilities of the web-based system and that every maintenance supervisor will have access to the system to see their trucks and routes. In the future a map can be put on the website to show motorists which roads have been salted. Ms. Lane asked if Grand Blanc Township DPW will be able to tie in to this system. Mr. Dellaposta said, yes, if

they have the hardware installed on their vehicles. Ms. Lane requested Mr. Peivandi convey this information to Grand Blanc Township.

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Arceo, to approve the issuance of a purchase order to TELUS Communications Inc. for the initial hardware/equipment cost of \$48,072.09 and the cost for the monthly monitoring fees of \$10,045.00 for the remainder of the fiscal year; and approve and authorize the Director of Operations to sign the Software-As-A-Service (SAAS) Agreement with TELUS Communications Inc. for three (3) years with a two (2) year renewal option.

VOTE ON MOTION:

Yes: Elkins, Arceo, Mandelaris, Lane
No: None

MOTION CARRIED.

Purchase Order for Item #32 – Bulk Rock Salt, Detroit Salt Company – In a memorandum dated March 18, 2021, staff requested Board approval for the extension of the salt bid contract at a unit price of \$62.66/ton (or MIDeal contracted pricing if lower) and issuance of a purchase order for Item #32 – Bulk Rock Salt on an as needed basis to Detroit Salt Company in an amount of \$1,545,000.00 for the 2021/2022 winter season. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to approve the extension of the salt bid contract at a unit price of \$62.66/ton (or MIDeal contracted pricing if lower) and issuance of a purchase order for Item #32 – Bulk Rock Salt on an as needed basis to Detroit Salt Company in an amount of \$1,545,000.00 for the 2021/2022 winter season.

VOTE ON MOTION:

Yes: Lane, Elkins, Mandelaris, Arceo
No: None

MOTION CARRIED.

Ratification of Vouchers Totaling \$3,368,247.53 – (Copies filed with official minutes.)

Voucher #V-40667

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Arceo, to ratify Voucher #40667 in the amount of \$276,491.82.

VOTE ON MOTION:

Yes: Arceo, Lane, Elkins, Mandelaris
No: None

MOTION CARRIED.

Voucher #V-40668

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Arceo, to ratify Voucher #40668 in the amount of \$418,452.91.

VOTE ON MOTION:

Yes: Arceo, Lane, Elkins, Mandelaris
No: None

MOTION CARRIED.

Voucher #V-40669

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Arceo, to ratify Voucher #40669 in the amount of \$480,501.40.

VOTE ON MOTION:

Yes: Arceo, Lane, Elkins, Mandelaris
No: None

MOTION CARRIED.

Voucher #V-40670

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Arceo, to ratify Voucher #40670 in the amount of \$375,325.49.

VOTE ON MOTION:

Yes: Arceo, Lane, Elkins, Mandelaris
No: None

MOTION CARRIED.

Voucher #V-40671

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Arceo, to ratify Voucher #40671 in the amount of \$234,587.50.

VOTE ON MOTION:

Yes: Arceo, Lane, Elkins, Mandelaris
No: None

MOTION CARRIED.

Voucher #V-40672

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Arceo, to ratify Voucher #40672 in the amount of \$1,215,300.89.

VOTE ON MOTION:

Yes: Arceo, Lane, Elkins, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-40673

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Arceo, to ratify Voucher #40673 in the amount of \$367,587.52.

VOTE ON MOTION:

Yes: Arceo, Lane, Elkins, Mandelaris

No: None

MOTION CARRIED.

Genesee County Road Commissioners’ Code of Conduct – Commissioner Lane distributed drafts of ‘Genesee County Road Commissioners’ Code of Conduct’ to the Board members. (Copy filed with official minutes.)

Mr. Mandelaris indicated a preference to vote on the version with the certification at the bottom, rather than the version with signature lines for the Board members. Mr. Mandelaris said that the date at the bottom needs to be changed to reflect today’s date, as well as the commissioner votes.

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Arceo, to adopt the Genesee County Road Commissioners’ Code of Conduct.

VOTE ON MOTION:

Yes: Lane, Arceo, Mandelaris, Elkins

No: None

MOTION CARRIED.

CONSENT

Work Request(s) for Aggregate Resurfacing Projects, Montrose Township – In six (6) memoranda dated March 12, 2021, staff requested the Board approval to perform limestone resurfacing on the following roads in Montrose Township. (Copy of memoranda and cost estimate forms filed with official minutes.)

- a) Lake Road from Marshall Road to McKinley Road
- b) Morrish Road from Frances Road to Dodge Road
- c) Morrish Road from Farrand Road to Lake Road
- d) Lake Road from Morrish Road to Marshall Road
- e) Lake Road from Elms Road to Morrish Road
- f) Wilson Road from Seymour Road to Nichols Road

Ms. Lane asked which townships have the most gravel roads. Mr. Branch answered Argentine Township.

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to authorize the Road Commission to perform limestone resurfacing on the above-listed roads in Montrose Township with the funding as follows:

	<u>Montrose Township</u>	<u>GCRC (Montrose Twp. allocation)</u>	<u>Total Project Cost</u>
a) Lake Road	\$23,458.41	\$23,458.42	\$46,916.83
b) Morrish Road	\$27,234.41	\$27,234.42	\$54,468.83
c) Morrish Road	\$23,458.41	\$23,458.42	\$46,916.83
d) Lake Road	\$23,458.41	\$23,458.42	\$46,916.83
e) Lake Road	\$25,346.41	\$25,346.42	\$50,692.83
f) Wilson Road	\$23,458.41	\$23,458.42	\$46,916.83

VOTE ON MOTION:

Yes: Mandelaris, Arceo, Lane, Elkins
 No: None

MOTION CARRIED.

MANAGING DIRECTOR REPORT

Ms. Poplar informed the Board of the COVID statistics in the State of Michigan as well as the GCRC staff. Ms. Poplar said that the Governor lifted the gathering requirements as of March 31st and encouraged the Board to consider if and how to safely open GCRC back up to public meetings. Ms. Poplar has reached out to Attorney Hardt for legal advice and will share the information with the Managing Director. Ms. Lane prefers to err on the side of caution and limit the number of people in the room. Ms. Poplar added that the HR Department will no longer coordinate releasing employee names to the Genesee County Health Department for COVID vaccines. Employees will need to make their own appointments.

Mr. Johnston updated the Board on current construction projects, including Hill Road (Saginaw Road to Center Road) restoration, Grand Blanc Road Bridge over Swartz Creek epoxy overlay and restoration, Reid Road Bridge, the upcoming Grand Blanc Road at Linden Road roundabout,

Seymour Road in Clayton Township, Dort Highway Extension, Marketplace Drive and Exchange Drive in Flint Township, and the Genesee Road storm sewer project. Ms. Lane asked when the roundabout at Grand Blanc Road and Embury Road will be completed. Mr. Johnston replied that if the project is included in MDOT's June letting, work will begin in mid-July and go through October. Mr. Arceo said that he gets a lot of phone calls from residents regarding roundabouts near farmland. Mr. Johnston said that the roundabout at Elms Road and Hill Road was designed with the size of farm equipment in mind and that is the standard being used for a single lane roadway right now.

COMMISSIONERS' CONCERNS

Mr. Mandelaris would like to check with the County Board about the State of Emergency ordinance that was adopted and compare it to what the Governor and legislature have done. Mr. Peivandi has a copy of the open-ended ordinance that was passed by the County Board and will send a copy to Mr. Mandelaris.

Ms. Lane attended her first Region V Planning meeting by Zoom and only three board members attended. Ms. Lane thanked Mr. Branch and his staff for all of their hard work and advised everyone to be careful around the detours.

ADJOURNMENT

Vice Chairperson Mandelaris, without objection, adjourned the meeting at 11:11 a.m.

JOHN J. GLEASON
Clerk/Register

Vicki Bachakes, Secretary of the
Board of County Road Commissioners

/vb

04/06/21