

**GENESEE COUNTY ROAD COMMISSION**

**BOARD MEETING**

**JULY 08, 2020**

**MINUTES**

**CALL TO ORDER**

Chairperson Dickerson called the meeting of the Genesee County Board of Road Commissioners to order at 10:00 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

**ROLL CALL**

Present: Cloyce Dickerson, Chairperson  
Shirley Kautman-Jones, Vice Chairperson  
David M. Arceo, Commissioner  
John Mandelaris, Commissioner  
Robert Johnson, Commissioner

Others Present: Fred Peivandi, Eric Johnston, Tracy Khan, Donna Poplar, Anthony Branch, Genesee County Road Commission Staff; Mark Rochford, Baker Tilly (remotely), Lynn Markland, City of Fenton (remotely); Vicki Bachakes, Secretary of the Board of Road Commissioners

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Dickerson.

**APPROVAL OF AGENDA**

July 08, 2020 – Agenda

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Mandelaris, to approve the agenda for July 08, 2020, as presented.

**VOTE ON MOTION:**

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson  
No: None

**MOTION CARRIED.**

## **APPROVAL OF MINUTES**

June 02, 2020 Board Meeting

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the minutes of the June 02, 2020 Board Meeting as presented.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson  
No: None

**MOTION CARRIED.**

## **MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

Tuesday, July 21, 2020

10:00 a.m. – Board Meeting

### **PUBLIC ADDRESS THE BOARD**

None.

### **CORRESPONDENCE**

#### **INCOMING**

Correspondence from State Representative Mike Mueller re: Argentine Dam, Argentine Township – In correspondence dated June 11, 2020, State Representative Mike Mueller, 51<sup>st</sup> District, requesting that the Genesee County Road Commission make repairs to the Argentine Dam (Lobdell Lake) in Argentine Township. (Copy filed with official minutes.)

#### **OUTGOING**

Response to State Representative Mike Mueller re: Argentine Dam, Argentine Township – In correspondence dated June 16, 2020, Managing Director Fred Peivandi explained to State Representative Mike Mueller the actions taken by GCRC to repair the Argentine Dam and that Argentine Township is the owner of the dam and would be responsible for any replacement of the dam. (Copy filed with official minutes.)

#### **INTERNAL**

None.

## **INFORMATION**

None.

Request to Approve Correspondence:

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Arceo, to receive and file the presented correspondence.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson

No: None

**MOTION CARRIED.**

## **BOARD OF ROAD COMMISSIONERS' DECISIONS**

### **DISCUSSION**

MDOT Contract No. 20-5280, Grand Blanc Road at Linden Road Roundabout, GCRC No. 66-W50240, Mundy Township – In a memorandum dated June 29, 2020, staff requested Board approval for MDOT Contract No. 20-5280 for roundabout construction at the intersection of Grand Blanc Road at Linden Road in Mundy Township. Estimated project funding participation is as follows:

Federal CMAQ	\$631,556.00
Local Share (Argentine Twp.)	<u>\$291,444.00</u>
Total Project Cost	\$923,000.00

(Copy of memorandum and contract filed with official minutes.)

Commissioner Arceo asked what kind of programs are we looking at for the coming year and mentioned a near accident with a piece of farm equipment. Mr. Johnston said that 30 potential safety fund applications were reviewed and 12 were submitted two Board meetings ago for approval. Vice Chairperson Kautman-Jones asked when this roundabout project will start. Mr. Johnston stated that MDOT will receive bids this Friday and that it typically takes 45 days to award. Ms. Kautman-Jones noted that the Linden Road area is used by a lot of farmers and asked if farm equipment will fit through the roundabout. Mr. Johnston said that the design consultants are able to analyze the required design radius.

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to approve MDOT Contract No. 20-5280 for roundabout construction at the intersection of Grand Blanc Road at Linden Road in Mundy Township; and further, to direct both Mr. Dickerson and Ms. Kautman-Jones to sign duplicate original contracts for and on behalf of the Board of County Road Commissioners.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson  
No: None

**MOTION CARRIED.**

Local Road Agreement for Roadway Rehabilitation, Cook Road, Grand Blanc Township – In a memorandum dated June 29, 2020, staff requested Board approval of a local road agreement for the roadway rehabilitation of Cook Road from Dort Highway (future) to Embury Road in Grand Blanc Township. Cost sharing for this work will be as follows:

Grand Blanc Township	\$ 26,000.00
GCRC	<u>\$ 26,000.00</u>
Total Project Cost	\$ 52,000.00

(Copy of memorandum and agreement filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to approve the local road agreement with Grand Blanc Township for the roadway rehabilitation of Cook Road from Dort Highway (future) to Embury Road in Grand Blanc Township.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson  
No: None

**MOTION CARRIED.**

Verification of Right-of-Way for Non-Motorized Path, Fenton LAFF, Fenton Township – In a memorandum dated June 30, 2020, staff requested Board approval of a resolution of support for Fenton LAFF – Silver Lake Connector Trail from Jennings Road westerly to Broad Street in Fenton Township. (Copy of memorandum and resolution filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the resolution of support for Fenton LAFF – Silver Lake Connector Trail from Jennings Road westerly to Broad Street in Fenton Township.

Vice Chairperson Kautman-Jones suggested adding to the Board memo that GCRC has no financial “or maintenance” commitment to this pathway. Managing Director Peivandi said that is included in the actual contract. Mr. Johnston said that the LAFF group of municipalities will be responsible for all design, construction and maintenance costs.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson  
No: None

**MOTION CARRIED.**

Bid Results and Award of Contract – Brentwood Farms Subdivision, Flushing Township – In a memorandum dated June 29, 2020, staff requested Board approval of the low bid of \$555,184.15 submitted by Lois Kay Contracting for the rehabilitation of the Brentwood Farms Subdivision in Flushing Township. (Copy of memorandum and bid tabulation filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Kautman-Jones, seconded by Mr. Arceo, to accept the low bid of \$555,184.15 submitted by Lois Kay Contracting for the rehabilitation of the Brentwood Farms Subdivision in Flushing Township and award and sign the contract after staff has received and reviewed the contract, bonds and insurance submitted by Lois Kay Contracting.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson  
No: None

**MOTION CARRIED.**

Approval of Consultant for Construction Inspection, Brentwood Farms, Flushing Township – In a memorandum dated June 29, 2020, staff requested approval for a purchase order to Fleis & Vandenbrink for construction inspection for the Brentwood Farms project in an amount of \$55,000.00. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Johnson, to approve a purchase order to Fleis & Vandenbrink for construction inspection for the Brentwood Farms project in an amount of \$55,000.00.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson  
No: None

**MOTION CARRIED.**

Bid Results and Award of Contract – 2020 Proposal DS-1, Various Townships – In a memorandum dated June 29, 2020, staff requested Board approval of the low bid of \$262,742.00 submitted by Joe Raica Excavating, Inc. for the 2020 Drainage Structure Local Repairs – Proposal DS-1 located in various Townships. (Copy of memorandum and bid tabulation filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to accept the low bid of \$262,742.00 submitted by Joe Raica Excavating, Inc. for the 2020 Drainage Structure Local Repairs – Proposal DS-1 located in various Townships and award and sign the contract after staff has received and reviewed the contract, bonds and insurance submitted by Joe Raica Excavating, Inc.

Vice Chairperson Kautman-Jones asked if the project will be taken care of through the Maintenance Department. Mr. Johnston said that the participation is 50/50 with the Townships

and will go through Department 20's drainage structure repairs budget line item. Mr. Johnston also explained that the base cost of each catch basin is \$5,600 and could be more if the catch basin requires more work.

**VOTE ON MOTION:**

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson  
No: None

**MOTION CARRIED.**

Bid Results and Award of Contract – S. Dort Hwy. – North Phase, Grand Blanc Township – In a memorandum dated June 29, 2020, staff requested Board approval of the low bid of \$4,682,724.16 submitted by Angelo Iafrate Construction Company for the construction of the S. Dort Highway – North Phase in Grand Blanc Township. (Copy of memorandum and bid tabulation filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to accept the low bid of \$4,682,724.16 submitted by Angelo Iafrate Construction Company for the construction of the S. Dort Highway – North Phase in Grand Blanc Township, and award and sign the contract after staff has received and reviewed the contract, bonds and insurance submitted by Angelo Iafrate Construction Company.

Commissioner Mandelaris asked how engineer estimates are calculated to the penny. Mr. Johnston explained that recent average unit prices are typically used in estimates. Commissioner Johnson asked what will be done to the I-75 bridge. Mr. Johnston replied that MDOT asked GCRC for concrete pavement repairs to the deck and an epoxy overlay.

**VOTE ON MOTION:**

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson  
No: None

**MOTION CARRIED.**

Approval of Consultant for Material Testing, S. Dort Hwy. – North Phase, Grand Blanc Township – In a memorandum dated June 29, 2020, staff requested approval for a blanket purchase order to Intertek PSI to perform material testing for the S. Dort Highway – North Phase project in an amount of \$50,000.00.

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to approve a blanket purchase order to Intertek PSI for material testing for the S. Dort Highway – North Phase project in an amount of \$50,000.00.

**VOTE ON MOTION:**

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson  
No: None

**MOTION CARRIED.**

Approval of Consultant for Construction Inspection & Staking, S. Dort Hwy. – North Phase, Grand Blanc Township – In a memorandum dated June 29, 2020, staff requested approval for blanket purchase orders to Rowe PSC for construction inspection in an amount of \$150,000.00 and staking in an amount of \$150,000.00 for the S. Dort Highway – North Phase project.

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to approve blanket purchase orders to Rowe PSC for construction inspection in an amount of \$150,000.00 and staking in an amount of \$150,000.00 for the S. Dort Highway – North Phase project.

**VOTE ON MOTION:**

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson  
No: None

**MOTION CARRIED.**

Road Improvements to Dye Road, Section 32, Flint Township – In a memorandum dated June 30, 2020, staff requested Board approval for the proposed road improvements to Dye Road from Miller Road South to End and Dye Road from Maple Avenue North to End as administered by Flint Township under the direction of the GCRC Permits Department. (Copy of memorandum and agreement filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the road agreement for the proposed road improvements to Dye Road from Miller Road South to End and Dye Road from Maple Avenue North to End as administered by Flint Township under the direction of the GCRC Permits Department.

**VOTE ON MOTION:**

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson  
No: None

**MOTION CARRIED.**

Road Improvements to Gerard Street, Gerard Court, Kingswood Drive, Westminster Drive, Dorellen Avenue, Baily Street and Roslyn Avenue, Flint Township – In a memorandum dated June 30, 2020, staff requested Board approval to make road improvements to 0.86 miles of local roads in Sections 18, 19 and 35 of Flint Township under the direction of the GCRC Permits Department. Flint Township will pay 100% of the project costs. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the road agreement for the proposed road improvements to Gerard Street, Gerard Court, Kingswood Drive, Westminster Drive, Dorellen Avenue, Baily Street and Roslyn Avenue in Sections 18, 19 and 35 of Flint Township under the direction of the GCRC Permits Division.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson  
No: None

**MOTION CARRIED.**

Resolution to Authorize Participation in Michigan CLASS – In a memorandum dated June 29, 2020, staff requested Board approval to adopt a resolution approving participation in Michigan Cooperative Liquid Assets Securities System (CLASS) pooled investment system. (Copy of memorandum and resolution filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve a resolution approving participation in Michigan Cooperative Liquid Assets Securities System (CLASS) pooled investment system.

Commissioner Mandelaris referenced the amount of documentation in this agenda item and asked if the attorneys have reviewed it. Managing Director Peivandi stated that the GCRC attorney has okayed the documents and their email is included in the packet.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Johnson  
No: None  
Abstain: Mandelaris

**MOTION CARRIED.**

GCRC Salary At-Will and Exempt Employees Salary Increases – In a memorandum dated June 23, 2020, staff requested Board approval to increase the GCRC Director of Finance position salary from \$40.035 per hour to \$41.236 per hour, retro back to June 17, 2020. Also requesting approval to increase the salaries of GCRC salary at-will and exempt employees by 1%, effective October 1, 2020. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to approve the salary increase for the Director of Finance position as well as approve the 1% salary increase for all salary at-will and exempt employees.

Chairperson Dickerson questioned why the Finance Director is getting a 3% increase and the other directors 1%. Managing Director Peivandi said that Ms. Khan just finished her one year tenure and earns well below the other directors. Mr. Dickerson said that is because Mr. Peivandi set the Finance Director's incoming salary at \$80,000. Commissioner Mandelaris asked if the 1% versus 3% would cause descension among the employees and also stated he is in favor of the 1%. Commissioner Mandelaris noted that the two unions are in the process of negotiations and asked if it would be possible to come back to this issue for the at-will. Ms. Poplar supports giving Ms. Khan a 3% increase but questioned if the at-will employees should receive 3% or 1% increases. Ms. Kautman-Jones feels that this is a fair proposal as we do not yet know what funding will look like. As we move forward, if the Board feels people have been suppressed in



terms of wages, the Board can look at that. Mr. Dickerson feels it unfair to give Ms. Khan 3% but not the other directors and that the reason she is not on the wage scale is because that is how the Managing Director wanted it. Managing Director Peivandi asked that Ms. Khan now be put on the wage scale. Ms. Poplar feels that Ms. Khan's position should have been on the wage scale, as well as the positions of Mr. Johnston and Mr. Dellaposta. This issue will continue to be raised every time these positions get a raise. The proposed raise is not predicated on a formal performance evaluation. Commissioner Mandelaris asked if the Board should adopt a policy that future employees be hired on the wage scale. Ms. Kautman-Jones said that it deserves some discussion but she has no problem hiring someone on a lower wage for a probationary period. Ms. Poplar said that we need to be fair with Ms. Khan, Mr. Johnston and Mr. Dellaposta, the three directors not brought in on a wage scale. Ms. Poplar would like to create a wage scale that is applicable to them and acceptable by the Board. Managing Director Peivandi said that he suggested putting Ms. Khan on the wage scale at \$44,916 and Ms. Poplar opposed it. Ms. Poplar said that it would have been an 11.3% increase. Managing Director Peivandi countered that Ms. Poplar gave one of her employees a 20% increase and no one opposed it. Mr. Dickerson proposed a future closed door meeting with Attorney Tom Derderian on this issue. Ms. Kautman-Jones said that we need to be open to the idea that step increases and preset wages are not always in the best interest of an organization.

**VOTE ON MOTION:**

Yes: Kautman-Jones, Arceo, Mandelaris, Johnson  
No: Dickerson

**MOTION CARRIED.**

Ratification of Vouchers Totaling \$2,498,940.97 – (Copies filed with official minutes.)

Voucher #V-40582

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Johnson, to ratify Voucher #40582 in the amount of \$557,103.91.

**VOTE ON MOTION:**

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson  
No: None

**MOTION CARRIED.**

Voucher #V-40583

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Johnson, to ratify Voucher #40583 in the amount of \$459,004.44.

**VOTE ON MOTION:**

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson  
No: None

**MOTION CARRIED.**

Voucher #V-40584

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Johnson, to ratify Voucher #40584 in the amount of \$919,008.07.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson

No: None

**MOTION CARRIED.**

Voucher #V-40585

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Johnson, to ratify Voucher #40585 in the amount of \$563,824.55.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson

No: None

**MOTION CARRIED.**

**CONSENT**

Request for Work – Milling and Paving, Hill Road, Grand Blanc Township – In a memorandum dated June 23, 2020, staff requested Board approval to perform milling and paving on Hill Road from Belsay Road to Wakefield Road in Grand Blanc Township. (Copy of memorandum and cost estimate form filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Arceo, to authorize the Road Commission to perform milling and paving on Hill Road from Belsay Road to Wakefield Road in Grand Blanc Township with the funding as follows:

Grand Blanc Township	\$ 60,541.81
GCRC (Grand Blanc Twp. Allocation)	<u>\$ 60,541.82</u>
Total Project Cost	\$121,083.63

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson

No: None

**MOTION CARRIED.**

Request for Work – Paving Overlay, Reid Road, Grand Blanc Township – In a memorandum dated June 23, 2020, staff requested Board approval to perform paving overlay on Reid Road from Grand Blanc Middle School to Porter Road in Grand Blanc Township. (Copy of memorandum and cost estimate form filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Arceo, to authorize the Road Commission to perform paving overlay on Reid Road from Grand Blanc Middle School to Porter Road in Grand Blanc Township with the funding as follows:

Grand Blanc Township	\$ 32,325.12
GCRC (Grand Blanc Twp. Allocation)	<u>\$ 32,325.12</u>
Total Project Cost	\$ 64,650.24

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson  
No: None

**MOTION CARRIED.**

Request for Work – Limestone Resurfacing, Lahring Road, Argentine Township – In a memorandum dated July 1, 2020, staff requested Board approval to perform limestone resurfacing on Lahring Road from Seymour Road to Bird Road in Argentine Township. (Copy of memorandum and cost estimate form filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Arceo, to authorize the Road Commission to perform limestone resurfacing on Lahring Road from Seymour Road to Bird Road in Argentine Township with the funding as follows:

Argentine Township	\$ 43,289.39
GCRC (Argentine Twp. Allocation)	<u>\$ 43,289.39</u>
Total Project Cost	\$ 86,578.78

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson  
No: None

**MOTION CARRIED.**

**MANAGING DIRECTOR REPORT**

None.

## **COMMISSIONER'S CONCERNS**

Vice Chairperson Kautman-Jones asked when Roads & Bridges Advisory Committee meetings would resume. Managing Director Peivandi responded that they will resume when the building reopens to the public.

Vice Chairperson Kautman-Jones said that she had good discussions with State Representative Mike Mueller and his aide related to the Argentine Dam. Rep. Mueller understands where GCRC's commitment was and where the burden is on the residents that water serves as their lakefront property, not on the Road Commission. Managing Director Peivandi said that GCRC is meeting with a contractor on site tomorrow regarding repair of the shaft.

Commissioner Mandelaris said that Managing Director Peivandi's letter to Rep. Mueller was excellent.

Commissioner Mandelaris mentioned that the evaluation of the Managing Director occurs every two years but that since two members of the Board may not be here on that date, he suggested having the evaluation prior to the end of this year. Vice Chairperson Kautman-Jones thinks it is a great idea, is in favor of one year evaluations, and would like the issue on the next Board agenda. Commissioner Arceo concurred.

Commissioner Johnson asked when the Mt. Morris Road bridge replacement will be completed. Mr. Johnston replied that it will be completed at the end of this month.

Commissioner Johnson asked when the budget workshop is scheduled. Ms. Khan replied August 11<sup>th</sup>.

Chairperson Dickerson discussed his concerns of perceived racial and gender bias by the Managing Director related to black employees. Mr. Dickerson also described meetings with County Board members who had non-specified complaints against Mr. Dickerson. Mr. Dickerson also feels it is unfair that the County Board members wanted to remove Commissioners Johnson and Mandelaris. Mr. Dickerson thinks that the Managing Director initiated the complaints against the road commissioners. Managing Director Peivandi respectfully disagreed with everything Mr. Dickerson expressed. Commissioner Mandelaris described when he himself was sandbagged by County Board members on three occasions and feels it was a violation of Mr. Dickerson's constitutional rights for the County Board members to accuse him of things but not to name the source of the complaints. Commissioner Johnson said that Mr. Shumaker asked Mr. Johnson to resign so that a younger person could be appointed to the GCRC Board. Vice Chairperson Kautman-Jones was called to a meeting at the County, so she contacted Attorney Derderian who told her she did not have to attend, but that if she was compelled to attend, he would go with her. Mr. Dickerson said that he will not go to any meetings with County Board members without his attorney present.

## **ADJOURNMENT**

Chairperson Dickerson, without objection, adjourned the meeting at 11:10 a.m.

JOHN J. GLEASON  
Clerk/Register

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Vicki Bachakes, Secretary of the  
Board of County Road Commissioners

/vb

07/08/20