

GENESEE COUNTY ROAD COMMISSION
Administrative Offices
Department of Human Resources



**JOB POSTING
OPEN TO THE PUBLIC**

CAD SPECIALIST

The Genesee County Road Commission (GCRC) is seeking candidates for the position of CAD Specialist to maintain GCRC's CAD platform, develop typical CAD details and prepare engineered construction plans using this platform. This person will be responsible for development of GCRC's CAD Standards and provide technical training and supportive assistance to other staff on tasks using AutoCAD Civil 3D and Microsoft Office software, and will assist other employees on road construction survey layout and construction activities. Applicants must possess an Associate Degree in Construction Technology or equivalent field, five (5) years of AutoCAD experience, with specific emphasis on AutoCAD/Civil 3D platform, performing roadway and bridge plan development and a valid Michigan Driver's License. Experience in Highway Construction preferred. Salary Range is \$54,529 - \$62,676, with comprehensive benefit package including, but not limited to, Medical/Dental/Vision Insurance, Life Insurance, annual leave, paid holidays, pension and deferred compensation. Interested applicants must forward a resume to rmullin@gcrc.org or mail to Rachel Mullin, Genesee County Road Commission, 211 W. Oakley St., Flint, Michigan 48503. Resumes will be accepted until position is filled. EOE
