

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

November 03, 2020

MINUTES

CALL TO ORDER

Chairperson Dickerson called the meeting of the Genesee County Board of Road Commissioners to order at 10:00 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: Cloyce Dickerson, Chairperson
Shirley Kautman-Jones, Vice Chairperson
David M. Arceo, Commissioner
John Mandelaris, Commissioner
Robert Johnson, Commissioner

Others Present: Fred Peivandi, Eric Johnston, Randy Dellaposta, Tracy Khan, Donna Poplar, Anthony Branch (Genesee County Road Commission Staff), Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Dickerson.

APPROVAL OF AGENDA

November 03, 2020 – Agenda

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Johnson, to approve the November 03, 2020 agenda as presented.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson

No: None

MOTION CARRIED.

APPROVAL OF MINUTES

September 15, 2020 Board Meeting – Closed Session

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Johnson, to postpone the approval of the September 15, 2020 closed session board meeting minutes so members may review the minutes further.

VOTE ON MOTION:

Yes: Kautman-Jones, Arceo, Mandelaris, Johnson, Dickerson

No: None

MOTION CARRIED.

October 06, 2020 Board Meeting Minutes

Vice Chairperson Kautman-Jones asked for clarification if all members attended the meeting in person as the draft minutes reflected.

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to approve the October 06, 2020 Board meeting minutes pending clarification that one Board member may have attended remotely.

Secretary's Note: Board Secretary, Vicki Bachakes confirmed that all members were physically present for the October 06, 2020 Board meeting, as was stated in the draft minutes. Minutes are approved as printed.

VOTE ON MOTION:

Yes: Arceo, Mandelaris, Johnson, Dickerson, Kautman-Jones

No: None

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Wednesday, November 11, 2020

GCRC observance of the Veteran's Day holiday for AFSCME, Supervisors and At-Will Employees

Tuesday, November 17, 2020

9:00 a.m. – Roads & Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

None.

CORRESPONDENCE

INCOMING

Correspondence from Mr. Frederick Thorsby, Flushing Township Supervisor re: Road Construction Projects completed in Flushing Township – In a memorandum dated October 08, 2020, Mr. Frederick Thorsby, Flushing Township Supervisor, expressed his appreciation for the number of road construction projects completed in Flushing Township over the past year by the Road Commission. (Copy filed with official minutes.)

Letter Correspondence from Consumers Energy regarding the Saginaw Trail Pipeline Replacement Project – In a letter dated October 2020, Consumers Energy stated that they recently completed the Saginaw Trail Pipeline replacement project to modernize their natural gas infrastructure and wanted to express their appreciation for those agencies assisting in the project. (Copy filed with official minutes/)

OUTGOING

Letter correspondence to Mr. Frederick Thorsby, Supervisor Flushing Township in response to road construction projects completed in Flushing Township – In a memorandum dated October 15, 2020, Managing Director Fred Peivandi thanked Supervisor Fred Thorsby for his appreciation of the Road Commission and the work performed and completed in Flushing Township over the last year. (Copy filed with official minutes.)

INTERNAL

None.

INFORMATION

None.

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to receive and file the presented correspondence.

VOTE ON MOTION:

Yes: Johnson, Dickerson, Kautman-Jones, Arceo, Mandelaris
No: None

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Extension of Unit Prices and Issuance of Purchase Orders to Flint New Holland and M&K Truck Center – In a memorandum dated October 28, 2020, staff requested the Board approve the extension of unit prices and the issuance of purchase orders to Flint New Holland for HD Equipment Repair and Parts and to M&K Truck Center for HD Repair Services & Parts. (Copy

of memorandum and quotes filed with official minutes.)

ACTION TAKEN – Motion made by Mr. Arceo, seconded by Mr. Johnson, to approve the extension of unit prices and the issuance of a purchase order for materials and contracted services on an as needed basis:

- Flint New Holland – HD Equipment Repair and Parts in an amount of \$55,000.00
- M&K Truck Center – Item #2014-HDERSP – HD Repair Services & Parts in an amount of \$130,000.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson
No: None

MOTION CARRIED.

Ratification of Vouchers totaling \$589,024.98 – (Copies filed with official minutes.)

Voucher #V-40621

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to ratify Voucher #40621 in the amount of \$543,558.51.

VOTE ON MOTION:

Yes: Kautman-Jones, Arceo, Mandelaris, Johnson, Dickerson
No: None

MOTION CARRIED.

Voucher #V-40622

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to ratify Voucher #40622 in the amount of \$45,466.47.

VOTE ON MOTION:

Yes: Kautman-Jones, Arceo, Mandelaris, Johnson, Dickerson
No: None

MOTION CARRIED.

CONSENT

Work Request for Apron Paving on Ray Road at the Fenton Road approach in Fenton and Mundy Townships - In a memorandum dated October 22, 2020, staff requested the Board approve the work request for Apron Paving on Ray Road at the Fenton Road approach in Fenton and Mundy Townships. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Johnson, to approve the work request for apron paving at Ray Road at the Fenton Road approach in Fenton and Mundy Township, with the funding as follows:

Fenton Township	\$ 7,028.17
Mundy Township	\$ 7,028.17
GCRC	<u>\$14,056.34</u>
Total Cost	\$28,112.68

VOTE ON MOTION:

Yes: Arceo, Mandelaris, Johnson, Dickerson, Kautman-Jones

No: None

MOTION CARRIED.

MANAGING DIRECTOR REPORT

Update on COVID-19 Procedures – Human Resource Director Donna Poplar updated the Board on the current safeguards in place at the GCRC regarding COVID-19. Starting this week, Ms. Poplar stated that the GCRC is taking the temperatures of all employees every morning when they enter the facilities as well as requiring employees to fill out a daily electronic health-screening form upon arriving at work. This makes the GCRC 100% compliant with MIOSHA requirements regarding the COVID-19 procedures. Ms. Poplar commended the department directors as well as the maintenance supervisors for their efforts in combating the spread of COVID-19 and keeping their employees informed and safe in the workplace.

Federal Safety Projects Awarded to GCRC – Mr. Eric Johnston, Engineering Director stated that the following projects that were submitted to MDOT for Federal Safety Funding have been accepted:

- Lake Road at Webster Road – Solar Beacon Signs
- Lapeer Road at Gale Road to 2200’ east
- Seymour Road to curve 1500 ‘ N of Farrand Road
- Various Intersections (Irish @ Coldwater; Irish @ Mt. Morris and; Linden @ Dodge) - Solar Beacon installation (4 way stop - HSIP Systemic)

In addition, Mr. Johnston stated, two bridge projects were also approved for Federal Safety Funding:

- Hogan Road over the Shiawassee River
- Torrey Road over the Swartz Creek

Redistricting the District Garages – Operations Director Randy Dellaposta stated that Mr. Branch, Mr. Peivandi and himself are developing the final numbers and determining lane miles to form the Metro District (Genesee Township and Mt. Morris Township). Staff should have something in place for the Board by the November 17, 2020 Board Meeting. Mr. Dellaposta stated that the positions will have to be posted per the union contract but tentatively we are looking at eight employees for this district.

COMMISSIONERS' CONCERNS

GCRC Board Member Handbook – Vice Chairperson Kautman-Jones stated that she is still working on the Board member handbook.

County Road Maps – Commissioner Mandelaris asked staff if there are any plans to update the county map we currently have. Managing Director Fred Peivandi commented that the GCRC still has quite a few maps in stock but with the Dort Highway project starting we may update the maps once that project is finalized. Mr. Peivandi said when we have the new county map printed, we would probably order a smaller quantity than we have done in the past.

Plastic Barriers in Fleet Vehicles – Vice Chairperson Kautman-Jones commented that she was able to separate drivers in her personal business vehicles by placing plastic dividers between the two employees in a truck. She suggested that GCRC might want to implement something similar when two people need to share a fleet vehicle. Staff thanked her for her suggestion.

Atlas Township Supervisor Election - Chairperson Dickerson wished Vice Chairperson Kautman-Jones good luck in the election today for the Atlas Township Supervisor position.

ADJOURNMENT

Chairperson Dickerson, without objection, adjourned the meeting at 10:22 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners

lbk/
11/03/2020