

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING MINUTES

November 19, 2019

CALL TO ORDER

Chairperson Mandelaris called the meeting of the Genesee County Board of Road Commissioners to order at 10:00 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley St., Flint, Michigan 48503-3995.

ROLL CALL

Present: John Mandelaris, Chairperson
Robert Johnson, Vice-Chairperson
Shirley Kautman-Jones, Commissioner
David Arceo, Commissioner
Cloyce Dickerson, Commissioner

Absent: None

Others Present: Fred Peivandi, Anthony Branch, Eric Johnston, Randy Dellaposta, Tracy Khan, Donna Poplar, Stephanie Jaeger, (Genesee County Road Commission staff), Mattie McElroy, (Genesee County resident), Linda Kossak, Secretary of the Board of Road Commissioners.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Mandelaris.

APPROVAL OF AGENDA

Managing Director Fred Peivandi stated that Consent Item B-2 – Schedule for the proposed Board of Road Commissioners 2020 Regular Board Meetings had a date change in July. The first meeting in July was moved from Tuesday, July 07, 2020 to Wednesday, July 08, 2020.

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the agenda for November 19, 2019 as amended.

MOTION CARRIED.

APPROVAL OF MINUTES

October 22, 2019 – Board Meeting

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the minutes for October 22, 2019.

MOTION CARRIED.

MEETINGS, HEARINGS, PRESENTATIONS, AND INFORMATION

Thursday, November 28, 2019 and Friday, November 29, 2019

GCRC closed (non-essential operations) in observance of the Thanksgiving holiday.

Tuesday, December 03, 2019

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

None.

CORRESPONDENCE

INCOMING

None.

OUTGOING

None.

INTERNAL

None.

INFORMATION

None.

BOARD OF ROAD COMMISSIONERS’ DECISIONS

DISCUSSION

Issuance of a Purchase Order to Alta Equipment for a KMI Hot Patcher Model #KM8000TEDD – In a letter dated November 06, 2019, staff requested the Board approve the issuance of a Purchase Order to Alta Equipment for a KMI Hot Patcher Model #KM8000TEDD. (Copy of memorandum and product specifications filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the issuance of a Purchase Order to Alta Equipment in an amount of \$27,481.75 for one (1) KMI Hot Patcher Model #KM8000TEDD.

MOTION CARRIED.

Issuance of an Emergency Blanket Purchase Order to Carrier & Gable for Traffic Signal Parts - In a memorandum dated November 12, 2019, staff requested the Board ratify the action taken by the Managing Director, approving the issuance of an emergency Blanket Purchase Order issued to Carrier & Gable for traffic signal parts. (Copy of memorandum filed with official minutes.)

ACTION TAKEN - Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify the actions taken by the Managing Director, approving the emergency blanket Purchase Order #83272, issued to Carrier & Gable in an amount of \$180,000 for traffic signal parts to be purchased on an as needed basis.

MOTION CARRIED.

Administrative Services Contract BCBS of Michigan – In a memorandum dated October 31, 2019, staff requested the Board authorize the wire transfer of funds to Blue Cross Blue Shield of Michigan for the quarterly settlement. (Copy of memorandum and payment schedule filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson, to authorize the wire transfer of funds to Blue Cross Blue Shield of Michigan in an amount of \$271,380 prior to the first day of December 2019, January 2020 and February 2020.

MOTION CARRIED.

Ratification of Vouchers totaling \$2,548,059.40 – (Copies filed with official minutes.)

Voucher #V-40525

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40525 in the amount of \$505,373.54.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-40526

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40526 in the amount of \$1,241,950.65.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-40527

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40527 in the amount of \$14,600.02.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-40528

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40528 in the amount of \$786,135.19.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Johnson, Mandelaris

No: None

MOTION CARRIED.

CONSENT

Removal of Equipment Items #5552, #5555 and #5665 from Road Commission records – In a memorandum dated November 12, 2019, staff requested the Board approve the removal of equipment items #5552, #5555 and #5665 from all Road Commission records. (Copy of memorandums filed with official minutes.)

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Arceo, to approve the removal of the following equipment items that are deemed unrepairable from all Genesee County Road Commission records:

<u>Equipment No.</u>	<u>Description</u>
5552	2012 Guidance Laser
5555	2013 Guidance Laser
5665	2010 Guidance Laser

MOTION CARRIED.

Schedule for the 2020 Board Meetings of the Board of County Road Commissioners – Included in the Board packet was the proposed schedule of the 2020 Regular Board Meetings of the Board of County Road Commissioners. (Copy filed with official minutes.)

ACTION TAKEN– Motion by Ms. Kautman-Jones, seconded by Mr. Arceo, to approve the revised schedule of the Regular Board Meetings of the Board of County Road Commissioners with the first meeting in July changed from Tuesday, July 07, 2020 to Wednesday, July 08, 2020.

MOTION CARRIED.

GCRC Holiday Schedule for 2020 – Included in the Board packet was the proposed Genesee County Road Commission 2020 holiday schedule. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson, to approve the Genesee County Road Commission holiday schedule for 2020.

MOTION CARRIED.

Commissioner Kautman-Jones asked if this is the last year that SEIU will be observing the Veteran’s Day holiday on October 26, 2019. Staff stated that the SEIU contract expires on December 31, 2020 and this holiday can be negotiated in the next contract.

Commissioner Kautman-Jones asked staff to consider training for employees (Diversity and Safety Training) be held in February and March instead of in the later months of the year when employees are working on road projects.

MOTION CARRIED.

MANAGING DIRECTOR REPORT

Videotaping GCRC Board Meetings – Managing Director Fred Peivandi indicated that County Commissioner Ted Henry asked the Road Commission to start videotaping GCRC Board meetings and post them to our website. Mr. Peivandi stated that he would be meeting with County Commissioner Ted Henry, County Clerk John Gleason and Commissioner John Mandelaris to discuss videotaping the GCRC Board Meetings as well as the costs involved.

Chairperson Mandelaris asked for a motion to accept the Managing Director report.

ACTION TAKEN - Motion by Mr. Dickerson, seconded by Mr. Arceo, to accept the Managing Director report.

MOTION CARRIED.

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COMMISSIONERS' CONCERNS

Holiday Letter from the Board of Road Commissioners – Commissioner Kautman-Jones stated that the Board would be preparing a letter to staff for the holiday season, which will be included in the December 12, 2019 employee paychecks.

ADJOURNMENT

With no objections, Chairperson Mandelaris adjourned the meeting at 10:29 a.m.

JOHN J. GLEASON

Clerk/Register

Linda B. Kossak, Secretary of the
Board of Road Commissioners
lbk, 11/19/2019