

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

August 04, 2020

MINUTES

CALL TO ORDER

Chairperson Dickerson called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: Cloyce Dickerson, Chairperson
Shirley Kautman-Jones, Vice Chairperson
David M. Arceo, Commissioner (remotely)
John Mandelaris, Commissioner
Robert Johnson, Commissioner

Others Present: Fred Peivandi, Eric Johnston, Randy Dellaposta, Tracy Khan, Donna Poplar, Anthony Branch (Genesee County Road Commission Staff), Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Dickerson.

APPROVAL OF AGENDA

August 04, 2020 – Agenda

Commissioner Mandelaris asked for clarification on the date of the Commissioner’s Budget Workshop. Managing Director Peivandi stated that the meeting was rescheduled for Monday, August 10, 2020 at 9:00 a.m.

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Johnson, to approve the agenda for August 04, 2020.

VOTE ON MOTION:

Yes: Kautman-Jones, Mandelaris, Johnson, Arceo, Dickerson
No: None

MOTION CARRIED.

APPROVAL OF MINUTES

July 08, 2020 Board Meeting

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Arceo, to approve the minutes of the July 08, 2020 Board Meeting as presented.

VOTE ON MOTION:

Yes: Kautman-Jones, Mandelaris, Johnson, Arceo, Dickerson

No: None

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Monday, August 10, 2020

9:00 a.m. – Commissioners’ Budget Workshop

Tuesday, August 18, 2020

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

None.

CORRESPONDENCE

INCOMING

None.

OUTGOING

None.

INTERNAL

None.

INFORMATION

Press Release from the County Road Association of Michigan regarding Election of Vice President of Board of Directors – In a press release dated April 08, 2020, the County Road Association of Michigan stated that Fred Peivandi, P.E., GCRC Managing Director, was elected as its 2020-2021 vice president effective April 01, 2020. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the Correspondence as presented.

VOTE ON MOTION:

Yes: Mandelaris, Kautman-Jones, Arceo, Johnson, Dickerson
No: None

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

MDOT Contract No. 20-5312 – HMA Cold Milling and Resurfacing of Hill Road (Torrey Road to Van Slyke Road); Mt Morris Road (Dort Highway to Irish Road and Vassar Road to Irish Road), Mundy, Genesee and Richfield Townships - In a memorandum dated July 21, 2020, staff requested the Board approve MDOT Contract No. 20-5312 for HMA Cold Milling and Resurfacing of Hill Road from Torrey Road to Van Slyke Road in Mundy Township, Mt. Morris Road from Dort Highway to Vassar Road in Genesee Township and Mt. Morris Road from Vassar Road to Irish Road in Richfield Township. (Copy of memorandum and contract filed with official minutes.)

Federal STP	\$1,576,000.00
Local Share	<u>\$ 349,500.00</u>
Grand Total	\$1,925,500.00

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to approve the MDOT Contract No. 20-5312 for HMA Cold Milling and Resurfacing on Hill Road from Torrey Road to Van Slyke Road in Mundy Township, Mt. Morris Road from Dort Highway to Vassar Road in Genesee Township and Mt. Morris Road from Vassar Road to Irish Road in Richfield Township.

VOTE ON MOTION:

Yes: Arceo, Mandelaris, Johnson, Dickerson, Kautman-Jones
No: None

MOTION CARRIED.

Approval of Consultant and Issuance of Blanket Purchase Orders for Construction Inspection and Staking, Grand Blanc Road and Linden Road Roundabout Project, Mundy Township – In a memorandum dated July 23, 2020, staff requested the Board approve the issuance of blanket purchase orders to Rowe PSC for construction inspection in an amount of \$91,000 and for construction staking in an amount of \$27,000 for the Grand Blanc Road and Linden Road Roundabout project, Mundy Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to approve the issuance of blanket purchase orders to Rowe PSC for construction inspection in an amount of \$91,000 and for construction staking in an amount of \$27,000 for the Grand Blanc Road and Linden Road Roundabout project, Mundy Township.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Dickerson, Kautman-Jones, Arceo

No: None

MOTION CARRIED.

Issuance of a Purchase Order for Temporary Electric Service Line Relocations, Hill Road (Saginaw Road to Center Road) Reconstruction Project, Grand Blanc Township – In a memorandum dated July 20, 2020, staff requested the Board approve the issuance of a Purchase Order to Consumers Energy as part of the Hill Road (Saginaw Road to Center Road) reconstruction project, Grand Blanc Township. (Copy of memorandum and Consumers Energy letter and invoice filed with official minutes).

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to approve the issuance of a Purchase Order to Consumers Energy in the amount of \$44,877.00 for placement of a retaining wall adjacent to Evergreen Cemetery, as part of the Hill Road (Saginaw Road to Center Road) reconstruction project, Grand Blanc Township.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Mandelaris, Johnson, Arceo

No: None

MOTION CARRIED.

Bid Results and Award of Contract for Culvert End Section Repair, NB Interstate 75 (East Slope) South of Bridge over CSX Railroad, Grand Blanc Township - In a memorandum dated July 28, 2020, staff requested the Board accept the low bid submitted by Green Tech Systems for Culvert End Section Repairs on NB Interstate 75 (East Slope) south of bridge over CSX Railroad, Grand Blanc Township. (Copy of memorandum and bid comparison filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to accept the low bid of \$39,424.00 for the culvert end section repair on NB Interstate 75 (East Slope) south of bridge over CSX Railroad in Grand Blanc Township and further, authorizes the award and signs the construction contract after staff has received and accepted the contract, bonds, and insurance submitted by Green Tech Systems.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson

No: None

MOTION CARRIED.

Amendment to Purchase Order #83166 for 23A Limestone – In a memorandum dated July 16, 2020, staff requested the Board approve an amendment to Purchase Order #83166 to Wirt Saginaw Stone Dock for 23A Limestone. (Copy of memorandum filed with official minutes.)

Vice Chairperson Kautman-Jones stated that she is very happy to see that the Townships are participating at this level towards road improvements.

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to approve the amendment of Purchase Order #83166 to Wirt Saginaw Stone Dock, reflecting an increase of \$750,000, raising the total amount of the purchase order to \$1,775,000 to cover the cost of additional work requested by the Townships.

VOTE ON MOTION:

Yes: Kautman-Jones, Arceo, Mandelaris, Johnson, Dickerson

No: None

MOTION CARRIED.

Amendment to Purchase Order #83621 for Crack Seal Material – In a memorandum dated July 16, 2020, staff requested the Board approve the amendment of Purchase Order #83621 to National Highway Maintenance for crack seal material. (Copy of memorandum and resolution filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, approve the amendment of Purchase Order #83621 to National Highway Maintenance for crack seal material, reflecting an increase of \$71,000, raising the total amount to \$146,000. The additional material will cover the cost of the KWA Pipeline project and additional work requested by Townships.

VOTE ON MOTION:

Yes: Arceo, Mandelaris, Johnson, Dickerson, Kautman-Jones, s

No: None

MOTION CARRIED.

Ratification of Vouchers totaling \$3,167,576.89 – (Copies filed with official minutes.)

Voucher #V-40589

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to ratify Voucher #40589 in the amount of \$650,804.05.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Dickerson, Kautman-Jones, Arceo

No: None

MOTION CARRIED.

Voucher #V-40590

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to ratify Voucher #40590 in the amount of \$522,329.41.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Dickerson, Kautman-Jones, Arceo

No: None

MOTION CARRIED.

Voucher #V-40591

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to ratify Voucher #40591 in the amount of \$689,399.56.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Dickerson, Kautman-Jones, Arceo

No: None

MOTION CARRIED.

Voucher #V-40592

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to ratify Voucher #40592 in the amount of 550,938.03.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Dickerson, Kautman-Jones, Arceo

No: None

MOTION CARRIED.

Voucher #V-40593

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to ratify Voucher #40593 in the amount of \$100,073.24.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Dickerson, Kautman-Jones, Arceo

No: None

MOTION CARRIED.

Voucher #V-40594

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to ratify Voucher #40594 in the amount of \$654,032.60.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Dickerson, Kautman-Jones, Arceo

No: None

MOTION CARRIED.

CONSENT

Cost Agreement for School Zone Speed Limit Signs with 12” Amber Flashers Timer Actuated and Solar Powered for Siple Elementary on 9286 E. Coldwater Road, Davison Community Schools, Section 21, Richfield Township – In a memorandum dated July 27, 2020, staff requested the Board authorize the Managing Director to sign the cost agreement for the solar powered school zone speed limit flashers at Siple Elementary in Richfield Township. (Copy of memorandum and cost agreement filed with official minutes.)

Commissioner Mandelaris and Vice Chairperson Kautman-Jones requested some modifications be made to the cost agreement wordage as it pertains to cost responsibility if the equipment is damaged.

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to postpone the authorization of the cost agreement with Davison Community Schools until the cost agreement can be modified.

VOTE ON MOTION:

Yes: Johnson, Dickerson, Kautman-Jones, Arceo, Mandelaris

No: None

MOTION CARRIED.

Equipment Auction to Local Government – In a memorandum dated July 23, 2020, staff requested Board approval to offer the following equipment to local government agencies to purchase through a bidding format:

<u>EQUIPMENT #</u>	<u>DESCRIPTION</u>
#526	2013 Chevrolet Impala
#600	2006 GMC Sierra 2WD Pickup
#606	2006 GMC Sierra 2WD Pickup
#643	2013 GMC Sierra 2WD Pickup
#843	Road Watch on #643
#1094	2005 Chevrolet Silverado 2WD Pickup
#1129	2002 International 4900 Signal Truck
#2291	Fabco Generator on #1129

#2527	Superior Signal Arrow Light Bar on #1129
#2529	2001 Versalift Boom Aerial Tower on #1129
#1151	2004 GMC C8500 Signal Truck
#2551	Challenger Aerial Platform Lift on #1151
#2552	Auto Crane 3203PRX Crane on #1151
#1254	2007 GMC Single Axle Dump Truck
#854	Road Watch on #1254
#3254	Monroe Underbody Scraper on #1254
#2949	2003 John Deere Tractor
#1749	2003 Tiger Triple Flail Mower on #2949
#2990	2004 John Deere Tractor
#1790	2004 Tiger Triple Flail Mower on #2990
#2991	2004 New Holland Tractor
#1791	2004 Tiger 60" Rotary Mower on #2991
#2992	2004 New Holland Tractor
#1792	2004 Tiger 60" Rotary Mower on #2992
#3001	2004 Gradall XL4100
#2445	72" Ditching Bucket on #3001

(Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Johnson, to approve the equipment being offered to local government agencies to purchase through a bidding format. In the event the equipment listed is not sold, it will then be auctioned online and made available to the public through GovDeals.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson
 No: None

MOTION CARRIED.

Work Request for Aggregate Resurfacing on Reid Road from Duffield Road to Sheridan Road, Gaines Township – In a memorandum dated July 14, 2020, staff requested the Board approve the aggregate resurfacing on Reid Road from Duffield Road to Sheridan Road in Gaines Township. (Copy of memorandum and cost estimate filed with official minutes.)

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Johnson, to approve the aggregate resurfacing request on Reid Road from Duffield Road to Sheridan Road in Gaines Township with the funding as follows:

Gaines Township	\$ 26,707.87
GCRC	\$ 26,707.88
Total Project Cost	\$ 53,415.75

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson
 No: None

MOTION CARRIED.

Work Request for Crack Seal on Reid Road from Seymour Road to Van Vleet Road, Gaines Township – In a memorandum dated July 28, 2020, staff requested the Board approve the work request for crack seal on Reid Road from Seymour Road to Van Vleet Road in Gaines Township. (Copy of memorandum and cost estimate filed with official minutes.)

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Johnson, to approve the work request for crack seal on Reid Road from Seymour Road to Van Vleet Road in Gaines Township with the funding as follows:

Gaines Township	\$ 7,351.69
GCRC	<u>\$ 7,351.69</u>
Total project Cost	\$14,703.38

VOTE ON MOTION:

Yes: Johnson, Dickerson, Kautman-Jones, Mandelaris, Arceo
No: None

MOTION CARRIED.

MANAGING DIRECTOR REPORT

Administration Building Open to the Public by Appointment - Managing Director Fred Peivandi stated that the Administration Building would be open to the public by appointment only starting Monday, August 10, 2020. Facemasks will be required as well as a temperature check and a verbal ‘well health screening’ upon entering the building. Vice Chairperson Kautman-Jones suggested we have a questionnaire when the public enters the building, including contact number, name, address and nature of their visit. Human Resource Director Donna Poplar stated that we currently have put safeguards in place as well as a sign in sheet that visitors must fill out when entering the building.

Virtual Meetings for Roads & Bridges via Video Conferencing - Managing Director Peivandi stated that starting in September, he would like to hold the monthly Roads & Bridges meetings virtually with the Township Supervisors. Mr. Peivandi stated that he still has to contact the Township Supervisors to see if they are open to this idea.

COMMISSIONERS’ CONCERNS

CRASIF Board of Trustee Information Packet - Chairperson Kautman-Jones wanted to bring to the Boards’ attention the CRASIF Board of Trustee Information Packet that everyone should have received in the mail.

County Road Association of Michigan Board Election – The Board of Road Commissioners congratulated Managing Director Peivandi on his election to the County Road Association of Michigan Board as Vice President for 2020-2021.

2020-2021 Proposed Budget – Vice Chairperson Kautman-Jones inquired as to when the Board would receive the fiscal year 2020-2021 Proposed Budget. Finance Director Tracy Khan stated that she would be handing them out this morning at the conclusion of the board meeting.

Chip Seal Project on Gale Road in Atlas Township and Wild Dairy Farm – Vice Chairperson Kautman-Jones wanted to thank staff for postponing the chip seal project on Gale Road in Atlas Township until later in the month. Ms. Kautman-Jones stated that she had received a phone call from Wild Dairy Farm regarding the upcoming Chip Seal project on Gale Road in Atlas Township. Wild Dairy Farm had told her that due to the COVID-19 pandemic, their farms' dairy sales have been impacted and that they are relying on their sweet corn sales at their farm for more income. The road project would have affected their sweet corn sales and Vice Chairperson Kautman-Jones thanked GCRC staff for working with the resident and delaying this project so they can sell their sweet corn.

Dort Highway Construction - Vice Chairperson Kautman-Jones asked if GCRC was doing any projects on Dort Highway in the northerly part of the county. Engineering Director Eric Johnston said that this is a Michigan Department of Transportation (MDOT) project that is starting this month. Managing Director Fred Peivandi stated that he would get the Board a copy of the 2020 MDOT projects occurring in the county.

Managing Director Summary Evaluations – Chairperson Kautman Jones reminded the board members that the Managing Director summary evaluations are due to the Chairperson by September 14, 2020.

ADJOURNMENT

Chairperson Dickerson, without objection, adjourned the meeting at 11:43 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners
8/04/2020