

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING MINUTES

December 17, 2019

CALL TO ORDER

Chairperson Mandelaris called the meeting of the Genesee County Board of Road Commissioners to order at 10:06 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley St., Flint, Michigan 48503-3995.

ROLL CALL

Present: John Mandelaris, Chairperson
Robert Johnson, Vice-Chairperson
Shirley Kautman-Jones, Commissioner
David Arceo, Commissioner
Cloyce Dickerson, Commissioner

Others Present: Fred Peivandi, Anthony Branch, Eric Johnston, Randy Dellaposta, Tracy Khan, Donna Poplar, Stephanie Jaeger (Genesee County Road Commission Staff), Betty Hendricks, Mattie McElroy (Genesee County residents), Linda Kossak, Secretary of the Board of Road Commissioners.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Mandelaris.

APPROVAL OF AGENDA

Chairperson Mandelaris requested a motion be made to amend the agenda by adding Election of Officers to this morning's Board Meeting.

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the agenda as amended with the Election of Officers for December 17, 2019.

VOTE ON MOTION

Yes: Arceo, Mandelaris, Dickerson, Johnson

No: Kautman-Jones

MOTION CARRIED.

APPROVAL OF MINUTES

November 19, 2019 – Board Meeting

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson, to approve the minutes for November 19, 2019.

MOTION CARRIED.

MEETINGS, HEARINGS, PRESENTATIONS, AND INFORMATION

Tuesday, December 24 and Wednesday, December 25, 2019

GCRC closed (non-essential operations) in observance of the Christmas holiday.

Tuesday, December 31, 2019 and Wednesday, January 01, 2020

GCRC closed (non-essential operations) in observance of the New Year’s holiday.

Tuesday, January 07, 2020

10:00 a.m. – Board Meeting and Election of Vice Chairperson and Committees

PUBLIC ADDRESS THE BOARD

None.

CORRESPONDENCE

INCOMING

None.

OUTGOING

2019 Road and Bridge Improvement Projects – In a memorandum dated December 11, 2019, Managing Director Fred Peivandi presented a map to elected officials of the road and bridge improvement projects that were accomplished in 2019 by the Genesee County Road Commission. (Copy filed with official minutes.)

INTERNAL

Advisement for Year-End Consulting Services from Plante Moran – In a memorandum dated December 13, 2019, staff advised the Board of the need for additional consulting services from the GCRC auditing firm Plante Moran. The cost is estimated to be not more than \$3,000 and the Managing Director will sign the agreement with Plante Moran, authorizing this additional year-end consulting work. (Copy of memorandum and agreement filed with official minutes.)

INFORMATION

None.

Request to Approve Correspondence:

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Local Road Agreement for Roadway Rehabilitation – Brentwood Drive and Brentwood Acres Subdivision, Flushing Charter Township – In a memorandum dated December 06, 2019, staff requested the Board approve and sign the duplicate originals of the Local Road Agreement with Flushing Charter Township for the roadway rehabilitation of Brentwood Farms and Brentwood Acres Subdivision in Flushing Charter Township. (Copy of memorandum and local road agreement filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the Local Road Agreement with Flushing Charter Township for the roadway rehabilitation of Brentwood Farms and Brentwood Acres Subdivision in Flushing Charter Township and further, sign the duplicate originals of the Local Road Agreement with the Township.

Flushing Charter Township (Construction)	\$ 550,000.00
GCRC (Engineering & Inspection)	\$ 55,000.00
Total Project Cost	\$ 605,000.00

MOTION CARRIED.

Traffic Control Order Controlling Speed and Adoption of the Resolution, Cook Road between Linden Road east to Jennings Road, Section 21, Mundy Township - In a memorandum dated December 09, 2019, staff requested the Board adopt the resolution to approve the Traffic Control Order for Speed on Cook Road from Linden Road east to Jennings Road, Mundy Township. (Copy of memorandum, resolution and map filed with official minutes.)

ACTION TAKEN - Motion by Mr. Dickerson, seconded by Mr. Johnson, to adopt the resolution to approve the Traffic Control Order for Speed on Cook Road from Linden Road east to Jennings Road setting the speed limit at 45 mph, Mundy Township.

VOTE ON MOTION:

Yes: Arceo, Dickerson, Kautman-Jones, Johnson, Mandelaris

No: None

MOTION CARRIED.

Issuance of a Purchase Order to Verizon Connect NWF for GPS Monitoring – In a memorandum dated December 02, 2019, staff requested the Board approve the issuance of a Purchase Order to Verizon Connect NWF for GPS Monitoring. (Copy of memorandum and proposal filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson, to approve the issuance of a Purchase Order to Verizon Connect NWF in an amount of \$36,384.00 for GPS Monitoring.

MOTION CARRIED.

Trade-in GCRC Road Equipment to Michigan Caterpillar – In a memorandum dated December 05, 2019, staff requested the Board authorize the trade-in of GCRC road equipment to Michigan Caterpillar. (Copy of memorandum filed with official minutes.)

ACTION TAKEN - Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize and accept the following trade-in of road equipment to Michigan Caterpillar:

1. The Board authorizes and accepts the trade-in value of \$26,000 offered by Michigan Caterpillar for our 2001 Caterpillar 924G Wheel Loader #2950 with 2.75 Cubic Yard Bucket #2970, Fork Carriage #2475 and Load Rite #2180 and;
2. That the Board authorizes the removal of the Caterpillar 924G Wheel Loader #2950, 2.75 cubic yard bucket #2970, Fork Carriage #2475, and Load Rite Scale #2180 from all Genesee County Road Commission records.

MOTION CARRIED.

Issuance of Purchase Orders to Caterpillar Financial for a 2019 Caterpillar 962M Wheel Loader and Deere & Company for a 2019 John Deere 524L Wheel Loader – In a memorandum dated December 05, 2019, staff requested the Board approve the issuance of Purchase Orders to Caterpillar Financial for a 2019 Caterpillar 962M-BR Wheel Loader and to Deere & Company for a 2019 John Deere 524L Wheel Loader. (Copy of memorandum and payment schedule filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson, to approve the issuance of Purchase Orders to the following companies for the 2nd annual lease payments to the following companies:

- Caterpillar Financial for a 2019 Caterpillar 962M-BR Wheel Loader in an amount of \$44,279.28.
- Deere & Company for a 2019 John Deere 124L Wheel Loader in an amount of \$21,326.05.

MOTION CARRIED.

Issuance of a Purchase Order to John Deere Financial and 7-year governmental lease agreement with AIS Construction Equipment for a 2019 John Deere 870GP Motor Grader with options – In a memorandum dated December 09, 2019, staff requested the Board approve the issuance of a Purchase Order to John Deere Financial for the procurement of a 2019 John Deere 870GP Motor

Grader with options and enter into a 7-year governmental lease agreement with AIS Construction Equipment. (Copy of memorandum and equipment details filed with the official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Ms. Kautman-Jones, to approve the issuance of a Purchase Order and a 7-year governmental lease agreement with AIS Construction Equipment for the procurement of a 2019 John Deere 870GP Motor Grader with options as follows:

- 7-year governmental lease agreement with AIS Construction Equipment for a 2019 John Deere 870GP Motor Grader with options in an amount of \$371,655.35.
- Issuance of a Purchase Order to John Deere Financial for the procurement of a 2019 John Deere 870GP Motor Grader with options, for the first annual payment amount of \$45,150.74.

MOTION CARRIED.

GCRC Employee Handbook Corrected Pages – In a memorandum dated December 09, 2019, staff requested the Board approve the corrections made to the November 19, 2019 revised GCRC Employee Handbook. (Copy of memorandum and corrected pages filed with official minutes.)

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Dickerson, to approve the corrections made to the November 2019 revised GCRC Employee Handbook, (pages 76, 77 and 87).

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Dickerson, Arceo, Kautman-Jones

No: None

MOTION CARRIED.

Ratification of Vouchers totaling \$672,245.48 – (Copies filed with official minutes.)

Voucher #V-40535

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40535 in the amount of \$131,809.15.

VOTE ON MOTION:

Yes: Kautman-Jones, Arceo, Dickerson, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-40536

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40536 in the amount of \$540,436.33.

VOTE ON MOTION:

Yes: Kautman-Jones, Arceo, Dickerson, Johnson, Mandelaris

No: None

MOTION CARRIED.

Chairperson Mandelaris would like to hold the Election of Officers this morning. Commissioner Kautman-Jones stated she does not want to hold the elections out of the normal sequence of the Board's regular Election of Officers, (first Board meeting in January).

Commissioner Dickerson stated that this Board is free to hold the elections when they deem necessary and rotating the officers is up to the discretion of this Board.

ELECTION OF OFFICERS - Motion made by Chairperson Mandelaris, seconded by Mr. Johnson, to appoint Mr. Cloyce Dickerson as Chairperson and Mr. David Arceo as Vice Chairperson of the Board of County Road Commissioners for the 2020 calendar year.

Mr. David Arceo stated he was not aware that the elections would be held this morning. Mr. Arceo said that he does not want to serve as Vice Chairperson of the Board for the 2020 calendar due to personal reasons. Mr. Arceo commented that he is very proud of the work this Board has done on behalf of the Road Commission.

Chairperson Mandelaris would like to rescind the previous motion made for the election of officers and make a new motion.

ACTION TAKEN - Motion by Mr. Mandelaris, seconded by Ms. Kautman-Jones, to rescind the motion for the Election of Officers of the Board.

MOTION CARRIED.

Commissioner Dickerson suggested the Board vote on the GCRC Chairperson today and hold the election of Vice Chairperson on January 07, 2020.

ACTION TAKEN - Motion by Mr. Mandelaris, seconded by Mr. Johnson, to appoint Mr. Cloyce Dickerson as Chairperson for the 2020 calendar year of the Genesee County Road Commission effective January 01, 2020.

VOTE ON MOTION:

Yes: Arceo, Kautman-Jones, Dickerson, Johnson, Mandelaris

No: None

MOTION CARRIED.

MANAGING DIRECTOR REPORT

Administration Building Holiday Party - Managing Director Fred Peivandi reminded the Board that the Administration Building annual holiday party would be held on December 19, 2019 in the Board Room starting at 11:30 a.m.

Employee Handbook PDO Time - Human Resource Director Donna Poplar stated that the reason the employee handbook does not state the time increments allowed for PDO time for employees is due to the individual union contracts at the GCRC.

COMMISSIONERS' CONCERNS

Commissioner Mandelaris commented that Fred Peivandi has done an outstanding job this year as Managing Director.

Commissioner Dickerson wished everyone a safe and happy holiday, which was echoed by the other Board members.

Mr. Johnson stated that the Genesee County Road Commission has a balanced budget and that the Board appreciates the GCRC staff and employees and the attention they give to the roads.

ORV Ordinance - Ms. Kautman-Jones commented on the ORV Ordinance being considered by the County Board, stating that she hopes residents keep an open mind and are considerate of those utilizing the ORV ordinance.

Chairperson Mandelaris commented that he appreciates all the input and knowledge Commissioner Kautman-Jones brings to the Board from all the experience she has obtained from the School Board, Township Supervisor position and as a small business owner.

ADJOURNMENT

With no objections, Chairperson Mandelaris adjourned the meeting at 11:01 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of Road Commissioners
lbk

12/17/2019