

GCRC BOARD MEETING

March 20, 2018 – 10:00 A.M.

AGENDA

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. APPROVAL OF AGENDA**
- V. APPROVAL OF MINUTES**

January 24, 2018 – Special Board Meeting – Customer Service Workshop
February 09, 2018 – Special Board Meeting – Discussion of a Legal Letter
February 20, 2018 – Board Meeting

VI. MEETINGS, HEARINGS, PRESENTATIONS & INFORMATION

- A. Friday, March 30, 2018**
GCRC closed (non-essential operations) in observance of the Good Friday holiday.
- B. Tuesday, April 3, 2018**
10:00 a.m. – Board Meeting
- C. Sunday, April 15 through Tuesday, April 17, 2018**
Commissioners Seminar – Bavarian Inn Lodge, 1 Covered Bridge Lane, Frankenmuth, MI
- D. Tuesday, April 17, 2018**
9:00 a.m. – Roads & Bridges Advisory Committee Meeting
10:00 a.m. – Board Meeting

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VII. PUBLIC ADDRESS THE BOARD

- Each person addressing the Board is asked to voluntarily state their name and address for the record.
- For items on the agenda, individuals will have 3 minutes to address the Board and for items not on the agenda, individuals will have 2 minutes to address the Board. Each individual present will be allowed an opportunity to address the Board.
- Please refrain from being redundant.
- All comments are to be directed to the Chairperson of the Board.

Physically challenged persons needing assistance or aid at any public meeting or public hearing, should contact the Administration Office at 810-767-4920 ext. 243 during regular business hours, not less than 72 hours prior to the public meeting or public hearing.

VIII. CORRESPONDENCE

A. Incoming

1. Letter correspondence from Michigan State Representative, Joseph Graves and Michigan State Senator, David Robertson, regarding the grant money (accounting) received from the State of Michigan to be used for the Dort Highway Extension project– attached. (No Board action required.)
2. Letter correspondence from Michigan State Representative, Joseph Graves, to the Michigan Department of Environmental Quality, regarding a request from the Loon Lake Association to re-install the dual culvert system that was previously permitted in 1994, Fenton Township. (No Board action required.)
3. Letter correspondence from Mr. Douglas Cryer, 13144 Torrey Road, Fenton Township to Mr. Fred Peivandi, Interim Co-Manager Director & County Highway Engineer, regarding the condition of Torrey Road and Mr. Cryer's list of concerns in relationship to his legal frontage and the Road Commission easement – attached. (No Board Action required.)
4. Memorandum from Ms. Gayle Cummings, Administrator, Michigan County Road Commission Self-Insurance Pool (MCRCSIP), regarding candidates for the MCRSCIP Board of Director positions – attached. (No Board action required.)

B. Outgoing

1. Letter correspondence to Mr. Michael Dach, Phoenix Network, regarding the Client Relationship Agreement between the Genesee County Road Commission and Phoenix Network – attached. (No Board action required.)

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2. Letter correspondence to Mr. Douglas Cryer, 13144 Torrey Road, Fenton Township, from Mr. Fred Peivandi, Interim Co-Manager Director & County Highway Engineer in response to Mr. Cryer's letter concerning the condition of Torrey Road – attached. (No Board action required.)
3. Letter correspondence to Michigan State Representative, Honorable Joseph Graves, regarding the Dort Highway Extension, Grant Accounting from Mr. Fred Peivandi, Co-Interim Manager-Director & County Highway Engineer – attached. (No Board action required.)

C. Internal

1. Memorandum from Ms. Tracy Khan, Retirement Services Administrator, Genesee County Employees' Retirement System, to Ms. Shirley Kautman-Jones, Chairperson, regarding Mr. John H. Daly's formal application for retirement from the Genesee County Road Commission effective April 03, 2018 – attached. (No Board action required.)

D. Information

1. Weekly Legislative reports from GCRC Lobbyist, Mr. Ronald DeCook, Governmental Policy & Strategies for the month of February 2018 – attached. (No Board action required.)

IX. BOARD OF COMMISSIONERS' DECISIONS

A. Discussion

1. Bid Results and Award of Contract for 2018 Proposal B-1, Thetford Township and Vienna Charter Township - attached.
2. ACT 51 Annual Report for certification mileage and certification maps – attached.
3. Fiscal Year 2018 Budget Transfer for increase in pay for Co-Interim Manager-Directors – attached.
4. Authorization to add Signer on all Genesee County Road Commission bank accounts – attached.
5. Service Employees International Union (SEIU), Local 517 Contract Update.
6. Board approval to allow the Director of Fleet Maintenance and Facilities to pursue information, requests and inquiries regarding 310 W. Oakley Street Building.
7. Board policy regarding ACH, wire transfers and electronic transactions for the Genesee County Road Commissions.

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8. Discussion regarding updating the Genesee County Road Commission website.
9. Ratification of Vouchers totaling \$747,637.68 – attached:
 - a. Voucher #40347 in the amount of \$277,238.47
Vendor Payment, Budget 2017-2018
 - b. Voucher #40348 in the amount of \$470,399.21
Pay Ending 3/02/2018
10. Emergency Bridge Repairs, Grand Blanc Road Bridge over the Swartz Creek, Mundy Charter Township – attached.
11. Discussion of Executive Search Firm for the Manager-Director position.

B. Consent
(None.)

X. MANAGER-DIRECTOR REPORT

XI. COMMISSIONERS' CONCERNS

XII. ADJOURNMENT

Fred Peivandi, P.E.
Co-Interim Manager-Director & County Highway Engineer
LBK – 3/13/2018