

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

November 17, 2020

MINUTES

CALL TO ORDER

Chairperson Dickerson called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: Cloyce Dickerson, Chairperson
Shirley Kautman-Jones, Vice Chairperson
David M. Arceo, Commissioner
John Mandelaris, Commissioner
Robert Johnson, Commissioner

Others Present: Fred Peivandi, Alex Patsy, Randy Dellaposta, Donna Poplar, Anthony Branch (Genesee County Road Commission Staff), Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Dickerson.

APPROVAL OF AGENDA

November 17, 2020 – Agenda

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Johnson, to approve the November 17, 2020 agenda as presented.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson

No: None

MOTION CARRIED.

APPROVAL OF MINUTES

September 15, 2020 Board Meeting – Closed Session

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to approve the September 15, 2020 closed session board meeting minutes as printed.

VOTE ON MOTION:

Yes: Kautman-Jones, Mandelaris, Arceo, Johnson, Dickerson

No: None

MOTION CARRIED.

October 20, 2020 Board Meeting Minutes

Vice Chairperson Kautman-Jones asked that clarification be given regarding which townships the Metro District garage would be maintaining (page 185) in the October 20, 2020 draft minutes, concerning pothole patching and road maintenance.

Secretary's Note: The draft board minutes from October 20, 2020 were corrected before the start of the meeting this morning, clarifying a paragraph on page 185, that the Metro District would only be maintaining Genesee Township and Mt. Morris Township roads.

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to approve the October 20, 2020 board meeting minutes with a clarification on the jurisdiction of the Metro District garage on page 185.

VOTE ON MOTION:

Yes: Mandelaris, Arceo, Johnson, Dickerson, Kautman-Jones

No: None

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Thursday, November 26 and Friday, November 27, 2020

GCRC closed (non-essential operations) in observance of the Thanksgiving Day holiday

Tuesday, December 01, 2020

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

None.

CORRESPONDENCE

INCOMING

None.

OUTGOING

Letter Correspondence to Mr. Steven Fuhr, Genesee Township Supervisor, thanking Officer Jackson for his Assistance – In a memorandum dated November 03, 2020, the Board of County Road Commissioners thanked Genesee Township’s Officer Jackson for assisting GCRC Commissioner David Arceo while he was inspecting the closure of the portion of Humphrey Avenue in Section 19, Genesee Township. (Copy filed with official minutes.)

INTERNAL

Memorandum regarding the establishment of the GCRC Metro District servicing Mt. Morris Township and Genesee Township Jurisdictions – In a memorandum dated November 12, 2020, staff informed the Board of the establishment of the newly formed Metro District, which will service Genesee Township and Mt. Morris Township, increasing the quality and efficiency to all the townships throughout Genesee County by equalizing the workloads. (Copy filed with official minutes.)

INFORMATION

None.

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to receive and file the presented correspondence.

VOTE ON MOTION:

Yes: Johnson, Dickerson, Kautman-Jones, Arceo, Mandelaris
No: None

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS’ DECISIONS

DISCUSSION

Bid Results and Award of Contract for Grandville Estates, Grand Blanc Charter Township – In a memorandum dated November 09, 2020, staff requested the Board accept the adjusted low bid submitted by Diamond Excavating Company for the rehabilitation of Grandville Estates in Grand Blanc Charter Township. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Arceo, to accept the adjusted low bid of \$700,439.89, authorize the award and sign the construction contract after staff has received and accepted the contract, bonds and insurance submitted by Diamond Excavating Company for the rehabilitation of Grandville Estates in Grand Blanc Charter Township.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Mandelaris, Arceo, Johnson
No: None

MOTION CARRIED.

Addendum to Purchase Order #83913 for Item #95 Guardrail Placement or Repair for the Maintenance Department – In a memorandum dated November 10, 2020, staff requested the Board approve the addendum to Purchase Order #83913 for Item #95 – Guardrail Placement or Repair. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the addendum to Purchase Order #83913 to Action Traffic Maintenance, reflecting an increase of \$510,000 raising the total amount to \$560,000 for Item #95 – Guardrail Placement or Repair.

VOTE ON MOTION:

Yes: Kautman-Jones, Mandelaris, Arceo, Johnson, Dickerson
No: None

MOTION CARRIED.

Extension of Unit Bid Prices and Issuance of a Purchase Order for Item #14 Pavement Marking and Crackseal and Polypatch – In a memorandum dated November 09, 2020, staff requested the Board approve the extension of unit bid prices and issuance of Purchase Orders for Pavement Marking and Crackseal and Polypatch. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to approve the extension of unit bid prices and issuance of Purchase Orders to the following companies for services and materials on an as needed basis:

- M&M Pavement Markings, Inc. for Pavement Marking in an amount not to exceed \$450,500.00.
- National Highway Maintenance for Crackseal and Polypatch in the amount of \$77,000.00.

VOTE ON MOTION:

Yes: Mandelaris, Arceo, Johnson, Dickerson, Kautman-Jones,
No: None

MOTION CARRIED.

Prequalification of Consultant for Dam Projects – Preliminary (Design) Engineering – In a memorandum dated November 10, 2020, staff requested the Board approve the addition of Stantec to the Group B list of consultants to perform preliminary (design) engineering services for dam projects. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Arceo, to approve the

addition of Stantec to the Group B list of consultants to perform preliminary (design) engineering services for dam projects to be assigned at a future date.

VOTE ON MOTION:

Yes: Arceo, Johnson, Dickerson, Kautman-Jones, Mandelaris
No: None

MOTION CARRIED.

Amendment to Blanket Purchase Order #84042 to Truck & Trailer Specialties for VMI Item #92
– In a memorandum dated November 02, 2020, staff requested the Board approve the amendment of Blanket Purchase Order #84012 to Truck & Trailer Specialties for VMI Item #92. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the amendment of Blanket Purchase Order #84042 to Truck & Trailer Specialties for VMI Item #92 – Monroe Snow and Ice Parts, reflecting an increase of \$35,000, raising the total amount to \$101,000.

VOTE ON MOTION:

Yes: Mandelaris, Arceo, Johnson, Kautman-Jones, Dickerson
No: None

MOTION CARRIED.

Ratification of Vouchers totaling \$5,360,496.82 – (Copies filed with official minutes.)

Voucher #V-40623

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to ratify Voucher #40623 in the amount of \$1,262,663.43.

VOTE ON MOTION:

Yes: Arceo, Johnson, Kautman-Jones, Dickerson, Mandelaris
No: None

MOTION CARRIED.

Voucher #V-40624

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to ratify Voucher #40624 in the amount of \$1,101,539.38.

VOTE ON MOTION:

Yes: Arceo, Johnson, Kautman-Jones, Dickerson, Mandelaris
No: None

MOTION CARRIED.

Voucher #V-40625

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to ratify Voucher #40625 in the amount of \$496,969.95.

VOTE ON MOTION:

Yes: Arceo, Johnson, Kautman-Jones, Dickerson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-40626

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to ratify Voucher #40626 in the amount of \$436,537.08.

VOTE ON MOTION:

Yes: Arceo, Johnson, Kautman-Jones, Dickerson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-40627

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to ratify Voucher #40627 in the amount of \$855,062.61.

VOTE ON MOTION:

Yes: Arceo, Johnson, Kautman-Jones, Dickerson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-40628

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to ratify Voucher #40628 in the amount of \$547,930.60.

VOTE ON MOTION:

Yes: Arceo, Johnson, Kautman-Jones, Dickerson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-40629

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to ratify Voucher #40629 in the amount of \$140,252.50.

VOTE ON MOTION:

Yes: Arceo, Johnson, Kautman-Jones, Dickerson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-40630

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to ratify Voucher #40630 in the amount of \$147,494.28.

VOTE ON MOTION:

Yes: Arceo, Johnson, Kautman-Jones, Dickerson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-40631

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to ratify Voucher #40631 in the amount of \$372,046.99-.

VOTE ON MOTION:

Yes: Arceo, Johnson, Kautman-Jones, Dickerson, Mandelaris

No: None

MOTION CARRIED.

CONSENT

Ratification by the Board approving the action taken by the Managing Director for apron paving work on Ray Road at Torrey Road apron (east side), Fenton and Mundy Townships - In a memorandum dated November 02, 2020, staff requested the Board ratify the actions taken by the Managing Director, approving the work request for apron paving on Ray Road at Torrey Road apron on the east side, Fenton and Mundy Townships. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to ratify the action taken by the Managing Director approving the work request for apron paving on Ray Road at Torrey Road apron (east side) in Fenton and Mundy Townships with the funding as follows:

Fenton Township	\$ 7,885.08
Mundy Township	\$ 7,885.08
GCRC	<u>\$15,770.17</u>
Total Project Cost	\$31,540.33

VOTE ON MOTION:

Yes: Johnson, Kautman-Jones, Dickerson, Mandelaris, Arceo
 No: None

MOTION CARRIED.

Ratification of the Managing Directors decision to proceed with a Purchase Order to Zito Construction for Emergency Operator Repairs on the Argentine Dam, Argentine Township – In a memorandum dated November 10, 2020, staff requested the Board ratify the Managing Director’s decision to proceed with a purchase order for emergency dam repairs to the Argentine Dam in Argentine Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Arceo, to, ratify the Managing Director’s decision to proceed with a purchase order in the amount of \$10,240.00 to Zito Construction for emergency dam repairs of the Argentine Dam in Argentine Township, as defined by the GCRC Purchasing Policy.

VOTE ON MOTION:

Yes: Kautman-Jones, Dickerson, Mandelaris, Arceo, Johnson
 No: None

MOTION CARRIED.

Genesee County Road Commissions Holiday Schedule for 2021 – In a memorandum dated November 04, 2020, staff submitted the GCRC Holiday Schedule for 2021 to the Board for approval. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to approve the GCRC Holiday Schedule for 2021.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Arceo, Johnson, Kautman-Jones
 No: None

MOTION CARRIED.

Schedule for the 2021 Regular Board Meetings of the Genesee County Board of Road Commissioners – In an undated memorandum, staff requested the Board approve the Schedule for the 2021 Regular Board Meetings of the Genesee County Board of Road Commissioners.

Vice Chairperson Kautman-Jones requested the proposed board meeting schedule be amended with the Tuesday, September 07, 2021 Board meeting being moved to Wednesday, September 08, 2021 due to the Labor Day holiday.

ACTION TAKEN - Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to approve the Schedule of the 2021 Regular Board Meetings of the Board of Road Commissioners, as amended with the first September 2021 board meeting moved to Wednesday, September 08, 2021.

VOTE ON MOTION:

Yes: Mandelaris, Arceo, Johnson, Kautman-Jones, Dickerson

No: None

MOTION CARRIED.

MANAGING DIRECTOR REPORT

Presentation of Award to Vice Chairperson Kautman-Jones – Managing Director Peivandi and the Board members presented Vice Chairperson Kautman-Jones with an award in appreciation for her dedication and hard work while serving on the Board of Road Commissioners. Vice Chairperson Kautman-Jones thanked the members of the Board and staff for the award and stated she enjoyed her time serving on the Board of the Genesee County Road Commission.

Update of COVID-19 Procedures – Human Resource Director Donna Poplar updated the Board on the current protocols in place at the GCRC. Ms. Poplar stated that the Governor has announced another shutdown in the state due to the spreading of the COVID-19 virus starting November 18, 2020. Ms. Poplar explained that GCRC has increased their safety precautions and we will no longer allow the public in the building as long as the shutdown is in place.

COMMISSIONERS' CONCERNS

Chairperson Dickerson congratulated Vice Chairperson Kautman-Jones on her election to the Atlas Township Supervisor position and stated the Board and staff members alike will miss her serving on the Board of the Genesee County Road Commission. Commissioner Johnson, Commissioner Arceo and Commissioner Mandelaris echoed this sentiment to Vice Chairperson Kautman-Jones.

Commissioner Arceo wanted to commend the staff for the excellent work done on Dye Road. Commissioner Arceo stated he has heard from residents that live on this road and they are very happy with the improvements made to this section of roadway.

ADJOURNMENT

Chairperson Dickerson, without objection, adjourned the meeting at 10:30 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners
11/17/2020