

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING MINUTES

September 18, 2018

CALL TO ORDER

Chairperson Kautman-Jones called the meeting of the Genesee County Board of Road Commissioners to order at 10:01 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley St., Flint, Michigan 48503-3995.

ROLL CALL

Present: Shirley Kautman-Jones, Chairperson
John Mandelaris, Vice-Chairperson
Robert Johnson, Commissioner
David Arceo, Commissioner

Absent: Cloyce Dickerson, Commissioner

Others Present: Fred Peivandi, Anthony Branch, Randy Dellaposta, Coetta Adams, Donna Poplar, Stephanie Jaeger, (Genesee County Road Commission Staff), Karyn Miller (Flint Township Supervisor), Richard Hubler, Margaret Perry, James O'Shelley, Juanita Nolden, Darcell Price, (Genesee County residents), Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Kautman-Jones.

APPROVAL OF AGENDA

September 18, 2018 – Agenda

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to approve the agenda for September 18, 2018, as printed and presented.

MOTION CARRIED.

APPROVAL OF MINUTES

August 21, 2018 – Board Meeting

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the minutes for August 21, 2018, as printed and presented.

MOTION CARRIED.

MEETINGS, HEARINGS, PRESENTATIONS, AND INFORMATION

Tuesday, October 02, 2018

10:00 a.m. – Board Meeting

Tuesday, October 16, 2018

9:00 a.m. – Roads & Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

Grand Blanc Township resident, Mr. Richard Hubler, stated that he is asking the Genesee County Road Commission to make a repair to Embury Road where it meets Perry Court. Mr. Hubler stated that there is a significant drop between Embury Road and Perry Court. Staff has stated that they will repair the surface on Embury Road where it meets Perry Court in Grand Blanc Township by this Thursday, September 20, 2018, weather permitting.

Flint Township Supervisor, Ms. Karyn Miller, thanked staff for the media release that was sent to her regarding the Mill Road Bridge project in Flint Township and Michigan Department of Transportation (MDOT) labor negotiations. She would like GCRC staff to keep her informed of any future updates regarding the MDOT labor negotiations and the bridge repair.

Ms. Margaret Perry, Mt. Morris Township resident, asked is there are any plans to repave or repair Detroit Street, from Carpenter Road to Stanley Road in Mt. Morris Township. If possible, she would like the Road Commission to use some of the state funding they received to repair this road.

CORRESPONDENCE

INCOMING

(None.)

OUTGOING

Letter Correspondence to Ms. Mischa Boardman, Zausmer, August & Caldwell PC - re: The selection of Zausmer, August & Caldwell, PC for General Legal Counsel Representation of the Genesee County Road Commission – In a letter dated September 12, 2018, Manager-Director, Mr. Fred Peivandi, informed Ms. Mischa Boardman of Zausmer, August & Caldwell, PC, that their firm has been approved by the Board of County Road Commissioners for General Legal Counsel Representation of the Genesee County Road Commission. (Copy filed with official minutes.)

Letter Correspondence to Mr. Ronald DeCook, DeCook Governmental Policy & Strategies - re: Item #2016L – Lobbyist Services – In a letter dated September 12, 2018, the Board of County Road Commissioners informed Mr. Ronald DeCook, Governmental Policy & Strategies, that the Board of County Road Commissioners no longer wishes to use the lobbyist services of DeCook Governmental Policy & Strategies. (Copy filed with official minutes.)

INTERNAL

(None.)

INFORMATION

(None.)

Request to Approve Correspondence:

ACTION TAKEN - Motion by Mr. Johnson, seconded by Mr. Mandelaris, to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Michigan Department of Transportation Contract No. 18-5412, Hill Road from Torrey Road to Van Slyke Road, Mundy Charter Township – In a memorandum dated September 11, 2018, staff has requested the Board approve the Michigan Department of Transportation Contract, No. 18-5412, Hill Road from Torrey Road to Van Slyke Road in Mundy Township for Corridor Signal Improvements. (Copy filed with official minutes.)

Federal CMAQ	\$ 591,400.00
Local Share (GCRC)	<u>\$ 131,100.00</u>
Grand Total	\$ 722,500.00

ACTION TAKEN - Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the Michigan Department of Transportation Contract, No. 18-5412, for Corridor Signal Improvements on Hill Road from Torrey Road to Van Slyke Road in Mundy Township.

MOTION CARRIED.

Bid Results and Award of Contract for the Center Road Culvert over the Saxton Drain. Genesee Charter Township - In a memorandum dated September 12, 2018, staff requested the Board accept the low bid submitted by Kennedy Excavating for the replacement of the Center Road Bridge over the Saxton Drain in Genesee Charter Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to accept the low bid of \$78,680.87 and authorizes the award and signs the construction contract after staff has received and accepted the contract, bonds and insurance submitted by Kennedy Excavating for the replacement of the Center Road Culvert over the Saxton Drain, Genesee Charter Township

MOTION CARRIED

Issuance of a Purchase Order to PSI for Construction Materials Testing for the Mill Road Bridge Reconstruction Project – In a memorandum dated September 05, 2018, staff requested the Board approve the issuance of a Purchase Order to PSI for the Mill Road Bridge Reconstruction Project. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to approve the issuance of a Purchase Order to PSI for the Mill Road Bridge Reconstruction Project in the amount of \$18,000.00 for construction materials testing,

MOTION CARRIED.

Fiscal Year 2018 Budget Transfer – In a memorandum dated September 11, 2018, staff requested the Board approve budget transfers for fiscal year 2018.

Dept. 81 Administration – Labor	\$ 15,000
Dept. 15 Engineering – Labor	(\$ 15,000)
Dept. 20 Maintenance – Labor	\$ 50,000
Dept. 20 Maintenance – Overtime	(\$ 50,000)
Dept. 20 Maintenance – Materials	\$ 714,115
Dept. 91 Road Projects	(\$ 714,115)
Dept. 20 Maintenance – Materials	\$1,392,326

Increase to Revenue:

Revenue (627,000) –Trunkline Maintenance \$1,392,326

Net Increase/Decrease to Fund Balance \$ 0

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Mandelaris, to approve the budget transfers for fiscal year 2018.

MOTION CARRIED

Fiscal Year 2018 Payment to StoneCo – In a memorandum dated September 11, 2018, staff requested the Board approve payment to StoneCo of Michigan for 23A - Limestone used on Duffield Road and Dillion Road in Flushing Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to approve payment to StoneCo of Michigan for 23A - Limestone used on Duffield Road and Dillion Road in Flushing Township, in an amount not to exceed \$96,000.

MOTION CARRIED.

Issuance of Renewal Purchase Orders for Item #6A - 23A Gravel, Item #7A – 29A Limestone, Item #33 Disposal of Trash and Roto Milling – In a memorandum dated August 16, 2018, staff requested the Board approve renewal Purchase Orders for Item #6A - 23A Gravel, Item #7A – 29A Limestone, Item #33 Disposal of Trash and Roto Milling. (Copy filed with official minutes.)

Mr. Mandelaris inquired as to why we pay Citizens Landfill for disposal of trash. Maintenance Director, Mr. Anthony Branch answered that this is trash that is picked up from the roads.

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the issuance of renewal Purchase Orders to be issued to the following companies for goods and services to be purchased on an as needed basis:

- Tri-City Aggregates for Item #6A - 23A Gravel in an amount of \$200,000.00.
- StoneCo of Michigan for #7A - 29A Limestone in an amount of \$250,000.00.
- Citizens Landfill for Disposal of Trash in an amount of \$25,000.00.
- Shaw Contracting for Roto Milling in an amount of \$32,000.00.

MOTION CARRIED.

Ratification of Vouchers totaling \$1,150,234.84 – (Copies filed with official minutes.)

Voucher #V-40394

ACTION TAKEN – Motion by Mr. Johnson seconded by Mr. Arceo, to ratify Voucher #40394 in the amount of \$284,292.54.

VOTE ON MOTION:

- Yes: Arceo, Johnson, Mandelaris, Kautman-Jones
- No: None

MOTION CARRIED.

Voucher #V-40395

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to ratify Voucher #40395 in the amount of \$419,001.05.

VOTE ON MOTION:

- Yes: Arceo, Johnson, Mandelaris, Kautman-Jones
- No: None

MOTION CARRIED.

Voucher #V-40396

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to ratify Voucher #40396 in the amount of \$446,941.22.

VOTE ON MOTION:

Yes: Arceo, Johnson, Mandelaris, Kautman-Jones

No: None

MOTION CARRIED.

Amendment to Purchase Orders for Item #36A, Hot Mix Asphalt and Bituminous Base/Topping Mixture – In a memorandum dated September 14, 2018, staff requested the Board approve amendments to Purchase Order No. 81871 to Ace Saginaw Paving Company for Item #9 - 36A Hot-Mix Asphalt and to Purchase Order #81698 to Ace-Saginaw Paving for Bituminous Base/Topping Mixture. (Copy filed with official minutes.)

Chairperson Kautman-Jones requested that amendments to Purchase Order #81871 and Purchase Order # 81698 be a two part motion.

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to approve the rescinding of the increase of \$500,000.00 to Purchase Order #81871 to Ace-Saginaw Paving Company for Item #9-36A, Hot Mix Asphalt, decreasing the total to \$1,000,000.00.

MOTION CARRIED

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the increase to Purchase Order #81698 to Ace-Saginaw Paving Company for Bituminous Base/Topping Mixture reflecting an increase of \$500,000.00, raising the total amount to \$2,158,500.00.

MOTION CARRIED.

Amendment to Purchase Order #82294 to Action Traffic Maintenance for Guardrail Placement or Repair – In a memorandum dated September 17, 2018, staff requested the Board approve the amendment of Purchase Order #82294, to Action Traffic Maintenance for Guardrail Placement or Repair. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the amendment to Purchase Order #82294 to Action Traffic Maintenance reflecting an increase of \$100,000.00, raising the total amount to \$200,000.00.

MOTION CARRIED

Issuance of a Purchase Order to AP/M Permaform for Polymer Modified Concrete – In a memorandum dated September 17, 2018, staff requested the Board approve the issuance of a Purchase Order to AP/M Permaform for Polymer Modified Concrete. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to approve the issuance of a Purchase Order to AP/M Permaform in an amount of \$22,400.00 for Polymer Modified Concrete.

MOTION CARRIED

CONSENT

(None.)

MANAGER-DIRECTOR REPORT

Manager-Director, Fred Peivandi, stated that he will be attending a meeting with the Michigan Township Association (MTA) on Wednesday (September 19, 2018) in Richfield Township.

Manager-Director Peivandi stated that Commissioner Arceo has arranged a meeting with State Senator Jim Ananich, this Friday, (September 21, 2018) to discuss road funding. Mr. Peivandi said he will also be meeting with the GCRC's new general legal counsel law firm, ZAC, this afternoon.

Collective Bargaining - Human Resource Director, Ms. Donna Poplar, cautioned the Board when meeting with union leaders concerning decisions relative to the contract that at the conclusion of the meeting, that Human Resources and the Department Directors that are affected by collective bargaining would like to be involved in these conversations. She learned that legal counsel, the Chairperson, Manager-Director along with the Union Representatives would be meeting without Human Resources present. Ms. Poplar stated that she finds that this is becoming a pattern and would like to be included with the collective bargaining teams.

Year End Budget Adjustments - Finance Director, Ms. Coetta Adams thanked the Board for letting staff add the budget adjustments and purchase order amendments to the agenda at the last minute. Due to the end of the fiscal year, Ms. Adams stated that there are always items that must be added to the last fiscal year agenda.

310 W. Oakley Street, Flint, MI – Fleet Maintenance & Facilities Director, Randy Dellaposta, stated that as of today, September 18, 2018, we will no longer own the building at 310 W. Oakley Street, Flint, MI. The paperwork has been finalized. The money has already been wired, totaling \$147,110.90 minus a \$2,000.00 marketing fee to Last Bid Real Estate and the final water bill still needs to be generated by the City of Flint.

COMMISSIONERS CONCERNS

Commissioner Johnson asked Manager-Director Peivandi, if he has heard from the City of Flint regarding the Carpenter Road Bridge funding. Mr. Peivandi stated that he has not heard from them yet and may have to have our legal counsel contact them directly.

Commissioner Mandelaris asked if the McKone Law firm has been contacted yet in regards to ending their general legal counsel services. Manager-Director, Fred Peivandi, stated that he will draft a letter to the McKone Law Firm when we are finished with their services. The McKone Law firm is still negotiating the Kipp Road Tower lease agreement.

Auto City Speedway - Commissioner Mandelaris asked if there were any updates regarding the Auto City Speedway removal of the fence (encroachment) in the road right a way. County Board Chairperson, Mark Young, was concerned about this matter. Manager-Director Peivandi will ask Traffic Engineering Manager, Bonnie Wood for an update.

Food Fight Initiative Community Service - Chairperson Kautman-Jones stated that the City of Flint and the City of Detroit have the highest poverty rates in the State. Approximately 61% of Genesee County children are below the poverty level and 1 out of 5 children go home at night without food in their home (dinner). The Food Fight Initiative pits two public service agency organizations against each other to have food donations brought in that would be applicable to service children at home after school. It would be partnered through the Food Bank, Staff would make food donations and the donations would then be collected by the Food Bank to distribute to children. The Road Commission could find a partner such as the Sheriff's Department or the Drain Commission and collect food, competing with the other agency. If this is something the Board and staff would be interested in starting, Chairperson Kautman-Jones could help get the program started.

With no objections, Chairperson Kautman-Jones adjourned the meeting at 10:41 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of Road Commissioners

lbk
9/18/18