

What You Need To Know About Your Mailbox Location

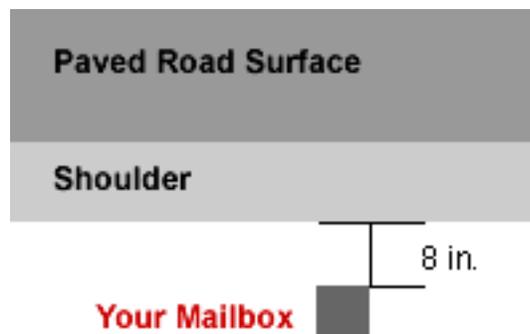
Are you getting ready to install a new mailbox or newspaper delivery box along a county road? Here are some things you need to know:

The location and construction of mailboxes shall conform to the rules and regulations of the U.S. Postal Service and the following standards established by the Genesee County Road Commission. These standards were based on A Guide for Erecting Mailboxes on Highways, published by the American Association of State Highway and Transportation Officials, 1994.

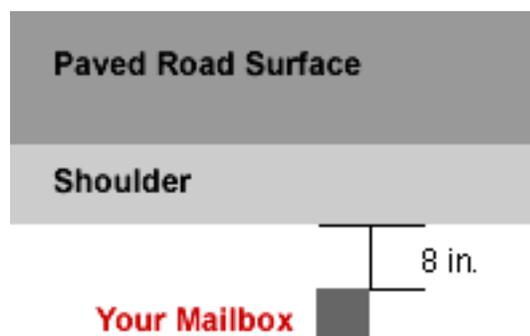
Contact your local Post Office for instructions on the height (normally 42-46") and side of the road where your mailbox should be located.

Location

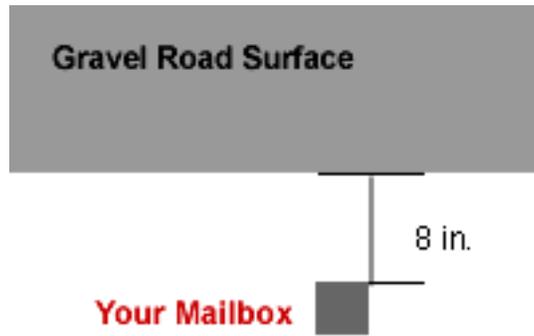
On paved roads, the roadside face of the box must be offset the width of the shoulder plus 8 inches.



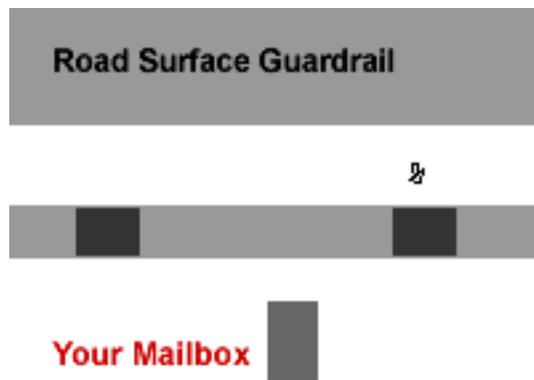
On curbed streets, the roadside face of the box must be 8 inches from the face of the curb.



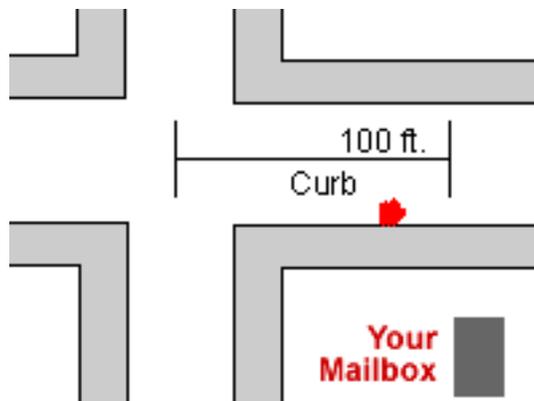
On gravel roads, the roadside face of the box must be 8 inches from the edge of the traveled portion of the roadway.



When a mailbox is installed in the vicinity of a guardrail, the box should be placed behind the guardrail when possible with the face of the box even with the back of rail.



When a mailbox is located at an intersection, the box must be a minimum of 100 feet beyond the center of the intersection in the direction of the postal route.

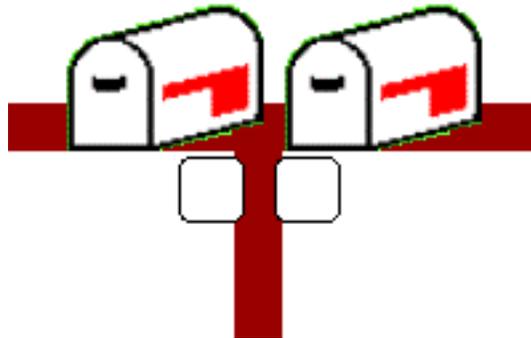


Mailboxes must be constructed of sheet metal, plastic or similar weight materials, with weight not to exceed 11 lbs.

Newspaper boxes may be mounted below the mailbox on the side of the mailbox support.



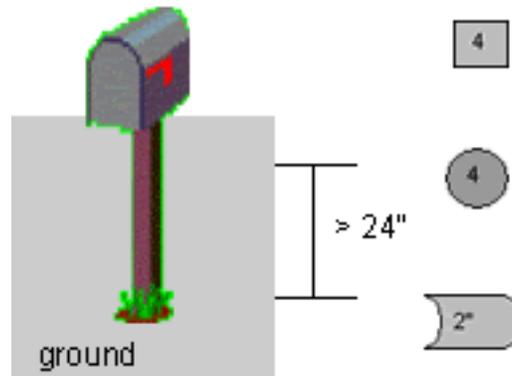
No more than two mailboxes can be mounted on a support structure unless the configuration has met U.S. Department of Transportation crash test standards



Multiple installations must meet the same criteria as single mailbox installations.



A single 4x4 inch square or 4 inch diameter wooden post, or light gage pipe with strength no greater than 2 inch standard steel pipe must be embedded no more than 24 inches in the ground.



The mailbox and its support will be considered hazardous to motorists when the support exceeds the described structural limitations. Mailbox supports that exceed these criteria, such as brick, concrete, steel and wood pillars are not permitted.

Mailboxes with improper specifications or locations in the right-of-way will be liable for damages.

Any mailbox that is in violation of these Regulations shall be immediately removed by the owner upon notification by the Road Commission. If the owner has not removed the mailbox, the Road Commission in accordance with M.S.A. 9.251 will issue the owner an Encroachment Removal Order, whereupon the owner will be granted 30 days to remove the unacceptable mailbox. Thereafter, the mailbox will be removed by the Road Commission on the owner's expense.

Policy on Reimbursement for Damaged Mailboxes

For damages caused by Genesee County Road Commission snow removal operations, a reimbursement to the property owner shall be made in the amount not to exceed \$20.00 upon presentation of a receipt for purchase of said mailbox.

It has been the practice of the Genesee County Road Commission to replace, or reimburse homeowners \$20.00 toward replacement of, all mailboxes damaged by snow or by our plows whenever we are made aware of the problem. The replacement had consisted of a standard mailbox and a recycled sign post and was installed by our own crews.

Although we will continue to reimburse homeowners \$20 for a new mailbox in such instances, recent reductions in Road Commission manpower and budget make it impossible for us to

continue to do the actual installation. When a mailbox damage claim is reported to the Road Commission for damages caused by snow removal operations a reimbursement to the the homeowner of \$20.00 upon presentation of a receipt for purchase of said mailbox.

It is the intent of this policy that the Manager-Director of the Genesee County Road Commission will deal with the public fairly when handling reimbursement for mailboxes which may have been damaged by Road Commission vehicles.

Receipts may be mailed or brought into our office:

Genesee County Road Commission
211 West Oakley Street
Flint, Michigan 48503-3995