

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

August 18, 2020

MINUTES

CALL TO ORDER

Chairperson Dickerson called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: Cloyce Dickerson, Chairperson
Shirley Kautman-Jones, Vice Chairperson
David M. Arceo, Commissioner
John Mandelaris, Commissioner (remotely)
Robert Johnson, Commissioner

Others Present: Fred Peivandi, Eric Johnston, Randy Dellaposta, Tracy Khan, Donna Poplar, Anthony Branch (Genesee County Road Commission Staff), Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Dickerson.

APPROVAL OF AGENDA

August 18, 2020 – Agenda

Managing Director Fred Peivandi requested that IX. Discussion Item - A3 be removed from the agenda so staff may research more information for the Board.

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to approve the agenda with the removal of IX. Discussion Item - A-3.

VOTE ON MOTION:

Yes: Kautman-Jones, Mandelaris, Johnson, Arceo, Dickerson
No: None

MOTION CARRIED.

APPROVAL OF MINUTES

July 21, 2020 Board Meeting

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the minutes of the July 21, 2020 Board Meeting as presented.

VOTE ON MOTION:

Yes: Kautman-Jones, Mandelaris, Johnson, Arceo, Dickerson

No: None

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, September 01, 2020

10:00 a.m. – Board Meeting

Monday, September 07, 2020

GCRC closed (non-essential operations) in observance of the Labor Day holiday.

PUBLIC ADDRESS THE BOARD

None.

CORRESPONDENCE

INCOMING

None.

OUTGOING

None.

INTERNAL

None.

INFORMATION

Correspondence from Ms. Bonnie Falzetta-Orsick, 10107 Torrey Rd, Fenton, regarding the ditching project in front of her home – In correspondence dated August 06, 2020, Ms. Bonnie Falzetta-Orsick, 10107 Torrey Road, Fenton thanked GCRC and the maintenance crew for the excellent job they did on the ditching project in front of her home. (Copy filed with official minutes.)

Advisement of Purchase Order #83847 for Item #192 – Air Compressor from W. W. Grainger – In a memorandum dated August 03, 2020, staff advised the Board of the issuance of Purchase Order #83847 for Item #192 – Air Compressor from W.W. Grainger in the amount of \$1,401.52. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the Correspondence as presented.

VOTE ON MOTION:

Yes: Johnson, Arceo, Dickerson, Kautman-Jones, Mandelaris

No: None

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Bid Results and Award of Contract for Roadway Reconstruction of Grand Blanc Estates Subdivision, Grand Blanc Township – In a memorandum dated August 10, 2020, staff requested the Board accept the low bid submitted by Diamond Excavating LLC for the roadway reconstruction of Grand Blanc Estates Subdivision, Grand Blanc Township. (Copy of memorandum and contract filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to accept the low bid of \$436,313.46, authorize the award and sign the construction contract after staff has received and accepted the contract, bonds and insurance submitted by Diamond Excavating LLC for the roadway reconstruction of Grand Blanc Estates Subdivision in Grand Blanc Township.

VOTE ON MOTION:

Yes: Arceo, Dickerson, Kautman-Jones, Mandelaris, Johnson

No: None

MOTION CARRIED.

Quote Results and Award of Contract for Silver Lake Road Dam at Lobdell Lake, Argentine Township – In a memorandum dated August 04, 2020, staff requested the Board accept the quote results and authorize the award of contract submitted by Zito Construction for Silver Lake Road Dam at Lobdell Lake in Argentine Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to accept the low quote of \$20,000 submitted by Zito Construction Company, authorize the award and sign the construction contract after staff has received and accepted the contract, bonds, and insurance to perform the required work necessary for the Silver Lake Road Dam at Lobdell Lake, Argentine Township.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson, Arceo

No: None

MOTION CARRIED.

Intergovernmental Agreement with the City of Flint to use the GCRC Vehicle Wash System – In a memorandum dated August 12, 2020, staff requested the Board approve the Intergovernmental Agreement between the City of Flint and the Genesee County Road Commission for use of the GCRC vehicle wash system. (Copy of memorandum and agreement filed with official minutes).

Commissioner Mandelaris commented that the agreement has an error with the date (year) under Section I – Term of Agreement. Staff stated that this error would be corrected and initialed by both parties.

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve and authorize the Chairperson and Managing Director to sign the Intergovernmental Agreement between the City of Flint and the Genesee County Road Commission for use of the GCRC vehicle wash system. The Agreement shall be from September 01, 2020 until June 30, 2021.

VOTE ON MOTION:

Yes: Kautman-Jones, Johnson, Arceo, Dickerson

No: Mandelaris

MOTION CARRIED.

Ratification of Vouchers totaling \$2,868,031.00 – (Copies filed with official minutes.)

Voucher #V-40595

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to ratify Voucher #40595 in the amount of \$962,521.01.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Arceo, Dickerson, Kautman-Jones

No: None

MOTION CARRIED.

Voucher #V-40596

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to ratify Voucher #40596 in the amount of \$375,357.05.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Arceo, Dickerson, Kautman-Jones

No: None

MOTION CARRIED.

Voucher #V-40597

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to ratify Voucher #40597

in the amount of \$577,522.69.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Arceo, Dickerson, Kautman-Jones
No: None

MOTION CARRIED.

Voucher #V-40598

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to ratify Voucher #40598 in the amount of 51,973.46.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Arceo, Dickerson, Kautman-Jones
No: None

MOTION CARRIED.

Voucher #V-40599

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to ratify Voucher #40599 in the amount of \$900,656.79.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Arceo, Dickerson, Kautman-Jones
No: None

MOTION CARRIED.

CONSENT

Removal of Equipment Item #2596 from all Genesee County Road Commission Records -
In a memorandum dated July 30, 2020, staff recommended to the Board that equipment item No. 2596 be removed from all GCRC records. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to approve the removal of equipment item No. 2596 – Trailer Mounted Arrow Board from all Genesee County Road Commission records due to a motorist striking the arrow board.

VOTE ON MOTION:

Yes: Johnson, Arceo, Dickerson, Kautman-Jones, Mandelaris
No: None

MOTION CARRIED.

Cancellation of Temporary Traffic Control Order (TCO) Controlling Parking on Seymour Road at Jewell Road – In a memorandum dated August 10, 2020, staff requested the Board of Road Commissioners move to cancel the resolution to establish the temporary traffic control order controlling parking on Seymour Road at Jewell Road, Gaines Township. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to approve the cancellation of the resolution to establish the temporary traffic control order controlling parking on the north and south sides of Jewell Road from the intersection with Seymour Road, 300 feet east in Gaines Township from 12:01 am, Wednesday, August 06, 2019 and remove the posted “No Parking” signs.

VOTE ON MOTION:

Yes: Johnson, Arceo, Dickerson, Kautman-Jones, Mandelaris

No: None

MOTION CARRIED.

Cost Agreement for School Zone Speed Limit Flashers for Siple Elementary, 9286 E. Coldwater Road, Richfield Township – In a memorandum dated August 10, 2020, staff requested the Board authorize the Managing Director to sign the cost agreement for the school zone speed limit flashers on 8286 E. Coldwater Road, Davison Community Schools, at Siple Elementary in Richfield Township. (Copy of memorandum and cost agreement filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to authorize the Managing Director to sign the cost agreement for the solar powered school zone speed limit amber flashers (T-391), to be located at Siple Elementary School, 9286 E. Coldwater Road, Davison Community Schools, Section 21, in Richfield Township.

VOTE ON MOTION:

Yes: Johnson, Arceo, Dickerson, Kautman-Jones, Mandelaris

No: None

MOTION CARRIED.

Cost Agreement for M-57 (Vienna Road) at Linden Road, Section 16, Vienna Township (T-876) - In a memorandum dated August 10, 2020, staff requested the Board authorize the Managing Director to electronically sign the cost agreement for the M-57 (Vienna Road) at Linden Road intersection modernization, Section 16, Vienna Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to authorize the Managing Director to electronically sign the Cost Agreement for the modernized intersection at M-57 (Vienna Road) at Linden Road, (T-876), Section 16, Vienna Township.

VOTE ON MOTION:

Yes: Johnson, Arceo, Dickerson, Kautman-Jones, Mandelaris

No: None

MOTION CARRIED.

Work Request for Cross Culvert Replacement on North Street from Hammil Road to M-15, Village of Otisville – In a memorandum dated August 05, 2020, staff requested the Board approve the cross culvert replacement on North Street from Hammil Road to M-15, Village of Otisville. (Copy of memorandum and cost estimate filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to approve the cross culvert replacement on North Street from Hammil Road to M-15, Village of Otisville with the funding as follows:

Village of Otisville	\$ 2, 697.34
GCRC	<u>\$ 0.00</u>
Total Project Cost	\$ 2,697.34

VOTE ON MOTION:

Yes: Johnson, Arceo, Dickerson, Kautman-Jones, Mandelaris

No: None

MOTION CARRIED.

Work Request for Chip Seal and Fog Seal on Frances Road from McKinley Road to Elms Road, Flushing and Montrose Townships – In a memorandum dated August 06, 2020, staff requested the Board approve the work request for chip seal and fog seal on Frances Road from McKinley Road to Elms Road in Flushing and Montrose Townships. (Copy of memorandum and cost estimate filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to approve the work request for chip seal and fog seal on Frances Road from McKinley Road to Elms Road, Flushing and Montrose Townships with the funding as follows:

Flushing Township	\$ 40,925.33
Montrose Township	\$ 20,462.66
GCRC	<u>\$ 20,462.67</u>
Total Project Cost	\$ 81,850.66

VOTE ON MOTION:

Yes: Johnson, Arceo, Dickerson, Kautman-Jones, Mandelaris

No: None

MOTION CARRIED.

MANAGING DIRECTOR REPORT

Administration Building Open to the Public by Appointment - Managing Director Fred Peivandi stated that the Administration Building is now open to the public by appointment. Facemasks are required as well as a temperature check and a verbal 'well health screening' upon entering the building. Staff has been trained on the safety protocol for the public entering the building.

ERACCE Presentation – Due to the effects of the Covid-19 pandemic, Donna Poplar, Human Resource Director said that GCRC would be cancelling the annual Safety and Diversity Training this year. Ms. Poplar said that the GCRC would instead conduct virtual training by ERACCE for employees regarding the understanding of systemic racism in September.

MCRCSIP Work Zone Training – Ms. Poplar said that there would be Work Zone training conducted by MCRCSIP's, Mike Phillips for eight employees on August 20, 2020.

COMMISSIONERS' CONCERNS

Public Comment on the Proposed Budget – Commissioner Mandelaris asked if there has been any public comment on the proposed budget. Staff said that there has not been any comment. Finance Director Tracy Khan stated that the notice of the public hearing will be published in the paper on Thursday, August 20, 2020, for the Public Hearing at the September 01, 2020 Board Meeting.

Board Governance Policy – Vice Chairperson Kautman-Jones stated that she would like the Board members to consider a Board Governance Policy. She provided the members with a copy of the Goodrich School Board Policy to look over and review.

ADJOURNMENT

Chairperson Dickerson, without objection, adjourned the meeting at 11:23 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners
8/18/2020