

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

APRIL 21, 2020

MINUTES

CALL TO ORDER

Chairperson Dickerson called the meeting of the Genesee County Board of Road Commissioners to order at 10:00 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: Cloyce Dickerson, Chairperson
Shirley Kautman-Jones, Vice Chairperson (remotely)
David M. Arceo, Commissioner (remotely)
John Mandelaris, Commissioner (remotely)
Robert Johnson, Commissioner

Others Present: Fred Peivandi, Eric Johnston, Tracy Khan, Donna Poplar, Anthony Branch, Randy Dellaposta, Genesee County Road Commission Staff; Vicki Bachakes, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Dickerson.

APPROVAL OF AGENDA

April 21, 2020 – Agenda

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to approve the agenda for April 21, 2020, as presented.

VOTE ON MOTION:

Yes: Kautman-Jones, Mandelaris, Arceo, Johnson, Dickerson
No: None

MOTION CARRIED.

APPROVAL OF MINUTES

March 17, 2020 Board Meeting

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to approve the minutes of the March 17, 2020 Board Meeting as presented.

VOTE ON MOTION:

Yes: Johnson, Dickerson, Kautman-Jones, Mandelaris, Arceo
No: None

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, May 05, 2020

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

None.

CORRESPONDENCE

INCOMING

Correspondence from Supervisor Mary Ann Price re: Clar Eve Drive, Forest Township – In correspondence dated March 24, 2020, Supervisor Mary Ann Price sent the second installment to the Clar Eve Road project. (Copy filed with official minutes.)

OUTGOING

Response to Supervisor Mary Ann Price re: Clar Eve Drive, Forest Township – In correspondence dated April 01, 2020, Managing Director Fred Peivandi thanked Supervisor Mary Ann Price for the second installment to the Clar Eve Road project and reminded that the remaining balance is now due. (Copy filed with official minutes.)

INTERNAL

None.

INFORMATION

None.

Request to Approve Correspondence:

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to receive and file the presented correspondence.

VOTE ON MOTION:

Yes: Johnson, Arceo, Mandelaris, Dickerson, Kautman-Jones

No: None

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS’ DECISIONS

DISCUSSION

MDOT Contract No. 20-5162, LAFF Trailway Project, GCRC No. 55-W50694, Argentine and Fenton Townships – In a memorandum dated April 13, 2020, staff requested Board approval for MDOT Contract No. 20-5162 for placement of a pathway from Haviland Beach Drive to Chestnut Way in Argentine and Fenton Townships with the local share paid 100% by Argentine Township. Estimated project funding participation is as follows:

Federal LTAP-Urban Funds	\$ 432,810.00
Federal LTAP	\$ 471,018.92
Federal Toll Credits	\$ 104,447.08
Local Share (Argentine Twp.)	<u>\$ 131,124.00</u>
Total Project Cost	\$1,139,400.00

(Copy of memorandum and contract filed with official minutes.)

Ms. Kautman-Jones asked about the reference to EGLE on page two of the contract and if Argentine Township will be responsible if a water line is replaced. Mr. Johnston answered that MDOT has a new contract requirement. Due to past water service line issues, such as those in Flint, if lead or galvanized water lines need to be replaced as part of a project, the service lines must be replaced from the main all the way into the house as part of the project costs. No water lines need to be replaced on this particular project.

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Arceo, to approve MDOT Contract No. 20-5162 for placement of a pathway from Haviland Beach Drive to Chestnut Way in Argentine and Fenton Townships; and further, to direct both Mr. Dickerson and Ms. Kautman-Jones to sign duplicate original contracts for and on behalf of the Board of County Road Commissioners.

VOTE ON MOTION:

Yes: Kautman-Jones, Mandelaris, Arceo, Dickerson, Johnson
No: None

MOTION CARRIED.

Local Road Agreement for Roadway Resurfacing, Duffield Road, Clayton Township – In a memorandum dated April 14, 2020, staff requested Board approval of a local road agreement for the roadway resurfacing of Duffield Road from I-69 overpass to Bristol Road in Clayton Township. Cost sharing for this work will be as follows:

Clayton Township (Construction)	\$ 54,000.00
GCRC (Engineering & Inspection)	<u>\$ 54,000.00</u>
Total Project Cost	\$108,000.00

(Copy of memorandum and agreement filed with official minutes.)

Ms. Kautman-Jones asked if resurfacing over the bridge affects the weight load. Mr. Johnston said that bridges are designed to take into account a future 2 inch resurfacing without affecting the load carrying ability. This project will start at the north bridge approach and move to the north. The bridge deck will not be overlaid with HMA. The I-69 overpass is an MDOT bridge.

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the local road agreement with Clayton Township for the roadway resurfacing of Duffield Road from I-69 overpass to Bristol Road in Clayton Township.

VOTE ON MOTION:

Yes: Johnson, Dickerson, Kautman-Jones, Arceo, Mandelaris
No: None

MOTION CARRIED.

Local Road Agreement for Roadway Reconstruction, Taft Road, Flint Township – In a memorandum dated April 13, 2020, staff requested Board approval of a local road agreement for the roadway reconstruction of Taft Road from Linden Road to T.A. Mansour Blvd. in Flint Township. Cost sharing for this work will be as follows:

Flint Township (Construction)	\$360,000.00
GCRC (Engineering & Inspection)	<u>\$ 90,000.00</u>
Total Project Cost	\$450,000.00

(Copy of memorandum and agreement filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the local road agreement with Flint Township for the roadway reconstruction of Taft Road from Linden Road to T.A. Mansour Blvd. in Flint Township.

VOTE ON MOTION:

Yes: Mandelaris, Arceo, Kautman-Jones, Dickerson, Johnson

No: None

MOTION CARRIED.

Local Road Agreement for Roadway Reconstruction, T.A. Mansour Blvd., Flint Township – In a memorandum dated April 13, 2020, staff requested Board approval of a local road agreement for the roadway reconstruction of T.A. Mansour Blvd. from Corunna Road to Taft Road in Flint Township. Cost sharing for this work will be as follows:

Flint Township (Construction)	\$510,000.00
GCRC (Engineering & Inspection)	<u>\$127,000.00</u>
Total Project Cost	\$637,000.00

(Copy of memorandum and agreement filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to approve the local road agreement with Flint Township for the roadway reconstruction of T.A. Mansour Blvd. from Corunna Road to Taft Road in Flint Township.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Mandelaris, Kautman-Jones

No: None

MOTION CARRIED.

Local Road Agreement for Roadway Reconstruction, Marketplace Drive, Flint Township – In a memorandum dated April 13, 2020, staff requested Board approval of a local road agreement for the roadway reconstruction of Marketplace Drive from Bristol Road northeasterly to end in Flint Township. Cost sharing for this work will be as follows:

Flint Township (Construction)	\$420,000.00
GCRC (Engineering & Inspection)	<u>\$105,000.00</u>
Total Project Cost	\$525,000.00

(Copy of memorandum and agreement filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the local road agreement with Flint Township for the roadway reconstruction of Marketplace Drive from Bristol Road northeasterly to end in Flint Township.

VOTE ON MOTION:

Yes: Johnson, Arceo, Mandelaris, Dickerson, Kautman-Jones

No: None

MOTION CARRIED.

Local Road Agreement for Roadway Reconstruction, Linden Creek Pkwy., Flint Township – In a memorandum dated April 13, 2020, staff requested Board approval of a local road agreement for the roadway reconstruction of Linden Creek Pkwy. from Linden Road to Hewitt Drain in Flint Township. Cost sharing for this work will be as follows:

Flint Township (Construction)	\$305,000.00
GCRC (Engineering & Inspection)	<u>\$ 76,000.00</u>
Total Project Cost	\$381,000.00

(Copy of memorandum and agreement filed with official minutes.)

Mr. Johnston informed the Board that Flint Township has applied for Economic Development funding for this project as well as a legislative grant.

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to approve the local road agreement with Flint Township for the roadway reconstruction of Linden Creek Pkwy. from Linden Road to Hewitt Drain in Flint Township.

VOTE ON MOTION:

Yes: Kautman-Jones, Arceo, Johnson, Dickerson, Mandelaris
No: None

MOTION CARRIED.

Local Road Agreement for Roadway Reconstruction, Lincor Parkway, Flint Township – In a memorandum dated April 13, 2020, staff requested Board approval of a local road agreement for the roadway reconstruction of Lincor Parkway from Corunna Road south to end in Flint Township. Cost sharing for this work will be as follows:

Flint Township (Construction)	\$265,000.00
GCRC (Engineering & Inspection)	<u>\$ 66,000.00</u>
Total Project Cost	\$331,000.00

(Copy of memorandum and agreement filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the local road agreement with Flint Township for the roadway reconstruction of Lincor Parkway from Corunna Road south to end in Flint Township.

VOTE ON MOTION:

Yes: Mandelaris, Arceo, Kautman-Jones, Dickerson, Johnson
No: None

MOTION CARRIED.

Local Road Agreement for Roadway Reconstruction, Holiday Drive, Flint Township – In a memorandum dated April 13, 2020, staff requested Board approval of a local road agreement for the roadway reconstruction of Holiday Drive from Bristol Road to end in Flint Township. Cost sharing for this work will be as follows:

Flint Township (Construction)	\$770,000.00
GCRC (Engineering & Inspection)	<u>\$192,000.00</u>
Total Project Cost	\$962,000.00

(Copy of memorandum and agreement filed with official minutes.)

Mr. Arceo asked if the reconstruction will take into account the trucks with heavy loads that use this roadway. Mr. Johnston said that the section of Holiday Drive that was reconstructed in the past will only be resurfaced. This project will concentrate on the original section and designed for GCRC commercial roadway section.

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to approve the local road agreement with Flint Township for the roadway reconstruction of Holiday Drive from Bristol Road to end in Flint Township.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Kautman-Jones, Mandelaris
No: None

MOTION CARRIED.

Local Road Agreement for Roadway Reconstruction, Exchange Drive & Commerce Road, Flint Township – In a memorandum dated April 13, 2020, staff requested Board approval of a local road agreement for the roadway reconstruction of Exchange Drive & Commerce Road from Dye Road to Linden Road in Flint Township. Cost sharing for this work will be as follows:

Flint Township (Construction)	\$550,000.00
GCRC (Engineering & Inspection)	<u>\$137,000.00</u>
Total Project Cost	\$687,000.00

(Copy of memorandum and agreement filed with official minutes.)

Mr. Arceo thanked staff for taking the initiative on these commercial road projects and in a professional manner.

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to approve the local road agreement with Flint Township for the roadway reconstruction of Exchange Drive & Commerce Road from Dye Road to Linden Road in Flint Township.

VOTE ON MOTION:

Yes: Johnson, Mandelaris, Arceo, Dickerson, Kautman-Jones

No: None

MOTION CARRIED.

Local Road Agreement for Roadway Reconstruction, Austin Parkway, Flint Township – In a memorandum dated April 13, 2020, staff requested Board approval of a local road agreement for the roadway reconstruction of Austin Parkway from Miller Road to Hogarth Avenue in Flint Township. Cost sharing for this work will be as follows:

Flint Township (Construction)	\$500,000.00
GCRC (Engineering & Inspection)	<u>\$125,000.00</u>
Total Project Cost	\$625,000.00

(Copy of memorandum and agreement filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the local road agreement with Flint Township for the roadway reconstruction of Austin Parkway from Miller Road to Hogarth Avenue in Flint Township.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Johnson, Mandelaris, Arceo

No: None

MOTION CARRIED.

Local Road Agreement for Roadway Reconstruction, Nerredia Street, Flint Township – In a memorandum dated April 13, 2020, staff requested Board approval of a local road agreement for the roadway reconstruction of Nerredia Street from Lennon Road N’yly 535 ft. in Flint Township. Cost sharing for this work will be as follows:

Flint Township (Construction)	\$152,000.00
GCRC (Engineering & Inspection)	<u>\$ 38,000.00</u>
Total Project Cost	\$190,000.00

(Copy of memorandum and agreement filed with official minutes.)

Ms. Kautman-Jones expressed excitement for the Flint Township Business District for these commercial SADs and noted that the engineering and inspection costs to be paid by GCRC tally up to \$956,000. Projects like these are important for taxpayers and residents to understand that GCRC may not pay for the improvements but is willing to participate and in a positive manner. Ms. Kautman-Jones is concerned about the burden on the Engineering Department to manage all of the engineering and inspection. Mr. Johnston said that this does show a great partnership between the Township and the GCRC. Mr. Johnston noted that it has cost GCRC a lot to

maintain these roads for safe travel. Flint Township is still looking into federal economic grants and state legislative funding to cover some of these construction costs. At this time GCRC does not have the ability to design all of these projects in-house, so the next item on the agenda is approving a consultant to design the nine SAD projects. When construction comes about, Mr. Johnston can determine who will handle the field work.

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to approve the local road agreement with Flint Township for the roadway reconstruction of Nerredia Street from Lennon Road N’yly 535 ft. in Flint Township.

VOTE ON MOTION:

Yes: Kautman-Jones, Arceo, Johnson, Mandelaris, Dickerson
 No: None

MOTION CARRIED.

Selection of Consultant for Design Services, 2020 SAD Commercial Projects, Flint Township – In a memorandum dated April 13, 2020, staff requested Board approval for assignment of Kraft Engineering & Surveying to prepare construction plans for nine (9) Flint Township 2020 SAD Commercial Road projects with an estimated design fee of \$208,850. Estimated construction costs are as follows:

	<u>Estimated Constr. Cost</u>
Taft Road (Linden to T.A. Mansour)	\$ 360,000
T.A. Mansour Blvd. (Corunna to Taft)	\$ 510,000
Marketplace Drive (Bristol NE’yly to end)	\$ 420,000
Linden Creek Pkwy. (Linden to Hewitt Drain)	\$ 305,000
Lincor Pkwy. (Corunna south to end)	\$ 265,000
Holiday Drive (Bristol to end)	\$ 770,000
Exchange Drive & Commerce Road (Dye to Linden)	\$ 550,000
Austin Pkwy. (Miller to Hogarth)	\$ 500,000
Nerredia Street (Lennon to North 535 feet)	<u>\$ 152,000</u>
TOTAL	\$3,832,000

(Copy of memorandum and agreement filed with official minutes.)

Ms. Kautman-Jones inquired about the estimated design services. Mr. Johnston said that Managing Director Peivandi spoke to the consultant about bundling the projects, which saved GCRC \$120,000 in estimated design fees. Ms. Kautman-Jones thanked Managing Director Peivandi.

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve assignment of Kraft Engineering & Surveying to prepare construction plans for nine (9) Flint Township 2020 SAD Commercial Road projects; and furthermore to direct the Chairperson of the Board to execute the consultant agreement when it is returned.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Mandelaris, Arceo, Kautman-Jones

No: None

MOTION CARRIED.

Bid Results and Award of Contract – 2020 HMA Resurfacing B-2 Projects, Thetford, Grand Blanc, Davison & Fenton Townships – In a memorandum dated April 13, 2020, staff requested Board approval of the low bid of \$1,604,451.49 submitted by Ace-Saginaw Paving Company for the 2020 HMA Resurfacing B-2 projects in Thetford, Grand Blanc, Davison and Fenton Townships. All of these projects, with the exception of Margaret Drive, will be funded 100% by Consumers Energy. Construction costs related to Margaret Drive will be funded 100% by Fenton Charter Township through SAD. (Copy of memorandum and bid tabulation filed with official minutes.)

Ms. Kautman-Jones asked if there is a deadline date for Ace-Saginaw Paving Company to perform the work for the nine locations. Mr. Johnston replied that the deadline is July 02, 2020.

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to accept the low bid of \$1,604,451.49 submitted by Ace-Saginaw Paving Company for the 2020 HMA Resurfacing B-2 projects in Thetford, Grand Blanc, Davison and Fenton Townships and award and sign the contract after staff has received and reviewed the contract, bonds and insurance submitted by Ace-Saginaw Paving Company.

VOTE ON MOTION:

Yes: Johnson, Dickerson, Kautman-Jones, Mandelaris, Arceo

No: None

MOTION CARRIED.

ACT 51 Financial Annual Report – In a memorandum dated April 13, 2020, staff requested Board approval of the 2019 ACT 51 Report. (Copy of memorandum and report filed with official minutes.)

Mr. Mandelaris asked if the Managing Director should sign the report also. Managing Director Peivandi said that has not been past practice. Managing Director Peivandi pointed out that the overhead rate decreased two percentage points and the fringe rate decreased 30% from last fiscal year.

Ms. Kautman-Jones asked if the Due on Special Assessment (page 1 Item 3e.) in the amount of \$70,071.80 has been satisfied. Ms. Khan said that there is one more payment on a box culvert project that will be made in 2020.

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the 2019 ACT 51 Report, and sign the Attest form, so the Finance Director may submit to the State of Michigan.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Arceo, Johnson, Kautman-Jones
No: None

MOTION CARRIED.

Amendment to Purchase Order for Financial Audit Services – In a memorandum dated April 13, 2020, staff requested Board approval for amendment of Purchase Order #83353 to Plante & Moran reflecting an increase of \$15,650.00; raising the total amount to \$49,350.00. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Johnson, to approve the amendment of Purchase Order #83353 to Plante & Moran reflecting an increase of \$15,650.00; raising the total amount to \$49,350.00.

VOTE ON MOTION:

Yes: Mandelaris, Arceo, Kautman-Jones, Johnson, Dickerson
No: None

MOTION CARRIED.

MCRCSIP Annual 2020 Renewal Invoice – In a memorandum dated April 07, 2020, staff requested Board approval of one single payment to Michigan County Road Commission Self Insurance Pool (MCRCSIP) for General, Auto, and Trunkline liability insurance in the amount of \$682,693. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to approve one single payment to Michigan County Road Commission Self Insurance Pool (MCRCSIP) in the amount of \$682,693 prior to the May 01, 2020 due date.

VOTE ON MOTION:

Yes: Kautman-Jones, Dickerson, Johnson, Arceo, Mandelaris
No: None

MOTION CARRIED.

Purchase Order for Asphalt Patch Material – In a memorandum dated April 13, 2020, staff requested Board approval for issuance of a purchase order to National Highway Maintenance System in an amount not to exceed \$74,572.00 for 34515T Polymer & 34544 Fiber Crack Sealant Material and 33330 Asphalt Patch Material. (Copy of memorandum filed with official minutes.)

Ms. Kautman-Jones asked if this is the material tested in certain locations two years ago. Mr. Branch answered yes, that it was used where there were recurring potholes. Ms. Kautman-Jones asked if the material has a shelf life. Mr. Branch said that it is fine if kept out of the elements and direct sunlight. Ms. Kautman-Jones asked if it is too much weight for one truck load. Mr. Branch said that it is two truckloads.

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to approve issuance of a purchase order to National Highway Maintenance System in an amount not to exceed \$74,572.00 for Polymer & Fiber Crack Sealant and Asphalt Patch Material.

VOTE ON MOTION:

Yes: Kautman-Jones, Arceo, Mandelaris, Johnson, Dickerson
No: None

MOTION CARRIED.

Ratification of Vouchers Totaling \$1,386,234.92 – (Copies filed with official minutes.)

Voucher #V-40562

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to ratify Voucher #40562 in the amount of \$2,971.16.

VOTE ON MOTION:

Yes: Arceo, Mandelaris, Johnson, Kautman-Jones, Dickerson
No: None

MOTION CARRIED.

Voucher #V-40563

Ms. Kautman-Jones asked about the check to Fidelity Security Life. Ms. Khan stated that it is voluntary employee participation of an additional life insurance program.

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to ratify Voucher #40563 in the amount of \$518,511.55.

VOTE ON MOTION:

Yes: Arceo, Mandelaris, Johnson, Kautman-Jones, Dickerson
No: None

MOTION CARRIED.

Voucher #V-40564

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to ratify Voucher #40564 in the amount of \$488,801.02.

VOTE ON MOTION:

Yes: Arceo, Mandelaris, Johnson, Kautman-Jones, Dickerson
No: None

MOTION CARRIED.

Voucher #V-40565

Ms. Kautman-Jones asked about the check to Waterlogic East LLC. Mr. Dellaposta said that it is for the reverse osmosis sytem.

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to ratify Voucher #40565 in the amount of \$376,131.19.

VOTE ON MOTION:

Yes: Arceo, Mandelaris (except ck #108652), Johnson, Kautman-Jones, Dickerson
No: None
Abstain: Mandelaris (ck #108652 only)

MOTION CARRIED.

CONSENT

Request for Work – Limestone Resurfacing, Farrand Road, Montrose Township – In a memorandum dated March 31, 2020, staff requested Board approval to perform limestone resurfacing on Farrand Road from Elms Road to Morrish Road in Montrose Township. (Copy of memorandum and cost estimate form filed with official minutes.)

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to authorize the Road Commission to perform limestone resurfacing on Farrand Road from Elms Road to Morrish Road in Montrose Township with the funding as follows:

Montrose Township	\$ 33,309.18
GCRC (Montrose Twp. Allocation)	<u>\$ 33,309.19</u>
Total Project Cost	\$ 66,618.37

VOTE ON MOTION:

Yes: Dickerson, Johnson, Mandelaris, Arceo, Kautman-Jones
No: None

MOTION CARRIED.

Request for Work – Limestone Resurfacing, Farrand Road, Montrose Township – In a memorandum dated March 31, 2020, staff requested Board approval to perform limestone resurfacing on Farrand Road from Marshall Road to Morrish Road in Montrose Township. (Copy of memorandum and cost estimate form filed with official minutes.)

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to authorize the Road Commission to perform limestone resurfacing on Farrand Road from Marshall Road to Morrish Road in Montrose Township with the funding as follows:

Montrose Township	\$ 28,399.33
GCRC (Montrose Twp. Allocation)	<u>\$ 28,399.34</u>
Total Project Cost	\$ 56,798.67

VOTE ON MOTION:

Yes: Dickerson, Johnson, Mandelaris, Arceo, Kautman-Jones
No: None

MOTION CARRIED.

Request for Work – Limestone Resurfacing, Farrand Road, Montrose Township – In a memorandum dated March 31, 2020, staff requested Board approval to perform limestone resurfacing on Farrand Road from Nichols Road to Duffield Road in Montrose Township. (Copy of memorandum and cost estimate form filed with official minutes.)

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to authorize the Road Commission to perform limestone resurfacing on Farrand Road from Nichols Road to Duffield Road in Montrose Township with the funding as follows:

Montrose Township	\$ 28,399.33
GCRC (Montrose Twp. Allocation)	<u>\$ 28,399.34</u>
Total Project Cost	\$ 56,798.67

VOTE ON MOTION:

Yes: Dickerson, Johnson, Mandelaris, Arceo, Kautman-Jones
No: None

MOTION CARRIED.

MANAGING DIRECTOR REPORT

Managing Director Peivandi asked Ms. Poplar to update the Board on the work hours for the next two weeks from April 25, 2020 through May 08, 2020. Ms. Poplar announced that GCRC has remained in compliance with all federal, state and local mandates and that no employees have tested positive for COVID-19. Ms. Cherry Grant has done a remarkable job keeping ahead of the curve so that GCRC can put proper measures in place to make sure employees are protected. The directors have done a remarkable job making sure employees are adhering to preventative measures. Effective April 25, 2020, staff will no longer be scheduled for 40 hours on and 40 hours off, but instead will be scheduled to work four 10-hour shifts, Monday through Thursday. Each director will communicate with their staff as to all shift changes. Departments will continue to keep safety provisions in place as advised by the Governor and local health officials. Ms. Poplar commended the unions for their cooperation and patience.

Managing Director Peivandi asked Ms. Khan to update the Board on FEMA reimbursements. Ms. Khan informed the Board that because of the national emergency, FEMA is able to offer Category B emergency grant funding for at least \$3,300 in eligible expenses related to COVID-19. Ms. Khan has spoken with FEMA regarding the measure of 'work from home' that GCRC has taken. Loss of production does not qualify as an eligible expense. Disinfection of public facilities is eligible. Ms. Khan has tracked \$4,256 for cleaning measures and PPE purchases and will submit them to FEMA for reimbursement by the end of the month.

COMMISSIONER'S CONCERNS

Mr. Arceo thanked Mr. Johnston for his professionalism in answering questions about agenda items. Mr. Arceo feels fortunate to work with members of this Board and staff.

Ms. Kautman-Jones echoed the HR Director's comments about how remarkable it is that there are no confirmed COVID-19 cases at GCRC. Ms. Kautman-Jones thanked Ms. Poplar, Mr. Dellaposta and Mr. Peivandi for overseeing this issue.

Mr. Mandelaris asked if there are concerns with respect to reduced State revenues. Managing Director Peivandi had a phone conference with CRA and based upon an estimated 75% reduction in gasoline purchases, they are expecting 5-10% reduction per month in State revenue to road commissions. Ms. Kautman-Jones said that the March sales at her business are down 26%.

Mr. Johnson provided background information for the 10-year box culvert bonds mentioned earlier during the discussion of the Act 51 report.

Mr. Dickerson commended Managing Director Peivandi and the Directors for the job that they do.

ADJOURNMENT

Chairperson Dickerson, without objection, adjourned the meeting at 11:07 a.m.

JOHN J. GLEASON
Clerk/Register

Vicki Bachakes, Secretary of the
Board of County Road Commissioners

/vb

04/21/20