

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING MINUTES

July 24, 2018

CALL TO ORDER

Chairperson Kautman-Jones called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley St., Flint, Michigan 48503-3995.

ROLL CALL

Present: Shirley Kautman-Jones, Chairperson
John Mandelaris, Vice-Chairperson
Robert Johnson, Commissioner
David Arceo, Commissioner
Cloyce Dickerson, Commissioner

Others Present: Anthony Branch, Fred Peivandi, Randy Dellaposta, Coetta Adams, Donna Poplar, Stephanie Jaeger, (Genesee County Road Commission Staff), Vic Kuiper (Last Bid Real Estate), Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Kautman-Jones.

APPROVAL OF AGENDA

July 24, 2018 – Agenda

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the agenda for July 24, 2018.

MOTION CARRIED.

APPROVAL OF MINUTES

June 19, 2018 – Board Meeting

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson, to approve the minutes for June 19, 2018, as printed and presented.

MOTION CARRIED.

MEETINGS, HEARINGS, PRESENTATIONS, AND INFORMATION

Tuesday, June 24, 2018

10:05 a.m. – Presentation by Vic Kuiper from Last Bid Real Estate (Online Auction Company) regarding an overview of the company and property auctions.

Tuesday, July 31, 2018 and Wednesday, August 01, 2018

9:00 a.m. – Leadership training in Equity, Diversity and Inclusion, Dale Kildee and William White Regional Technical Center, Mott Community College

Tuesday, August -7, 2018 and Wednesday, August 08, 2018

9:00 a.m. – Employee training in Equity, Diversity and Inclusion, Dale Kildee and William White Regional Technical Center, Mott Community College – Session #1

Tuesday, August 07, 2018

10:00 a.m. – Board Meeting

Tuesday, August 14, 2018 and Wednesday, August 15, 2018

9:00 a.m. – Employee training in Equity, Diversity and Inclusion, Dale Kildee and William White Regional Technical Center, Mott Community College – Session #2

Tuesday, August 21, 2018 and Wednesday, August 22, 2018

9:00 a.m. – Employee training in Equity, Diversity and Inclusion, Dale Kildee and William White Regional Technical Center, Mott Community College – Session #3

Tuesday, August 21, 2018

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

None.

CORRESPONDENCE

INCOMING

Correspondence from Mr. Steve Puuri and Ms. Denise Donohue, County Road Association of Michigan – re: Update to CRA’s 2017 Communication Service Provider (CSP) Permit Application Guidelines – In a letter dated June 27, 2018, Mr. Steve Puuri, P.E. and Ms. Denise Donohue, County Road Association of Michigan, prepared a letter to County Road Agency Managers regarding an amended and renamed reference guide for communication service provider permit applications for all county road agencies. (Copy filed with official minutes.)

Email correspondence from Ms. Nancy Stilson, Deputy Treasurer, Grand Blanc Township – re: The roundabout at Hill Road and Belsay Road in Grand Blanc Township – In an email dated July 12, 2018, Ms. Nancy Stilson, Deputy Treasurer of Grand Blanc Township thanked the Road Commission for the great job on the intersection (roundabout) at Hill Road and Belsay Road in Grand Blanc Township. (Copy filed with official minutes.)

OUTGOING

Correspondence from Mr. Fred Peivandi, Co-Interim Manager-Director/County Highway Engineer, to Mr. Derek Bradshaw, Director-Coordinator Genesee County Metropolitan Planning Commission – In a memorandum dated July 18, 2018, Mr. Fred Peivandi, Interim Co-Manager Director/County Highway Engineer, provided Mr. Derek Bradshaw, Director-Coordinator GCMPC, a draft copy of the Genesee County Addressing Ordinance. The ordinance’s purpose is to include addressing on private Township roads in addition to the current addressing service for public Township roads.

INTERNAL

(None.)

INFORMATION

Fiscal Year 2020 Federal Safety project applications – In a memorandum dated July 16, 2018, staff provided a copy of the fiscal year 2020 Federal Safety Project Applications. (Copy filed with official minutes.)

Request to Approve Correspondence:

ACTION TAKEN - Motion by Mr. Johnson, seconded by Mr. Dickerson, to receive and file the presented correspondence.

MOTION CARRIED.

PRESENTATION

Fleet Maintenance and Equipment Director, Mr. Randy Dellaposta introduced Mr. Vic Kuiper from Last Bid Real Estate Auction Company to discuss the company, their operations and the possibility of listing 310 W. Oakley Street on the Last Bid Real Estate online auction website. Mr. Kuiper stated that he had met with Mr. Dellaposta to discuss listing the property at 310 W. Oakley Street. Mr. Kuiper was given a tour of the building and gave the Board a brief overview of his recommendations for selling the property. Mr. Kuiper fielded questions from the Board and answered the questions they had regarding real estate online auctions and the costs involved.

BOARD OF ROAD COMMISSIONERS’ DECISIONS

DISCUSSION

Bid Results and Award of Contract for Mill Road Bridge over the Flint River, Flint Charter Township – In a memorandum dated July 11, 2018, staff requested the Board accept the low bid submitted by Anlaan Corporation for the rehabilitation Mill Road Bridge over the Flint River in Flint Charter Township. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Dickerson, seconded by Mr. Johnson, to accept the low bid of \$1,813,468.86 and further, to authorize the award and sign the construction contract after staff has received and accepted the contract, bonds and insurance submitted by Anlaan Corporation for the rehabilitation of the Mill Road Bridge over the Flint River.

MOTION CARRIED.

Issuance of Purchase Order to Carrier & Gable for a Quadguard ® Elite Attenuator - In a memorandum dated July 09, 2018, staff requested the Board approve the issuance of a purchase order to Carrier & Gable for the purchase of a Quadguard ® Elite Attenuator. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve issuance of purchase order to Carrier & Gable in the amount of \$27,289.20 for a Quadguard ® Elite Attenuator.

MOTION CARRIED.

Amendment to Purchase Order No. 81675 to Tri-City Aggregates for Item No. 6A – 23A Gravel – In a memorandum dated July 10, 2018, staff requested the Board approve the amendment of purchase order No. 81675 to Tri-City Aggregates for Item No. 6A 23A Gravel. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the amendment of purchase order No. 81675 for Item No. 6A 23A Gravel to Tri-City Aggregates, reflecting an increase of \$338,000, raising the total amount of the purchase order to \$400,000.

MOTION CARRIED.

Ratification of Vouchers totaling \$1,115,628.14 – (Copies filed with official minutes.)

Voucher #V-40380

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to ratify Voucher #40380 in the amount of \$686,737.77.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Mandelaris, Kautman-Jones

No: None

MOTION CARRIED.

Voucher #V-40381

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to ratify Voucher #40381 in the amount of \$428,890.37.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Mandelaris, Kautman-Jones

No: None

MOTION CARRIED.

CONSENT

Cost agreement for a new traffic signal at Linden Road at Linden Creek Parkway; T-387, Flint Charter Township, Section 33 - In a memorandum dated July 16, 2018, staff requested the Board authorize the Manager Director to sign the cost agreement for a new traffic signal at Linden Road at Linden Creek Parkway. (Copy of memorandum and cost agreement filed with official minutes.)

ACTION CARRIED – Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize the Manager Director to sign the cost agreement for a new traffic signal to be located at Linden Road at Linden Creek Parkway, T-387, Section 33, Flint Charter Township.

MOTION CARRIED.

Temporary Traffic Control Order – Removal of Stop Signs and Placement of Yield Signs at four Intersections on College Street, Mt. Morris Township, Section 24 – In a memorandum dated July 16, 2018, staff requested the Board approve the placement of temporary traffic control for the duration of the detention pond construction. (Copy filed with official minutes.)

Remove Stop/Place Yield – College Street @ Tremont Avenue
Remove Stop/Place Yield – Collage Street @ Knickerbocker Avenue
Remove Stop/Place Yield – College Street @ Julia Avenue
Place Yield – College Street @ Downey Avenue

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the placement of the temporary traffic control for the duration of the detention pond construction along Collage Street in Mt. Morris Township, Section 24.

MOTION CARRIED.

Board approval of the Notice to the Public to hold a public hearing regarding the abandonment of Seminole Drive located off of Silver Lake Road, as shown in the recorded Plat of Myers Country Club, Liber 15, Page 43, Section 28, Argentine Township – In a memorandum dated July 17, 2018, staff requested the Board of County Road Commissioners approve the Notice to the Public to hold a public hearing for the proposed abandonment of Seminole Drive in Argentine Township regarding the proposed abandonment of Seminole Drive, Argentine Township. (Copy of memorandum, plat map and Notice to the Public filed with official minutes.)

Staff commented that if the Notice to the Public is approved by the Board, the public hearing will be held at the Tuesday, August 21, 2018 Board Meeting.

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the Notice to the Public, regarding the public hearing for the proposed abandonment of Seminole Drive located off of Silver Lake Road as shown in the recorded plat of Myers Lake Country Club, Liber 15, Page 43, Section 28, Argentine Township.

MOTION CARRIED.

MANAGER-DIRECTOR REPORT

Tri-Axle Vehicles in the Road Commission Fleet - Fleet Maintenance and Equipment Director, Mr. Randy Dellaposta spoke to the Board regarding the Road Commission's tri-axle vehicles that are presently in the Fleet Maintenance & Equipment Department's Fleet. Mr. Dellaposta gave an overview of the costs and expenses of operating the tri-axes and gave his recommendations to the Board to eventually phase out these vehicles by selling them at auction and replacing them with more suitable vehicles. Mr. Dellaposta stated he would like to replace two tri-axes each fiscal year until they are all sold.

310 W. Oakley Street Building

Mr. Randy Dellaposta discussed the building at 310 W. Oakley Street, Flint, MI specifying the pros and cons of listing with a real estate broker versus an online auction company, specifically Last Bid Real Estate Auction Company.

Chairperson Kautman-Jones recommended that we list the property with Last Bid Real Estate Auction Company to immediately market 310 W. Oakley Street, Flint MI property for sale.

ACTION TAKEN - Motion by Mr. Arceo, seconded by Mr. Dickerson to list the property located at 310 W. Oakley Street, Flint, MI with Mr. Vic Kuiper, Last Bid Real Estate Auction Company for sale. In addition, there will be no reserve price on the property listing but the Board reserves the right to decline any offer made.

MOTION CARRIED.

COMMISSIONERS CONCERNS

Fiscal Year 2018/2019 Budget Workshop - Chairperson Kautman-Jones asked for an update to the Board on the Fiscal Year 2018/2019 Budget Workshop. Staff stated that we are looking at August 28, 2018 for the Workshop with the Board. Staff will be having their final review of the budget on August 17, 2018.

Vacation Policy - Chairperson Kautman-Jones reminded staff that we will be reviewing the vacation policy at the next board meeting. Human Resource Director, Ms. Donna Poplar, stated that she and Ms. Coetta Adams, Finance Director, will present their findings to the Board regarding the impact the current policy has on costs.

With no objections, Chairperson Kautman-Jones adjourned the meeting at 11:23 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of Road Commissioners
lbk, 7/24/18