

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

October 20, 2020

MINUTES

CALL TO ORDER

Chairperson Dickerson called the meeting of the Genesee County Board of Road Commissioners to order at 10:00 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: Cloyce Dickerson, Chairperson
Shirley Kautman-Jones, Vice Chairperson
David M. Arceo, Commissioner
John Mandelaris, Commissioner (remotely)
Robert Johnson, Commissioner

Others Present: Fred Peivandi, Eric Johnston, Randy Dellaposta, Tracy Khan, Donna Poplar, Anthony Branch, Bonnie Wood (Genesee County Road Commission Staff), Dan Eashoo (GCRC Retiree), Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Dickerson.

APPROVAL OF AGENDA

October 20, 2020 – Agenda

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the October 20, 2020 agenda as presented.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson
No: None

MOTION CARRIED.

APPROVAL OF MINUTES

September 15, 2020 Board Meeting

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Mandelaris, to approve the minutes of the September 15, 2020 Board Meeting as presented.

VOTE ON MOTION:

Yes: Kautman-Jones, Arceo, Mandelaris, Johnson, Dickerson
No: None

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Monday, October 26, 2020

SEIU employees’ observance of the Veteran’s Day holiday

Tuesday, November 03, 2020

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

Mr. Dan Eashoo, Genesee County Road Commission retiree thanked the Board and staff for the plaque that was sent to him commemorating his 25-year service to the Road Commission. Mr. Eashoo stated it was an enjoyable 25 years working for the Road Commission. Chairperson Dickerson thanked him for attending the Board meeting this morning.

CORRESPONDENCE

INCOMING

None.

OUTGOING

None.

INTERNAL

None.

INFORMATION

None.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Approval of Consultant for Construction Inspection and Staking, Flint Township SAD #1 – In a memorandum dated October 02, 2020, staff requested the Board approve the issuance of a blanket Purchase Order to Kraft Engineering & Surveying, Inc. for construction inspection and staking. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the issuance of a blanket Purchase Order to Kraft Engineering & Surveying, Inc. for construction inspection and staking in an amount of \$98,000 for the Flint Township SAD #1 project.

VOTE ON MOTION:

Yes: Arceo, Mandelaris, Johnson, Kautman-Jones, Dickerson
No: None

MOTION CARRIED.

Selection of Consultant for Design Services, Fiscal Year 2020/2021 Federal/State/Local Funded Road Design Projects – In a memorandum dated October 12, 2020, staff requested the Board approve assignment of the listed consultants in Group 'A' category to prepare construction plans for the proposed fiscal year 2020/2021 Federal/State/Local Funded Road Design Projects. (Copy of memorandum and project breakdown filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve assignment of the listed consultants in Group 'A' category to prepare construction plans for the proposed fiscal year 2020/2021 Federal/State/Local Funded Road Design Projects and further, to direct the Chairperson to sign the consultant agreements when returned.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Kautman-Jones, Dickerson, Arceo
No: None

MOTION CARRIED.

Resolution to close a portion of Humphrey Avenue, Section 19, Genesee Township – In a memorandum dated October 13, 2020, staff requested the Board of County Road Commissioners approve the Resolution to close a portion of Humphrey Avenue, Genesee Township. (Copy of memorandum, resolution, subdivision plat and letter from Genesee Township filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the Resolution to close a portion of Humphrey Avenue in Section 19, Genesee Township.

Commissioner Arceo stated he had an opportunity to visit this area and he wanted to thank Genesee Township's Officer Jackson for assisting him with the inspection of the closure of this portion of Humphrey Avenue in Section 19 of Genesee Township. Mr. Arceo would like to request that a letter be sent to Genesee Township acknowledging Officer Jackson's assistance to him with the inspection.

Commissioner Mandelaris wanted to acknowledge and commend Traffic Engineering Manager, Ms. Bonnie Wood on the wording of the memorandum, resolution and the attached documents, stating that all documents are very well done.

VOTE ON MOTION:

Yes: Johnson, Kautman-Jones, Dickerson, Arceo, Mandelaris
No: None

MOTION CARRIED.

Board Approval to Piggyback the State of Michigan Master Agreement #180000000001 and Issuance of a Purchase Order for Traffic Signal Parts – In a memorandum dated October 12, 2020, staff requested the Board approve GCRC to piggyback the State of Michigan Master Agreement #180000000001 and issuance of a Purchase Order to Carrier & Gable for Traffic Signal Parts. (Copy of memorandum and sales quote filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to approve the GCRC piggyback the State of Michigan Master Agreement #180000000001 and issuance of a Purchase Order to Carrier & Gable for traffic signal parts to be purchased on an as needed basis in an amount not to exceed \$150,000.

VOTE ON MOTION:

Yes: Kautman-Jones, Dickerson, Arceo, Mandelaris, Johnson
No: None

MOTION CARRIED.

Amendment to Purchase Order #83244 to Michigan Paving & Materials for Asphalt Emulsion – In a memorandum dated October 13, 2020, staff requested the Board approve the amendment of Purchase Order #83244 to Michigan Paving & Materials for Asphalt Emulsion. (Copy of memorandum filed with official minutes).

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the amendment of Purchase Order #83244 to Michigan Paving & Materials reflecting an increase of \$354,100, raising the total amount to \$654,100.

VOTE ON MOTION:

Yes: Dickerson, Arceo, Mandelaris, Johnson, Kautman-Jones
No: None

MOTION CARRIED.

Extension of Unit Bid Prices and Issuance of a Purchase Order to Modern Concrete for Redi-Mix Concrete – In a memorandum dated October 13, 2020, staff requested the Board approve the extension of unit bid prices and the issuance of a Purchase Order to Modern Concrete for Redi-Mix Concrete. (Copy of memorandum and bid sheet filed with official minutes).

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to approve the extension of unit bid prices and the issuance of a Purchase Order to Modern Concrete for Redi-Mix in the amount of \$100,000 on an as needed basis.

VOTE ON MOTION:

Yes: Arceo, Mandelaris, Johnson, Kautman-Jones, Dickerson
No: None

MOTION CARRIED.

Ratification of Vouchers totaling \$4,260,296.97 – (Copies filed with official minutes.)

Voucher #V-40614

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to ratify Voucher #40614 in the amount of \$192,087.83

VOTE ON MOTION:

Yes: Arceo, Johnson, Mandelaris, Kautman-Jones, Dickerson
No: None

MOTION CARRIED.

Voucher #V-40615

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to ratify Voucher #40615 in the amount of \$1,962,967.54.

VOTE ON MOTION:

Yes: Arceo, Johnson, Mandelaris, Kautman-Jones, Dickerson
No: None

MOTION CARRIED.

Voucher #V-40616

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to ratify Voucher #40616 in the amount of \$636,173.07.

VOTE ON MOTION:

Yes: Arceo, Johnson, Mandelaris, Kautman-Jones, Dickerson
No: None

MOTION CARRIED.

Voucher #V-40617

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to ratify Voucher #40617 in the amount of \$627,655.96.

VOTE ON MOTION:

Yes: Arceo, Johnson, Mandelaris, Kautman-Jones, Dickerson
No: None

MOTION CARRIED.

Voucher #V-40618

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to ratify Voucher #40618 in the amount of \$453,439.78.

VOTE ON MOTION:

Yes: Arceo, Johnson, Mandelaris, Kautman-Jones, Dickerson
No: None

MOTION CARRIED.

Voucher #V-40619

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to ratify Voucher #40619 in the amount of \$27,440.00.

VOTE ON MOTION:

Yes: Arceo, Johnson, Mandelaris, Kautman-Jones, Dickerson
No: None

MOTION CARRIED.

Voucher #V-40620

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to ratify Voucher #40620 in the amount of \$360,532.79.

VOTE ON MOTION:

Yes: Arceo, Johnson, Mandelaris, Kautman-Jones, Dickerson
No: None

MOTION CARRIED.

CONSENT

None.

MOTION CARRIED.

MANAGING DIRECTOR REPORT

Human Resource Director, Donna Poplar updated the Board on the current COVID-19 status. Ms. Poplar stated that two GCRC employees have tested positive for COVID-19. Another employee, Ms. Poplar explained was tested on Saturday. Ms. Poplar said the GCRC is following the Governor's Executive orders as well as the Genesee County Health Department guidelines by requiring employees that have been exposed to those that test positive, being quarantined for 14 days. In addition, Ms. Poplar said that GCRC is in compliance with MIOSHA and we are now beginning to put more safeguards in place as early as Monday (October 26) to keep our employees safe. Ms. Poplar stated that we are required to report any positive cases to our local health department.

Vice Chairperson Kautman-Jones asked if the employees are tested using a rapid test or the regular COVID-19 test. Ms. Poplar answered that she did not know which test was used. Ms. Poplar stated that staff will be meeting this week to put additional safeguards in place.

Contingency Plan for Winter Maintenance – Operations Director, Mr. Randy Dellaposta, addressed the Board concerning a contingency plan for winter maintenance that he, Maintenance Director Anthony Branch and Managing Director Fred Peivandi are considering due to the COVID-19 virus. Mr. Dellaposta stated that the GCRC issued a Request for Proposal (RFP) to outside contractors in our area in the event that a district garage is closed down due to the virus. In the past Mr. Dellaposta stated, we have used Curbcoco, Zito and a few others as contractors. Vice Chairperson Kautman-Jones asked if these outside contractors have the ability to maintain the trunklines, Mr. Dellaposta stated that, "No, they do not". Stating that we would use contractors for subdivisions and local roads. Mr. Dellaposta said that we are working with other Road Commissions in the area; Oakland, Lapeer, and Shiawassee for mutual aid for the state trunklines if that situation arises. Due to the proximity of neighboring counties Mr. Dellaposta stated, Oakland County could potentially keep plowing I-75, and Lapeer County could keep going on I-69 if the need arises. In turn, we would also offer our services to them. Staff will continue to keep the Board updated on these matters.

Maintenance Director, Anthony Branch commented that when you are dealing with the current situation (COVID-19), you would find that other Road Commissions are dealing with this situation too. Commissioner Johnson said that some contractors do not do as good a job as the GCRC equipment operators when plowing. Mr. Branch commented that it is often because of their unfamiliarity with an area.

Redistricting of the District Garages - Managing Director Fred Peivandi asked Operations Director, Randy Dellaposta to speak to the Board about the proposed redistricting of the current district garages. Mr. Dellaposta explained that currently we have six district garages. At one time, Mr. Dellaposta stated, GCRC had a seventh district located on Coldwater Road but due to

budget constraints, we closed down that district and reorganized the remaining six. At this time, Mr. Dellaposta explained, we want to add a seventh district garage again and call it the Metro district garage. They will work out of the Flint facility servicing Genesee Township and Mt. Morris Township. Currently there is a huge pothole patching demand in these two townships (in subdivisions), which the Metro district garage will address. The Swartz Creek district garage has had a tremendous strain on it due to the amount of maintenance needed in Mt. Morris Township. This seventh district garage will raise our level of service to these two townships. Both Genesee Township and Mt. Morris Township have extensive subdivision roads that require continual maintenance.

Mr. Branch stated that Mt. Morris Township and Genesee Township are both substantially underfunded. They just do not have the revenue stream coming in to make infrastructure repairs even though mileage wise they are about the same as Flint Township. Mr. Branch said that these are still our roads and we need to maintain them – this is not just a Township problem.

Mr. Dellaposta explained that we would shift the responsibility of a few Townships around in the Linden, Swartz Creek and Otisville Districts to form the Metro District.

- Metro District – Genesee and Mt. Morris Townships (will work out of Flint District Garage)
- Flint District Garage – Trunklines, Performance Crew, Paving, Chip Seal
- Linden District Garage – Argentine, Fenton and Mundy (eliminate Gaines Township)
- Swartz Creek District Garage – Clayton, Flint, and Gaines (eliminate Mt. Morris Township & add Gaines Township)
- Montrose District Garage – Montrose, Flushing, and Vienna (stays the same)
- Otisville Garage – Forest, Richfield, Thetford (eliminate Genesee Township)
- Atlas District Garage – Atlas, Davison, and Grand Blanc (stays the same)

Commissioner Arceo thanked Mr. Dellaposta for the comparison of the districting maps. Managing Director Peivandi stated that we would have more information at a future Board meeting for the Board to review.

COMMISSIONERS' CONCERNS

Zoom Meetings - Commissioner Mandelaris requested that staff consider Zoom meetings as opposed to just 'call-in conference' meetings due to visual material being handed out at the Board Meetings. Managing Director Fred Peivandi stated that this would not be a problem; we can add this option to the Board meetings.

Vice Chairperson Kautman-Jones thanked staff for consideration of the redistricting of the district garages. Ms. Kautman-Jones said additionally, she would like to see the Township Supervisors be included to brainstorm on ideas like this (redistricting and funding) in the future.

Amendments to the Budget – Vice Chairperson Kautman-Jones asked staff to consider including worksheets/spreadsheets showing how adjustments made (to Purchase Orders and budget adjustments) will affect the overall budget. Staff stated that they would include this in future memorandums for the Board to review.

ADJOURNMENT

Chairperson Dickerson, without objection, adjourned the meeting at 12:06 p.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners
lbk/

10/20/2020