

GENESEE COUNTY ROAD COMMISSION  
Administrative Offices  
Department of Human Resources



**JOB POSTING  
OPEN TO THE PUBLIC**

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**ENGINEERING AIDE III / CAD TECHNICIAN**

The Genesee County Road Commission is seeking candidates for the position of EAIII / CAD Technician to develop engineered construction plans using an AutoCAD Civil 3D platform, receiving roughly designed concepts from engineers and transforming them into working documents for civil engineering projects and performs field inspection on construction projects. This person will provide technical and supportive assistance to other staff on tasks using AutoCAD Civil 3D software and Microsoft Office software, and assist other employees on road construction survey, design and construction activities. Applicants must possess four (4) years of AutoCAD experience, with specific emphasis on AutoCAD/Civil 3D platform, performing roadway and bridge plan development, a high School Diploma/GED and a valid Michigan Driver's License. Associates Degree in Construction Technology or equivalent and experience as an Engineering Aide in Highway Construction or equivalent preferred. Salary Range is \$49,705 - \$55,602, with comprehensive benefit package including, but not limited to, Medical/Dental/Vision Insurance, Life Insurance, annual leave, paid holidays, pension and deferred compensation. Interested applicants must forward a resume to [rmullin@gcrc.org](mailto:rmullin@gcrc.org) or mail to Rachel Mullin, Genesee County Road Commission, 211 W. Oakley St., Flint, Michigan 48503. Resumes will be accepted until position is filled. EOE

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