

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

December 01, 2020

MINUTES

CALL TO ORDER

Chairperson Dickerson called the meeting of the Genesee County Board of Road Commissioners to order at 10:05 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: Cloyce Dickerson, Chairperson
John Mandelaris, Commissioner (remotely)
Robert Johnson, Commissioner

Absent: David Arceo, Commissioner – Excused (was unable to connect remotely)

Others Present: Fred Peivandi, Eric Johnston, Randy Dellaposta, Donna Poplar, Tracy Khan, Anthony Branch (Genesee County Road Commission Staff), Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Dickerson.

APPROVAL OF AGENDA

December 01, 2020 – Agenda

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to approve the December 01, 2020 agenda as presented.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Dickerson

No: None

MOTION CARRIED.

APPROVAL OF MINUTES

November 03, 2020 Board Meeting Minutes

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to approve the November 03, 2020 board meeting minutes.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Dickerson

No: None

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, December 15, 2020

9:00 a.m. – Roads & Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

None.

CORRESPONDENCE

INCOMING

None.

OUTGOING

None.

INTERNAL

None.

INFORMATION

None.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Construction and Long-Term Maintenance Agreement – Dort Highway Extension Pathway (Baldwin Road to Cook Road), Grand Blanc Charter Township – In a memorandum dated November 23, 2020, staff requested the Board approve and sign the agreement with Grand Blanc Charter Township for the construction and long-term maintenance of the Dort Highway Extension Pathway. (Copy of memorandum and agreement filed with official minutes.)

Federal TAP Funds	\$ 690,250.00
Grand Blanc Charter Township (Construction Match, PE/CE, Project Admin.)	\$ 305,943.00
Genesee County Road Commission	<u>\$ 0.00</u>
Total	\$ 996,193.00

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to approve and sign the duplicate originals of the agreement with the Grand Blanc Charter Township for the construction and long-term maintenance of the Dort Highway Extension Pathway (Baldwin Road to Cook Road).

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Johnson
No: None

MOTION CARRIED.

Issuance of a Purchase Order to AIS Construction Equipment for a 2020 Gradall XL4100 V 6x4 Excavator for 2nd Annual Lease Payment – In a memorandum dated November 16, 2020, staff requested the Board approve the issuance of a Purchase Order to AIS Construction Equipment for a 2020 Gradall XL4100 V 6x4 Excavator. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Johnson, to approve the issuance of a Purchase Order to AIS Construction Equipment for a 2020 Gradall XL4100 V 6x4 Excavator in the amount of \$68,209.00. This is the second annual lease payment.

VOTE ON MOTION:

Yes: Johnson, Mandelaris, Dickerson
No: None

MOTION CARRIED.

Invoice for Gas Utility Relocation for Dort Highway Extension Project, Grand Blanc Charter Township – In a memorandum dated November 23, 2020, staff requested the Board approve payment to Consumers Energy for gas main relocation during the proposed Dort Highway Extension project. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to approve the payment to Consumers Energy in the amount of \$21,532 for gas main relocation along the proposed Dort Highway Extension project (in the vicinity of Old Cook Road) and directs the Finance Department to prepare a check for the approved amount which will be submitted back to Consumers Energy.

VOTE ON MOTION:

Yes: Mandelaris, Dickerson, Johnson
No: None

MOTION CARRIED.

Ratification of Vouchers totaling \$3,901,257.28 – (Copies filed with official minutes.)

Voucher #V-40632

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to ratify Voucher #40632 in the amount of \$1,714,049.27.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Mandelaris
No: None

MOTION CARRIED.

Voucher #V-40633

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to ratify Voucher #40633 in the amount of \$81,793.33.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Mandelaris
No: None

MOTION CARRIED.

Voucher #V-40634

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to ratify Voucher #40634 in the amount of \$502,330.46.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Mandelaris
No: None

MOTION CARRIED.

Voucher #V-40635

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to ratify Voucher #40635 in the amount of \$166,009.69.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Mandelaris
No: None

MOTION CARRIED.

Voucher #V-40636

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to ratify Voucher #40636 in the amount of \$1,437,074.53.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Mandelaris
No: None

MOTION CARRIED.

Local Road Agreement for Roadway Rehabilitation, Meadowbrook Park and Meadowbrook Park No. 2 Subdivision, Flushing Charter Township - In a memorandum dated November 24, 2020, staff requested the Board approve the Local Road Agreement with Flushing Charter Township for the roadway rehabilitation of the Meadowbrook Park Subdivision. (Copy of memorandum and agreement filed with official minutes.)

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Johnson, to approve and sign the duplicate originals of the Local Road Agreement with Flushing Charter Township for the roadway rehabilitation of the Meadowbrook Park and Meadowbrook Park No. 2 Subdivision with the funding as follows:

Flushing Charter Township	\$350,000.00
GCRC (Engineering & Inspection)	<u>\$ 35,000.00</u>
Total Project Cost	\$385,000.00

VOTE ON MOTION:

Yes: Johnson, Mandelaris, Dickerson
No: None

MOTION CARRIED.

Administrative Services Contract Blue Cross Blue Shield of Michigan – In a memorandum dated November 28, 2020, staff requested the Board authorize the wire transfer of funds to Blue Cross Blue Shield of Michigan for the quarterly settlement. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to authorize the wire transfer of funds to Blue Cross Blue Shield of Michigan for the quarterly settlement in the amount of \$332,825 prior to the first day of December 2020, January 2021 and February 2021.

VOTE ON MOTION:

Yes: Mandelaris, Dickerson, Johnson
No: None

MOTION CARRIED.

MANAGING DIRECTOR REPORT

2020 Finalized Road Projects – Managing Director Fred Peivandi stated that the Grand Blanc Road Bridge is open to traffic, the Hill Road project is finalized and the Dort Highway Extension - Phase 1 has been completed and is open to traffic (Cook Road to I-75).

Update of COVID-19 Procedures – Human Resource Director Donna Poplar informed the Board of the current COVID-19 protocols in place at the GCRC and stated one employee is still in critical condition but making improvements. Ms. Poplar wanted to recognize Ms. Monica Pearson, Human Resource Administrative Assistant for all of her hard work and outstanding performance in regards to the COVID-19 protocols. Ms. Poplar also wanted to recognize the Directors for all of their support in regards to COVID-19 safety protocols being put in place.

COMMISSIONERS' CONCERNS

Appointment of an acting Vice Chairperson – Commissioner Johnson stated that due to the necessity of this Board needing a Vice Chairperson to sign documents; the Board should appoint a member as acting Vice Chairperson until the Board elects their new officers at a future meeting. Chairperson Dickerson nominated Commissioner Johnson as acting Vice Chairperson.

ACTION TAKEN - Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to appoint Mr. Johnson as acting Vice Chairperson.

VOTE ON MOTION

Yes: Mandelaris, Dickerson, Johnson
No: None

MOTION CARRIED.

ADJOURNMENT

Chairperson Dickerson, without objection, adjourned the meeting at 10:20 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners
12/01/2020