

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

July 21, 2020

MINUTES

CALL TO ORDER

Chairperson Dickerson called the meeting of the Genesee County Board of Road Commissioners to order at 10:01 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: Cloyce Dickerson, Chairperson
Shirley Kautman-Jones, Vice Chairperson
David M. Arceo, Commissioner
John Mandelaris, Commissioner
Robert Johnson, Commissioner

Others Present: Eric Johnston, Randy Dellaposta, Tracy Khan, Donna Poplar, Stephanie Jaeger, Angie Carpenter (Genesee County Road Commission Staff); John Lauve (remotely); Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Dickerson.

APPROVAL OF AGENDA

July 21, 2020 – Agenda

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to approve the agenda for July 21, 2020.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Mandelaris, Johnson, Arceo
No: None

MOTION CARRIED.

APPROVAL OF MINUTES

June 16, 2020 Board Meeting

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to approve the minutes of the June 16, 2020 Board Meeting as presented.

VOTE ON MOTION:

Yes: Kautman-Jones, Mandelaris, Johnson, Arceo, Dickerson
No: None

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, August 04, 2020

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

Mr. John Lauve, 200 N. Saginaw Street, Holly, addressed the Board (remotely) concerning the Dort Highway Extension project. Mr. Lauve stated that he felt the funding being used for the project would be better spent on road repairs in the county. Vice Chairperson Kautman-Jones thanked Mr. Lauve for taking the time to speak to the Board.

CORRESPONDENCE

INCOMING

None.

OUTGOING

Correspondence to Township Supervisors regarding 2021 Local Road Construction Improvement Projects, Local Road Allocation Funds – In a memorandum dated July 16, 2020, Managing Director Fred Peivandi stated that the Road Commission has set aside \$2,520,000 of allocation funds to match township funds for the construction of local road improvements in 2021. (Copy of memorandum, local road fund allocation worksheet and cost estimate filed with official minutes.)

INTERNAL

None.

INFORMATION

None.

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to approve the Correspondence as presented.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Arceo, Dickerson, Kautman-Jones
No: None

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS’ DECISIONS

DISCUSSION

MDOT Contract No. 20-5293 – Lane Reconfiguring of Various Legs at Fourteen Intersections in Fenton, Davison, Genesee, Mt. Morris, Thetford, Vienna, Clayton and Mundy Charter Townships – In a memorandum dated July 13, 2020, staff requested the Board approve MDOT Contract No. 20-5293 for construction funding of its lane reconfiguration of various legs at fourteen (14) intersection projects in Fenton, Davison, Genesee, Mt. Morris, Thetford, Vienna, Clayton and Mundy Charter Townships. (Copy of memorandum and contract filed with official minutes.)

| | |
|------------------|-----------------|
| Federal HSIP | \$ 37,500 |
| GCRC Local Share | <u>\$ 4,200</u> |
| Total Cost | \$ 41,700 |

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to approve the MDOT Contract No. 20-5293 for construction funding of its lane reconfiguration of various legs at fourteen (14) intersection projects in Fenton, Davison, Genesee, Mt. Morris, Thetford, Vienna, Clayton and Mundy Charter Townships and further, directs both the Chairperson and Vice Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Arceo, Dickerson, Kautman-Jones
No: None

MOTION CARRIED.

MDOT Contract No. 20-5306 – Argentine LAFF Trailway Project, Amendment to Contract 20-5162, Silver Lake Road/Lobdell Road from Haviland Beach Drive to Chestnut Way, Argentine and Fenton Townships – In a memorandum dated July 13, 2020, staff requested the Board approve MDOT-Contract No. 20-5306, as the Amendment to the previously executed MDOT Contract No. 20-5162 for the construction of the Argentine LAFF Trailway Project in Argentine and Fenton Townships. (Copy of memorandum and contract filed with official minutes.)

| | <u>Part A</u> | <u>Part B</u> | <u>Total</u> |
|----------------------------|----------------------|----------------------|------------------------|
| FED Tap-U | \$ 0.00 | \$ 432,810.00 | \$ 432,810.00 |
| Fed TAP | \$ 471,018.92 | \$ 85,275.00 | \$ 556,293.92 |
| Fed Toll Credits | \$ 104,447.08 | \$ 0.00 | \$ 104,447.08 |
| Local Share Argentine Twp. | <u>\$ 24,134.00</u> | <u>\$ 21,715.00</u> | <u>\$ 45,849.00</u> |
| Total Project Cost | \$ 599,600.00 | \$ 539,800.00 | \$ 1,139,400.00 |

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve MDOT-Contract No. 20-5306, as the Amendment to the previously executed MDOT Contract No. 20-5162, for construction of the Argentine LAFF Trailway Project and further, directs both the Chairperson and Vice Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

VOTE ON MOTION:

Yes: Arceo, Dickerson, Kautman-Jones, Mandelaris, Johnson

No: None

MOTION CARRIED.

Bid Results and Award of Contract for Reid Road Bridge over Swartz Creek, Mundy Township – In a memorandum dated July 13, 2020, staff requested the Board accepts the low bid and authorizes the award submitted by E.T MacKenzie Company for the rehabilitation of Reid Road Bridge over Swartz Creek, Mundy Township. (Copy of memorandum and bid comparison filed with official minutes

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to accept the low bid of \$410,473.40, authorize the award and sign the construction contract after staff has received and accepted the contract, bonds and insurance submitted by E.T. MacKenzie Company for the rehabilitation of Reid Road Bridge over Swartz Creek, Mundy Township.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Mandelaris, Johnson, Arceo

No: None

MOTION CARRIED.

Bid Results and Award of Contract for Cook Road (Linden Road to Jennings Road), Mundy Township – In a memorandum dated July 13, 2020, staff requested the Board accept the low bid submitted by Zito Construction Company for the roadway hard surfacing of Cook Road (Linden Road to Jennings Road) in Mundy Township. (Copy of memorandum and bid comparison filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to accept the low bid of \$1,150,879.00, authorize the award and sign the construction contract after staff has received and accepted the contract, bonds and insurance submitted by Zito Construction Company for the roadway hard surfacing of Cook Road (Linden Road to Jennings Road) in Mundy Township.

VOTE ON MOTION:

Yes: Kautman-Jones, Mandelaris, Johnson, Arceo, Dickerson

No: None

MOTION CARRIED.

Administrative Services Contract BCBS of Michigan – In a memorandum dated June 13, 2020, staff requested the Board authorize the wire transfer of funds to Blue Cross Blue Shield of Michigan for the quarterly settlement. (Copy of memorandum and payment schedule filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to authorize the wire transfer of funds to Blue Cross Blue Shield of Michigan in the amount of \$225,780 prior to the first day of September 2020, October 2020 and November 2020 for the quarterly settlement.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Arceo, Dickerson, Kautman-Jones

No: None

MOTION CARRIED.

Traffic Control Order Controlling Speed, Owen Road between Linden Road east to Lake Forest Drive, Section 32, Fenton Township – In a memorandum dated July 13, 2020, staff requested the Board adopt the resolution to approve the Traffic Control Order for Speed on Owen Road from Linden Road east to Lake Forest Drive, Fenton Township. (Copy of memorandum and resolution filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to adopt the resolution to approve the Traffic Control Order for Speed on Owen Road from Linden Road east to Lake Forest Drive, Section 32, Fenton Township, setting the speed limit at 45 mph.

VOTE ON MOTION:

Yes: Johnson, Arceo, Dickerson, Kautman-Jones, Mandelaris

No: None

MOTION CARRIED.

Ratification of Vouchers totaling \$2,216,373.71 – (Copies filed with official minutes.)

Voucher #V-40586

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to ratify Voucher #40586 in the amount of \$318,718.55.

VOTE ON MOTION:

Yes: Arceo, Dickerson, Kautman-Jones, Mandelaris, Johnson

No: None

MOTION CARRIED.

Voucher #V-40587

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to ratify Voucher #40587 in the amount of \$1,364,824.91.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Dickerson, Kautman-Jones, Arceo

No: None

MOTION CARRIED.

Voucher #V-40588

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to ratify Voucher #40588 in the amount of \$532,830.25.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Dickerson, Kautman-Jones, Arceo

No: None

MOTION CARRIED.

CONSENT

Work Request for Crack Sealing on Chin Maya Drive, east of Oakhill Drive going south to Oakhill Drive, Gaines Township – In a memorandum dated July 14, 2020, staff requested Board approval to perform crack sealing on Chin Maya Drive, east of Oakhill Drive going south to Oakhill Drive in Gaines Township. (Copy of memorandum and cost estimate filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to authorize the Road Commission to perform crack sealing in Gaines Township on Chin Maya Drive, east of Oakhill Drive going south to Oakhill Drive with the funding as follows:

| | |
|--------------------|-------------|
| Gaines Township | \$ 5,118.37 |
| GCRC | \$ 0.00 |
| Total Project Cost | \$ 5,118.37 |

VOTE ON MOTION:

Yes: Johnson, Dickerson, Kautman-Jones, Mandelaris, Arceo

No: None

MOTION CARRIED.

Work Request for Aggregate Resurfacing on Morrish Road from Baldwin Road going south to the Dead End, Gaines Township – In a memorandum dated July 14, 2020, staff requested Board approval to perform aggregate resurfacing on Morrish Road from Baldwin Road going south to

the Dead End in Gaines Township. (Copy of memorandum and cost estimate filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to authorize the Road Commission to perform aggregate resurfacing on Morrish Road from Baldwin Road going south to the Dead End, Gaines Township with the funding as follows:

| | |
|--------------------|---------------------|
| Gaines Township | \$ 11,594.85 |
| GCRC | <u>\$ 11,594.86</u> |
| Total Project Cost | \$ 23,189.71 |

VOTE ON MOTION:

Yes: Johnson, Dickerson, Kautman-Jones, Mandelaris, Arceo
No: None

MOTION CARRIED.

Work Request for Aggregate Resurfacing on Jewell Road from Seymour Road to Baldwin Road, Gaines Township – In a memorandum dated July 14, 2020, staff requested the Board approve the aggregate resurfacing on Jewell Road from Seymour Road to Baldwin Road in Gaines Township. (Copy of memorandum and cost estimate filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to approve the aggregate resurfacing request on Jewell Road from Seymour Road to Baldwin Road, Gaines Township with the funding as follows:

| | |
|--------------------|---------------------|
| Gaines Township | \$ 28,863.45 |
| GCRC | <u>\$ 28,863.45</u> |
| Total Project Cost | \$ 57,726.90 |

VOTE ON MOTION:

Yes: Johnson, Dickerson, Kautman-Jones, Mandelaris, Arceo
No: None

MOTION CARRIED.

Work Request for Aggregate Resurfacing on Ray Road from Beers Road to the Township Line, Gaines Township – In a memorandum dated July 14, 2020, staff requested the Board approve the work request for aggregate resurfacing on Ray Road from Beers Road to the Township Line, Gaines Township. (Copy of memorandum and cost estimate filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to approve the work request for aggregate resurfacing on Ray Road from Beers Road to the Township Line, Gaines Township with the funding as follows:

| | |
|--------------------|---------------------|
| Gaines Township | \$ 16,428.56 |
| GCRC | <u>\$ 16,428.57</u> |
| Total project Cost | \$ 32,857.13 |

VOTE ON MOTION:

Yes: Johnson, Dickerson, Kautman-Jones, Mandelaris, Arceo
 No: None

MOTION CARRIED.

Work Request for Aggregate Resurfacing on Sheridan Road from Baldwin Road to Ray Road, Gaines Township – In a memorandum dated July 14, 2020, staff requested the Board approve the work request for aggregate resurfacing on Sheridan Road from Baldwin Road to Ray Road, Gaines Township. (Copy of memorandum and cost estimate filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to approve the work request for aggregate resurfacing on Sheridan Road from Baldwin Road to Ray Road, Gaines Township with the funding as follows:

| | |
|--------------------|---------------------|
| Gaines Township | \$ 28,014.96 |
| GCRC | <u>\$ 28,014.96</u> |
| Total project Cost | \$ 56,029.92 |

VOTE ON MOTION:

Yes: Johnson, Dickerson, Kautman-Jones, Mandelaris, Arceo
 No: None

MOTION CARRIED.

MANAGING DIRECTOR REPORT

Title VI Non-Discriminatory Plan - Human Resources Director, Donna Poplar stated as a part of the GCRC being compliant with the U.S. Department of Transportation, staff has put together the yearly Title VI Non-Discriminatory Plan for insertion on the GCRC website. The Plan will require the signature of the Chairperson.

COMMISSIONERS' CONCERNS

Dust Complaints – Vice Chairperson Kautman-Jones said she has received dust complaints on the gravel roads in Atlas Township. Ms. Kautman-Jones said due to the dry weather, the residents are requesting that more applications of calcium chloride or brining in between the calcium chloride applications be applied if possible.

Managing Director Annual Evaluation – Commissioner Mandelaris said the Board would like to discuss changing the Managing Director’s Annual Evaluation from a two-year review to an annual one-year review before the end of this year. Commissioner Mandelaris stated that he agrees to this change and Vice Chairperson Kautman-Jones said she strongly supports a yearly review. It is the consensus of the Board members present to change the review to a yearly review.

Vice Chairperson Kautman-Jones said the Board members will use the evaluation form they have used in the past and the evaluations should be completed and turned into the Chairperson and Vice Chairperson by September 14, 2020. The annual evaluation will be completed by the October 20, 2020 Board Meeting.

Conference Call Board Meeting - Commissioner Mandelaris commented that he called into the Board meeting on June 16, 2020 using the call in number and noticed he was charged for 107 minutes of long distance charges on his phone, which he will be submitting for reimbursement.

Great Lakes National Cemetery and Holly Road – Commissioner Arceo stated that he was at the Great Lakes National Cemetery two weeks ago, and said he was surprised at the amount of traffic and congestion on Holly Road leading to the cemetery, partly due to the Road Commission of Oakland County’s ongoing construction project on Holly Road. Commissioner Johnson stated that funeral services are scheduled every 20 minutes at Great Lakes National Cemetery, which contributes to the traffic and congestion.

ADJOURNMENT

Chairperson Dickerson, without objection, adjourned the meeting at 11:43 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners
7/21/2020