

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

December 15, 2020

MINUTES

CALL TO ORDER

Chairperson Dickerson called the meeting of the Genesee County Board of Road Commissioners to order at 10:03 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: Cloyce Dickerson, Chairperson
Robert Johnson, Vice Chairperson
John Mandelaris, Commissioner
David Arceo, Commissioner
Cathy Lane, Commissioner

Absent: None

Others Present: Fred Peivandi, Eric Johnston, Bonnie Wood, Corey Jarbeau, Randy Dellaposta, Donna Poplar, Anthony Branch (Genesee County Road Commission Staff), Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Dickerson.

APPROVAL OF AGENDA

December 15, 2020 – Agenda

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to approve the December 15, 2020 agenda as presented.

VOTE ON MOTION:

Yes: Johnson, Mandelaris, Arceo, Dickerson, Lane

No: None

MOTION CARRIED.

APPROVAL OF MINUTES

November 17, 2020 Board Meeting Minutes

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to approve the November 17, 2020 board meeting minutes.

VOTE ON MOTION:

Yes: Arceo, Lane, Dickerson, Johnson, Mandelaris
No: None

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Thursday, December 25, 2020 and December 26, 2020

GCRC closed (non-essential operations) in observance of the Christmas holiday.

Thursday, December 31, 2020 and Friday, January 01, 2021

GCRC closed (non-essential operations) in observance of the New Year's holiday.

Tuesday, January 05, 2021

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

None.

CORRESPONDENCE

INCOMING

Letter Correspondence from Ms. Pam Murdock, 13401 Wenwood Drive, Fenton Township regarding safety concerns at Wenwood Drive and Fenton Road, Fenton Township – In a memorandum dated November 22, 2020, Ms. Pam Murdock, 13401 Wenwood Drive expressed safety concerns regarding the intersection of Wenwood Drive and Fenton Road, Fenton Township. (Copy filed with official minutes.)

OUTGOING

None.

INTERNAL

Board Advisement of the Utilization of Oxcart Permit Systems for Online Right of Way Permits – In a memorandum dated December 07, 2020, staff advised the Board of recent improvements made to the GCRC permitting program. (Copy filed with official minutes.)

Revised Posting of Load Restrictions for the Mt. Morris Road Bridge over the Butternut Creek, Genesee Township – In a memorandum dated December 07, 2020, staff advised the Board of the posted load restrictions to the Mt. Morris Road Bridge over the Butternut Creek and further, to authorize the GCRC Sign Shop to update signage denoting these revised maximum truckloads. (Copy filed with official minutes.)

Resignation of GCRC Commissioner Kautman-Jones from the Board of Road Commissioners – In an email dated November 19, 2020, Commissioner Kautman-Jones submitted her resignation to Mr. Josh Freeman, Director of Administration of the Board of County Road Commissioners due to her taking office as the Atlas Township Supervisor effective November 20, 2020. (Copy filed with official minutes.)

Genesee County Board of Commissioners appointment of Ms. Cathy Lane as Interim GCRC Road Commissioner – In a December 13, 2020 resolution from the Board of County Commissioners, appointing Ms. Cathy Lane to be a member of the Genesee County Road Commission, to serve for the remainder of the term expiring December 31, 2020, per resolution No. 02-124, as amended by resolution No. 17-487 and any relevant statutory authority. (Copy of resolution and oath of office filed with official minutes.)

INFORMATION

Letter Correspondence from the Michigan Department of Transportation of approved federally funded projects for 2022 – In correspondence dated November 24, 2020, the Michigan Department of Transportation notified the GCRC that the following projects were approved for federal funding in the 2022 fiscal year:

- Seymour Road – HRRR 25000
- Lake Road at Webster Road – HSIP 25000
- Lapeer Road – HSIP 25000
- Solar Beacons at 3 intersections – HSIP 25000

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to receive and file the presented correspondence.

VOTE ON MOTION:

Yes: Lane, Dickerson, Johnson, Mandelaris, Arceo
No: None

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Adoption of Roads into the County Road System – South Dort Highway, Grand Blanc Township
– In a memorandum dated December 07, 2020, staff requested the Board approve the resolution adopting South Dort Highway into the County Road System, Grand Blanc Charter Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Lane, to approve the resolution adopting South Dort Highway, Section 20, Grand Blanc Charter Township into the Local Road System of Genesee County.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Mandelaris, Arceo, Lane
No: None

MOTION CARRIED.

Order of Judgement to Vacate/Abandon a portion of Fenton Street, Section 23, Fenton Township
- In a memorandum dated December 08, 2020, staff requested the Board approve the resolution abandoning a portion of Fenton Street in Fenton Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Mandelaris, to approve the resolution abandoning a portion of Fenton Street, Section 23, Fenton Township.

VOTE ON MOTION:

Yes: Johnson, Mandelaris, Arceo, Lane, Dickerson
No: None

MOTION CARRIED.

Addendum to Purchase Order for Consultant Material Testing – South Dort Highway Extension, Grand Blanc Township – In a memorandum dated November 30, 2020, staff requested the Board approve the increase to Purchase Order #83780 to PSI for Material Testing for the South Dort Highway Extension. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to approve the increase to Purchase Order #83780 to PSI for material testing in an amount of \$60,000 for a total not to exceed the amount of \$110,000 for the South Dort Highway Extension – North Phase Project, Grand Blanc Township.

VOTE ON MOTION:

Yes: Mandelaris, Arceo, Lane, Dickerson, Johnson
No: None

MOTION CARRIED.

CONSENT

Cost Agreement for Solar Beacon Flashers at Vassar Road and McCandlish Road, T-392, Atlas Township and Grand Blanc Township – In a memorandum dated December 07, 2020, staff requested the Board authorize the Managing Director to sign the Cost Agreement for traffic signal beacons at Vassar Road and McCandlish Road in Atlas and Grand Blanc Townships. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Lane, to authorize the Managing Director to sign the Cost Agreement for traffic signal beacon flashers at Vassar Road and McCandlish Road, T-392, in Atlas and Grand Blanc Townships.

VOTE ON MOTION:

Yes: Arceo, Lane, Dickerson, Johnson, Mandelaris
No: None

MOTION CARRIED

MANAGING DIRECTOR REPORT

Update of COVID-19 Procedures and Safeguards – Human Resource Director, Ms. Donna Poplar informed the Board of the status of COVID-19 positive cases at the Road Commission. Ms. Poplar said that safety protocols are still in place and because GCRC employees are considered essential workers, employees are entitled to get the vaccine early. Ms. Poplar stated that a total of 23 employees have volunteered to receive the vaccine (equipment operators and mechanics). Regarding safety protocols, Ms. Poplar said the CDC does not authorize face shields – you must wear a mask and wear it properly and said that the Road Commission as a group has done a remarkable job adhering to the safety measures put in place to keep everyone safe. She wanted to recognize Monica Pearson, HR Administrative Assistant for coordinating COVID-19 compliance. Commissioner Lane thanked Ms. Poplar for her update on the COVID-19 status.

Oxcart Permit System – Ms. Bonnie Wood, Traffic Engineering Manager and Mr. Corey Jarbeau, Permit Specialist updated the Board on the Oxcart Permit System for online right of way permits. Ms. Wood indicated that this is an extension of the success we have experienced with the transportation-permitting program we put in place in November of 2018. Mr. Jarbeau stated that applicants might apply for a permit using the Oxcart website, which would eliminate paperwork as well as expedite the permit process. In addition, Mr. Jarbeau stated that Oxcart charges a minimal fee but applicants may now apply and pay online with a credit card eliminating the need to come to the Road Commission.

COMMISSIONERS' CONCERNS

Election of Chairperson and Vice Chairperson – Commissioner Mandelaris recommended we elect GCRC officers for the year 2021 at today's Board meeting.

ACTION TAKEN - Motion by Mr. Mandelaris, seconded by Mr. Johnson, to elect Cloyce Dickerson as Chairperson, and John Mandelaris as Vice Chairperson for the 2021 calendar year.

VOTE ON MOTION

Yes: Dickerson, Arceo, Lane, Mandelaris, Johnson

No: None

MOTION CARRIED.

Commissioner Lane said that she feels that this Board is doing an excellent job. Vice Chairperson Mandelaris asked if there is any word on Commissioner Robert Johnson's re-appointment to the GCRC Board of Road Commissioners. Staff stated that the county would be making the appointments in January 2021.

Chairperson Dickerson thanked the Board for electing him as Chairperson for his second term. Chairperson Dickerson said it has been a difficult year with COVID-19 and he wanted to thank staff for the condolences and cards he received with the passing of his close family members.

Commissioner Arceo stated that the COVID-19 virus has been very concerning and he is happy to see the adherence to the mask wearing and safety protocols that have been put in place at the Road Commission. He thanked Human Resource Director, Donna Poplar for her presentation today.

ADJOURNMENT

Chairperson Dickerson, without objection, adjourned the meeting at 10:41 a.m.

JOHN J. GLEASON

Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners
12/15/2020