

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING MINUTES

January 21, 2020

CALL TO ORDER

Chairperson Dickerson called the meeting of the Genesee County Board of Road Commissioners to order at 10:00 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley St., Flint, Michigan 48503-3995.

ROLL CALL

Present: Cloyce Dickerson, Chairperson
Shirley Kautman-Jones, Vice Chairperson
Robert Johnson, Commissioner
David Arceo, Commissioner
John Mandelaris, Commissioner

Others Present: Fred Peivandi, Anthony Branch, Eric Johnston, Randy Dellaposta, Tracy Khan, Donna Poplar, Monica Pearson, Stephanie Jaeger (Genesee County Road Commission Staff), Margaret Perry, Don McKeon (Genesee County residents), Linda Kossak, Secretary of the Board of Road Commissioners.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Dickerson.

APPROVAL OF AGENDA

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to approve the agenda for January 21, 2020.

MOTION CARRIED.

APPROVAL OF MINUTES

December 17, 2019 – Board Meeting

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Mandelaris, to approve the minutes for December 17, 2019.

MOTION CARRIED.

MEETINGS, HEARINGS, PRESENTATIONS, AND INFORMATION

Tuesday, February 04, 2020

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

None.

CORRESPONDENCE

INCOMING

None.

OUTGOING

None.

INTERNAL

None.

INFORMATION

None.

BOARD OF ROAD COMMISSIONERS’ DECISIONS

DISCUSSION

Bid Results and Award of Contract for Grand Wailea Subdivision Nos. 1 through 3, Grand Blanc Charter Township - In a memorandum dated January 13, 2020, staff requested the Board accept the low bid submitted by Ace-Saginaw Paving Company for the rehabilitation of Grand Wailea Subdivision Nos. 1 through 3, Grand Blanc Charter Township. (Copy of memorandum and bid sheet filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to accept the low bid of \$451,014.30 submitted for the rehabilitation of Grand Wailea Subdivision Nos. 1 through 3 and further, authorizes the award and signs the construction contract after staff has received and reviewed the contract, bonds and insurance submitted by Ace-Saginaw Paving Company, Grand Blanc Charter Township.

MOTION CARRIED.

Selection of Consultant for Design Services, Brentwood Farms and Brentwood Acres Subdivision, Flushing Township - In a memorandum dated January 13, 2020, staff requested the Board approve assignment of Fleis & Vandenbrink (a consultant in Group ‘C’ category) to prepare construction plans for Brentwood Farms and Brentwood Acres Subdivision. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the assignment of Fleis & Vandenbrink (a consultant in Group ‘C’ category) to prepare construction plans for Brentwood Farms and Brentwood Acres Subdivision and further, to direct the Chairperson to execute the Consultant Agreement when it is returned.

MOTION CARRIED.

Agreement with Argentine Township for the Argentine LAFF Trail located in Argentine Township and Fenton Charter Township – In a memorandum dated January 14, 2020, staff requested the Board approve and sign the duplicate originals of the agreement with Argentine Township for the cost participation in constructing the Argentine LAFF Trail in Argentine and Fenton Charter Township. (Copy of memorandum and proposal filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to approve and sign the duplicate originals of the agreement with Argentine Township for the cost participation in constructing the Argentine LAFF Trail.

Federal TAP & SRTS	\$1,008,276.00
Argentine Township (Construction Match, PE/CE Project Administration)	\$ 319,367.00
Genesee County Road Commission	\$ 0.00
Total	\$1,327,643.00

MOTION CARRIED.

Selection of Consultant for Design Services – Bridge Replacement Projects – Elms Road over Pine Run (Structure 2739) and Elms Run over Brent Run (Structure 2738), Vienna Township - In a memorandum dated January 15, 2020, staff requested the Board approve assignment of Rowe Professional Services Company, a consultant in Group ‘B’ category, to prepare construction plans for the proposed bridge replacement projects, Elms Road over Pine Run and Elms Road over Brent Run, Vienna Township.

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to approve assignment of Rowe Professional Services Company, a consultant in Group ‘B’ category, to prepare construction plans for the proposed Bridge replacement projects in Vienna Township and further, to direct the Chairperson to sign the consultant agreements when returned:

- Elms Road over Pine Run in Vienna Township (Structure 2739).
- Elms Road over Brent Run in Vienna Township (Structure 2738).

MOTION CARRIED.

Agreement with the Village of Goodrich – Hard Surfaced Roadway Assessment – In a memorandum dated January 15, 2020, staff requested the Board approve the Letter of Agreement, allowing the Road Commission to assist the Village of Goodrich in Asset Management in 2020. (Copy of memorandum and letter of agreement filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the Letter of Agreement with the Village of Goodrich allowing the Genesee County Road Commission to assist the Village of Goodrich in hard surfaced roadway assessment (Asset Management) in 2020. The Village of Goodrich will reimburse the Road Commission up to \$2,000 for engineering services.

MOTION CARRIED.

Ratification of Vouchers totaling \$661,480.15 – (Copies filed with official minutes.)

Voucher #V-40543

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40543 in the amount of \$145,739.25.

VOTE ON MOTION:

Yes: Johnson, Mandelaris, Arceo, Kautman-Jones, Dickerson

No: None

MOTION CARRIED.

Voucher #V-40544

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40544 in the amount of \$515,740.90.

VOTE ON MOTION:

Yes: Johnson, Mandelaris, Arceo, Kautman-Jones, Dickerson

No: None

MOTION CARRIED.

Compensation Summary of Non-Union Positions and Performance Evaluation Pay Increase Grid – In a memorandum dated January 15, 2020, staff requested the Board approve the compensation summary of non-union positions and performance evaluation pay increase grid that ensures the GCRC has an un-bias practice when making salary decisions. (Copy of memorandum and compensation summary of non-union positions filed with official minutes.)

Human Resource Director Donna Poplar commented that the Sage Group’s work on this compensation summary was very professional and trustworthy, and the work was done with integrity. Chairperson Dickerson asked if these figures in the packet were the result of Sage’s study and Ms. Poplar explained that the Managing Director changed some of the compensation amounts in this evaluation. Managing Director Fred Peivandi commented that he was unclear where Sage Group derived some of their compensation amounts and additionally, when Sage Group had odd percentages such as 4.81%, he rounded up to 5%.

Maintenance Director Anthony Branch questioned why there are such large differences in the department director salaries. In addition, Mr. Branch questioned why the entry-level salary of the Maintenance Director is lower than his or her subordinates.

Chairperson Dickerson stated he did not feel comfortable voting on this agenda item today. Vice-Chairperson Kautman-Jones commented she would be willing to meet with Chairperson Dickerson, Managing Director Peivandi and Human Resource Director Poplar to discuss this further. Vice Chairperson Kautman-Jones suggested we postpone this agenda item to a later date so staff can gather more information to present to the Board.

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Johnson, to postpone the Compensation Summary of Non-Union Positions and Performance Evaluation Pay agenda item until a later Board meeting so staff may gather more information for the Board.

MOTION CARRIED.

Emergency Operator Repairs – Argentine Dam, Argentine Township – In a memorandum dated January 16, 2020, staff requested the Board ratify the actions of the Managing Director to proceed with a purchase order for emergency repairs to the Argentine Dam. (Copy of memorandum and quote from Zito Construction filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to ratify the action taken by the Managing Director to proceed with a purchase order on grounds of an Emergency Purchase, as defined by the Road Commission purchasing policy. Zito Construction quoted a price of \$1,240.00 with the work being completed by January 24, 2020.

VOTE ON MOTION:

Yes: Arceo, Kautman-Jones, Dickerson, Johnson, Mandelaris

No: None

MOTION CARRIED.

CONSENT

(None.)

MANAGING DIRECTOR REPORT

Fringe and Overhead Rate Reduction - Managing Director Fred Peivandi stated that the Road Commission's fringe benefit rate has gone down from 170% to 148%, which makes the estimated projects a little less expensive for 2020 projects. Mr. Peivandi also said we have 7.4 million dollars of our fund balance available to be allocated to county roads or bridges in addition to the 20 million dollars already set aside for projects in 2020.

Audio Technology for the Boardroom – Managing Director Fred Peivandi stated that the new audio equipment for the Boardroom should be set up by the February 04, 2020 Board Meeting. Operations Director Randy Dellaposta stated that the Board members as well as the public addressing the Board would have a microphone available to them.

COMMISSIONERS' CONCERNS

Agenda Items Presented to the Board – Vice Chairperson Kautman-Jones stated that she would like all items on the agenda to be vetted with the Managing Director before being presented to the Board for approval. Commissioner Mandelaris indicated that we are all professionals and can agree to disagree in a respectable way.

Snow Removal Operations - Commissioner Johnson stated he was happy with the snow removal the Road Commission did during the last snowfall. He commented that the road crews plowed the subdivisions the same day as the storm.

Chairperson Dickerson thanked the Maintenance Department for the great job they did on the roads during the last snowfall. Chairperson Dickerson commented that he received many compliments from residents for the fast cleanup of the roads.

ADJOURNMENT

With no objections, Chairperson Dickerson adjourned the meeting at 10:55 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners

/lbk

01/21/2020